

**WEST CHESTER AREA SCHOOL DISTRICT
SCHOOL BOARD MEETING**

Monday, March 22, 2021

7:00 pm

Zoom/Livestream

AGENDA

- I. Call to Order Mr. McCune
 Salute to the Flag (led by Savannah Brady and Xavier Butler-Broadnax
 of Fugett Middle School)
- II. Roll Call Ms. Cherashore
- III. Approval of Minutes of the February 22, 2021 Monthly
 School Board Meeting..... Mr. McCune
- IV. Approval of the March 22, 2021 School Board Meeting Agenda Mr. McCune
- V. Superintendent’s Report Dr. Scanlon
 Student Representatives’ Report *Alice Tran, East High School*
 *Colleen Kinkead, Henderson High School*
 *Davis Patel, Rustin High School*
- VI. Public Comments on Agenda Items (submitted via google form) Ms. Cherashore
- VII. Approval of Personnel Recommendations Dr. Ulmer
- VIII. Approval of Consent Agenda..... Mr. McCune
- IX. School Board Reports

Committee Reports

A. *Education*..... Mrs. Tiernan

*	1.	Approval of the following Study/Excursion Trips - East HS DECA – Hershey, PA – Wed-Fri 2/17-2/19/21 - Henderson HS Wrestling – Quakertown, PA – Fri-Sat 3/5-3/6/21
*	2.	Approval of Revised Board Policy 122 Extracurricular Activities, Second Reading
*	3.	Approval of Revised Board Policy 123 Interscholastic Athletics, Second Reading
*	4.	Approval of Revised Board Policy 123.2 Sudden Cardiac Arrest, Second Reading
*	5.	Approval of Revised Board Policy 103 - Discrimination/Title IX Sexual Harassment Affecting Students, First Reading
*	6.	Approval of New Board Policy 218.4 - Discipline of Student Convicted/Adjudicated of Sexual Assault, First Reading
*	7.	Approval of Revised Board Policy 150 - Title I - Comparability of Services, First Reading

*Consent Agenda Items

B. *Pupil Services* Ms. Chester

*	1.	Approval of Eight (8) Special Education Settlement Agreements	
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C. *Personnel*.....Dr. Herrmann

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D. *Property and Finance*.....Mr. Bevilacqua

*	1.	Approval to Allow the District’s Financing Team to Proceed with Preparation of a Parameters Resolution in the Amount of \$35,000,000 to Fund the Elementary School Renovation Plan	
*	2.	Approval of Contract Award for Henderson High School Chiller Replacement	
*	3.	Approval of Revised Board Policy 707, School District Facility Use, First Reading	

Other Reports

- A. Intermediate Unit..... Mrs. Tiernan
- B. PSBA Report.....Dr. Herrmann
- C. Legislative Liaison.....Dr. Shaw
- D. Equity ReportMr. Durnell
- E. Community Liaison..... Mr. Spackman

X. Other BusinessMr. McCune

*	1.	Approval of School Board Treasurer’s Report and Statement of Disbursements Summary Schedule for the Period of February 1, 2021 to February 28, 2021	
*	2.	Approval of the February 28, 2021 Financial Report	

XI. Comments from Residents (submitted via google form)

XII. Adjournment

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\*Consent Agenda Items

## WEST CHESTER AREA SCHOOL BOARD—Meeting of February 22, 2021

Documents previously distributed to Board Members are not recopied or submitted with this draft. Minutes of this meeting, in compliance with Section 518 of the School Laws of Pennsylvania and after approval by the School Board Members will be transcribed into the permanent minute book together with reports indicated (copy in). Routine reports and lengthy multi-page documents made a part of the minutes of this meeting are filed separately for permanent record.

### I. Call to Order

The West Chester Area School Board met on February 22, 2021 in the Spellman Education Center, 782 Springdale Dr. Exton PA. Due to the pandemic, the public viewed the meeting on the WCASD YouTube Channel. Mr. McCune, Board President, opened the meeting at 7:00 pm with a moment of silence for Joan Osborne, Accounting Technician who recently passed away. Eric Soares and Ranay Torres of Mary C. Howse Elementary School led the public in the Pledge of Allegiance.

### II. Roll Call

**Members Present:** Mr. Bevilacqua, Ms. Chester, Mr. Durnell, Mr. Gallen, Dr. Herrmann, Mr. McCune, Dr. Shaw, Mr. Spackman, Mrs. Tiernan. Student Representatives: Alice Tran, East High School; Colleen Kinkead, Henderson High School; Davis Patel, Rustin High School.

**Members Absent:**

### III. Approval of Minutes of the January 25, 2021 Monthly School Board Meeting

**BOARD ACTION:** It was moved by Mr. Spackman and seconded by Mr. Bevilacqua to approve the minutes of the January 25, 2021 monthly School Board Meeting.

**On roll call vote, all members present voted “aye.” Motion carried 9-0.**

***Mr. McCune announced that the Board met in Executive Session on February 4 regarding a legal matter and school safety, February 16 regarding a personnel matter and a legal matter and this evening, February 22 regarding a legal matter and school safety.***

### IV. Approval of the February 22, 2021 School Board Meeting Agenda

**BOARD ACTION:** It was moved by Dr. Herrmann and seconded by Mr. Gallen to approve the February 22, 2021 meeting agenda.

**On roll call vote, all members present voted “aye.” Motion carried 9-0.**

### V. Superintendent’s Report

The High School Student Representatives gave monthly reports.

**VI. Public Comments on Agenda Items**

Dr. Sokolowski read public comments on agenda items received via google form. The comments will be attached to the official meeting minutes.

**VII. Approval of Personnel Recommendations—Dr. Ulmer (Copy In)**

**BOARD ACTION:** It was moved by Dr. Herrmann and seconded by Mr. Gallen to approve the Personnel Recommendations as presented.

**On roll call vote, all members present voted “aye.” Motion carried 9-0.**

**VIII. Approval of Consent Agenda**

**BOARD ACTION:** It was moved by Mr. Bevilacqua and seconded by Ms. Chester to approve the following Consent Agenda Items:

|                    |                                                                                                                                                                 |
|--------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Education          |                                                                                                                                                                 |
| 1.                 | Approval to establish the following Activity Account:<br>-East HS Breast Cancer Awareness Club Funds                                                            |
| 2.                 | Approval of Revised Board Policy 122 Extracurricular Activities, First Reading                                                                                  |
| 3.                 | Approval of Revised Board Policy 123 Interscholastic Athletics, First Reading                                                                                   |
| 4.                 | Approval of Revised Board Policy 123.2 Sudden Cardiac Arrest, First Reading                                                                                     |
| Pupil Services     |                                                                                                                                                                 |
| 1.                 | Approval of (1) one Special Education Settlement Agreement                                                                                                      |
| 2.                 | Approval of Revised Policy 113.1 Discipline for Students with Disabilities, Second Reading                                                                      |
| 3.                 | Approval of Revised Policy 113.2 Behavior Intervention, Second Reading                                                                                          |
| 4.                 | Approval of Revised Policy 113.4 Confidentiality of Special Education Student Information, Second Reading                                                       |
| Personnel          |                                                                                                                                                                 |
| 1.                 | Approval of (2) Two New Assistant to the Director of Teaching and Learning Positions and Job Description                                                        |
| 2.                 | Approval of (1) One New Assistant to the Director of Pupil Services Position and Job Description                                                                |
| 3.                 | Approval of Revised Equity Advocate Job Description                                                                                                             |
| 4.                 | Approval of New District Department Leader Job Description                                                                                                      |
| 5.                 | Approval of (1) New Lead Intervention and Mental Health Specialist Position and Job Description                                                                 |
| 6.                 | Approval of Revised Public Safety Supervisor Job Description and movement of position from the Non-Bargaining Employee Group to the Act 93 Administrative Group |
| 7.                 | Approval of (2) Two New Campus Safety Officer Positions and Job Description                                                                                     |
| 8.                 | Approval of Revised Security Greeter Job Description and movement from Group 1 Support Staff Bargaining Unit to Group 2 Service Support Staff Bargaining Unit   |
| Property & Finance |                                                                                                                                                                 |



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|-------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------|---------------|-------------------------------------------------------------------------|--|------------|---------------|-------------|------|--------------------------|---------------|---------------------------|------------------|---------------------------------|--------------|-----------------|----------|---------------|----------------|-----------------------------------------|---------------|
| 1.                                                                      | Approval of Revised Policy 827, Conflict of Interest, Second Reading                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                            |               |                                                                         |  |            |               |             |      |                          |               |                           |                  |                                 |              |                 |          |               |                |                                         |               |
| 2.                                                                      | Approval for 2021-22 E-Rate Bids:<br>Crown Castle 60-month dark fiber lease \$15,499.77/mo.<br>Optiv Security Dell-branded switchgear for Network Operations Center (NOC) \$176,624.50<br>CDW/G HP Aruba-branded edge switchgear and Aruba-branded wireless access points, controllers, and licenses. \$384,285.00                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                            |               |                                                                         |  |            |               |             |      |                          |               |                           |                  |                                 |              |                 |          |               |                |                                         |               |
| 3.                                                                      | Approval of Contract Award to Metal Alliance, Inc. in the amount of \$1,297,500.00 to furnish and install replacement roofing and associated work for the Phase 2 work area of Rustin High School                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                            |               |                                                                         |  |            |               |             |      |                          |               |                           |                  |                                 |              |                 |          |               |                |                                         |               |
| 4.                                                                      | Approval of Contract Award to Keystone Sports Construction in the amount of \$108,217.98 to furnish and install synthetic turf with shock absorbing pad in the courtyard of Greystone Elementary School                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                            |               |                                                                         |  |            |               |             |      |                          |               |                           |                  |                                 |              |                 |          |               |                |                                         |               |
| <b>Other Business</b>                                                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                            |               |                                                                         |  |            |               |             |      |                          |               |                           |                  |                                 |              |                 |          |               |                |                                         |               |
| 1.                                                                      | Approval of School Board Treasurer's Report and Statement of Disbursements Summary Schedule for the Period of January 1, 2021 to January 31, 2021<br><br><div style="text-align: center;"> <p>WEST CHESTER AREA SCHOOL DISTRICT<br/>             FEBRUARY 22, 2021<br/>             STATEMENT OF DISBURSEMENTS SUMMARY<br/>             FOR THE PERIOD JANUARY 1, 2021 - JANUARY 31, 2021</p> </div> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">GENERAL FUND DISBURSEMENTS</td> <td style="text-align: right; width: 20%;">14,388,408.20</td> </tr> <tr> <td style="padding-left: 40px;">includes Technology,<br/>Federal Programs and any<br/>Special State Funds</td> <td></td> </tr> <tr> <td style="padding-left: 40px;">BILLS PAID</td> <td style="text-align: right;">14,388,408.20</td> </tr> <tr> <td style="padding-left: 40px;">INVESTMENTS</td> <td style="text-align: right;">0.00</td> </tr> <tr> <td><br/>CAPITAL RESERVE FUND</td> <td style="text-align: right;"><br/>84,733.19</td> </tr> <tr> <td><br/>CAPITAL PROJECTS FUND</td> <td style="text-align: right;"><br/>1,361,518.33</td> </tr> <tr> <td><br/>SPECIAL REVENUE - Athletics</td> <td style="text-align: right;"><br/>1,892.70</td> </tr> <tr> <td><br/>TRUST FUNDS</td> <td style="text-align: right;"><br/>0.00</td> </tr> <tr> <td><br/>CAFETERIA</td> <td style="text-align: right;"><br/>163,407.68</td> </tr> <tr> <td><br/>STUDENT ACTIVITY FUND DISBURSEMENTS</td> <td style="text-align: right;"><br/>30,358.21</td> </tr> </table> | GENERAL FUND DISBURSEMENTS | 14,388,408.20 | includes Technology,<br>Federal Programs and any<br>Special State Funds |  | BILLS PAID | 14,388,408.20 | INVESTMENTS | 0.00 | <br>CAPITAL RESERVE FUND | <br>84,733.19 | <br>CAPITAL PROJECTS FUND | <br>1,361,518.33 | <br>SPECIAL REVENUE - Athletics | <br>1,892.70 | <br>TRUST FUNDS | <br>0.00 | <br>CAFETERIA | <br>163,407.68 | <br>STUDENT ACTIVITY FUND DISBURSEMENTS | <br>30,358.21 |
| GENERAL FUND DISBURSEMENTS                                              | 14,388,408.20                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                            |               |                                                                         |  |            |               |             |      |                          |               |                           |                  |                                 |              |                 |          |               |                |                                         |               |
| includes Technology,<br>Federal Programs and any<br>Special State Funds |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                            |               |                                                                         |  |            |               |             |      |                          |               |                           |                  |                                 |              |                 |          |               |                |                                         |               |
| BILLS PAID                                                              | 14,388,408.20                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                            |               |                                                                         |  |            |               |             |      |                          |               |                           |                  |                                 |              |                 |          |               |                |                                         |               |
| INVESTMENTS                                                             | 0.00                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                            |               |                                                                         |  |            |               |             |      |                          |               |                           |                  |                                 |              |                 |          |               |                |                                         |               |
| <br>CAPITAL RESERVE FUND                                                | <br>84,733.19                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                            |               |                                                                         |  |            |               |             |      |                          |               |                           |                  |                                 |              |                 |          |               |                |                                         |               |
| <br>CAPITAL PROJECTS FUND                                               | <br>1,361,518.33                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                            |               |                                                                         |  |            |               |             |      |                          |               |                           |                  |                                 |              |                 |          |               |                |                                         |               |
| <br>SPECIAL REVENUE - Athletics                                         | <br>1,892.70                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                            |               |                                                                         |  |            |               |             |      |                          |               |                           |                  |                                 |              |                 |          |               |                |                                         |               |
| <br>TRUST FUNDS                                                         | <br>0.00                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                            |               |                                                                         |  |            |               |             |      |                          |               |                           |                  |                                 |              |                 |          |               |                |                                         |               |
| <br>CAFETERIA                                                           | <br>163,407.68                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                            |               |                                                                         |  |            |               |             |      |                          |               |                           |                  |                                 |              |                 |          |               |                |                                         |               |
| <br>STUDENT ACTIVITY FUND DISBURSEMENTS                                 | <br>30,358.21                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                            |               |                                                                         |  |            |               |             |      |                          |               |                           |                  |                                 |              |                 |          |               |                |                                         |               |

|    |                                                                                                          |                      |
|----|----------------------------------------------------------------------------------------------------------|----------------------|
|    | TRUST AND AGENCY FUND DISBURSEMENTS                                                                      | <u>12,154.55</u>     |
|    | TOTAL DISBURSEMENTS                                                                                      | <u>16,042,472.86</u> |
|    | NOTE: A copy of the details of the above disbursements is available for review from the Board Secretary. |                      |
| 2. | Approval of the January 31, 2021 Financial Report                                                        |                      |

On roll call vote to approve the above Consent Agenda Items, all members present voted “aye.” Motion carried 9-0.

**IX. School Board Reports**

*Education Committee—Mrs. Tiernan*

*Pupil Services Committee—Ms. Chester*

**B-5.Approval of Family Service of Chester County Contract**

**BOARD ACTION:** It was moved by Ms. Chester and seconded by Mr. Durnell to approve the Family Service of Chester County Contract

On roll call vote, all members present voted “aye.” Motion carried 9-0.

**B-6.Approval of Mary Daniels Independent Contractor Agreement**

**BOARD ACTION:** It was moved by Ms. Chester and seconded by Dr. Herrmann to approve the Mary Daniels Independent Contractor Agreement

On roll call vote, all members present voted “aye.” Motion carried 9-0.

*Personnel Committee—Dr. Herrmann*

**C-9.Approval of Revised WCASD Management Team Organizational Chart**

**BOARD ACTION:** It was moved by Dr. Herrmann and seconded by Mr. Gallen to approve the revised WCASD Management Team Organizational Chart

On roll call vote, all members present voted “aye.” Motion carried 9-0.

*Property and Finance Committee—Mr. Bevilacqua*

**X. Other Business**

**X-3. Approval of Revisions to Phased School Reopening Health and Safety Plan for SY 2020-21**

**BOARD ACTION:** It was moved by Mr. Gallen and seconded by Mr. Bevilacqua to approve the Revisions to Phased School Reopening Health and Safety Plan for SY 2020-21

**On roll call vote, seven members present voted “aye” with Ms. Chester and Dr. Shaw voting “nay”. Motion carried 7-2.**

**XI. Comments from Residents**

Dr. Sokolowski read public comments on non-agenda items received via google form. The comments will be attached to the official meeting minutes.

Ms. Chester read the following, “So, while once we asked how could we possibly prevail over catastrophe, now we assert, how could catastrophe possibly prevail over us? We will not march back to what was, but move to what shall be.” Things to do during the pandemic: “Read children's books, dance alone to DJ music. Know that this distance will make our hearts grow fonder. From a wave of woes our world will emerge stronger.”  
~Amanda Gorman

**XII. Adjournment**

**BOARD ACTION:** On motion by Mr. Gallen, seconded by Mr. Spackman, the Board, on voice vote, agreed to adjourn at 9:25 p.m.

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Board Secretary

**WEST CHESTER AREA SCHOOL DISTRICT  
SCHOOL BOARD MEETING**

Monday, March 22, 2021

7:00 PM

Zoom/Livestream

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**CONSENT AGENDA**

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I recommend the Board approve the following consent agenda items:

IX. School Board Reports

Education

1. Approval of the following Study/Excursion Trips
  - East HS DECA – Hershey, PA – Wed-Fri 2/17-2/19/21
  - Henderson HS Wrestling – Quakertown, PA – Fri-Sat 3/5-3/6/21
2. Approval of Revised Board Policy 122 Extracurricular Activities, Second Reading
3. Approval of Revised Board Policy 123 Interscholastic Athletics, Second Reading
4. Approval of Revised Board Policy 123.2 Sudden Cardiac Arrest, Second Reading
5. Approval of Revised Board Policy 103 - Discrimination/Title IX Sexual Harassment Affecting Students, First Reading
6. Approval of New Board Policy 218.4 - Discipline of Student Convicted/Adjudicated of Sexual Assault, First Reading
7. Approval of Revised Board Policy 150 - Title I - Comparability of Services, First Reading

Pupil Services

1. Approval of Eight (8) Special Education Settlement Agreements

Personnel

Property & Finance

1. Approval to Allow the District's Financing Team to Proceed with Preparation of a Parameters Resolution in the Amount of \$35,000,000 to Fund the Elementary School Renovation Plan
2. Approval of Contract Award for Henderson High School Chiller Replacement
3. Approval of Revised Board Policy 707, School District Facility Use, First Reading

X. Other Business

1. Approval of School Board Treasurer's Report and Statement of Disbursements Summary Schedule for the Period of February 1, 2021 to February 28, 2021
2. Approval of the February 28, 2021 Financial Report

**Responsible Staff: Dr. Scanlon**

***Background***

These action items are either routine or high consensus items and may not require discussion by the Board. If any Board member wishes to discuss any action item, the Board President will move it from the consent agenda to its appropriate place on the regular agenda.

**I. Removal from Payroll**

|     |                                                                                                                                              |
|-----|----------------------------------------------------------------------------------------------------------------------------------------------|
| a.  | Resignations                                                                                                                                 |
| 1.  | Linda Jones, 1.0 Secretary to the Principal at Peirce MS, effective 3/16/21.                                                                 |
| 2.  | Kristina McNichol, 1.0 Custodian at Warehouse, effective 2/23/21.                                                                            |
| 3.  | Wayne Shambo, 1.0 Custodian at East HS, effective 3/18/21.                                                                                   |
| 4.  | Samantha Thompson, 1.0 Special Education Teacher at Cyber Program, effective 3/31/21.                                                        |
| b.  | Retirements                                                                                                                                  |
| 1.  | Wanda Allaire, 1.0 Math Teacher at Stetson MS, effective last day of the 2020-2021 school year. 13 years of service.                         |
| 2.  | Henry Berardi, 1.0 Spanish Teacher at East HS, effective last day of the 2020-2021 school year. 15.5 years of service.                       |
| 3.  | Jane Close, 1.0 Family and Consumer Science Teacher at Peirce MS, effective last day of the 2020-2021 school year. 17 years of service.      |
| 4.  | Brenda Hoopes, 1.0 Paraprofessional at Peirce MS, effective 5/31/21. 22 years of service.                                                    |
| 5.  | Judith Jones, 1.0 Science Teacher at Rustin HS, effective last day of the 2020-2021 school year. 16.5 years of service.                      |
| 6.  | Donald Kelley, 1.0 Music Teacher at Stetson MS, effective last day of the 2020-2021 school year. 35 years of service.                        |
| 7.  | Bruce Kozak, 1.0 Social Studies Teacher at Henderson HS, effective last day of the 2020-2021 school year. 21.5 years of service.             |
| 8.  | Todd Lorback, 1.0 Social Studies Teacher at East HS, effective last day of the 2020-2021 school year. 24 years of service.                   |
| 9.  | Grace Matelyan, 1.0 Paraprofessional at Glen Acres ES, effective last day of the 2020-2021 school year. 20 years of service.                 |
| 10. | Dawn McNeil McMillan, 1.0 School Counselor at Stetson MS, effective last day of the 2020-2021 school year. 21 years of service.              |
| 11. | Carol Rothera, Supervisor of Student Services at Spellman Education Center, effective 10/4/21. 26 Years of Service.                          |
| 12. | Kimberly Thompson, 1.0 Health & Physical Education Teacher at East HS, effective last day of the 2020-2021 school year. 31 years of service. |
| 13. | Kathleen Verdi, 1.0 Secretary to the Principal at Henderson HS, effective 7/31/21. 28 years of service.                                      |

**II. Additions to Payroll**

|    |                              |                                                                                                                                                   |
|----|------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------|
| a. | Professional Staff: Contract |                                                                                                                                                   |
| 1. | Theresa McInaw               |                                                                                                                                                   |
|    | Placement                    | 1.0 Special Education Teacher at East Bradford ES, Professional Employee (Tenured), effective 4/28/21, Level 5, Step 5, \$58,200 + \$400 Stipend. |
|    | Education                    | Bachelor of Science from Bloomsburg University 2008-2012, Master of Science from Immaculata University 2016-2018                                  |
|    | Experience                   | Learning Support Teacher at Chichester School District 2016 – current, Behavior Therapist at ABA2ay Behavior Services 5/2015 –                    |

Recommendations

Supplement to the Agenda – March 22, 2021 - p.2

|                                             |               |                                                                                                                                                                                                      |
|---------------------------------------------|---------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                             |               | 9/2015, Instructional Assistant at Marple Newtown School District<br>2012 - 2016                                                                                                                     |
|                                             | Certification | Instructional I, Special Education PK-8, Grades PK-4                                                                                                                                                 |
| b. Professional Staff: Long Term Substitute |               |                                                                                                                                                                                                      |
| 1. Nicole Brisgone                          |               |                                                                                                                                                                                                      |
|                                             | Placement     | 1.0 Special Education Teacher at Cyber Program, Temporary Professional Employee (Non-Tenured), effective 3/11/21, Level 1, Step 1, \$46,000. During Ms. Hutton’s leave of absence.                   |
|                                             | Education     | Bachelor of Science from West Chester University of Pennsylvania<br>2016-2020                                                                                                                        |
|                                             | Experience    | Building Substitute at Mary C. Howse ES with Kelly Education Services 1/2021 - current                                                                                                               |
|                                             | Certification | Instructional I, Special Education PK-8, Grades PK-4                                                                                                                                                 |
| 2. Alissa Dantonio                          |               |                                                                                                                                                                                                      |
|                                             | Placement     | 1.0 Special Education Long Term Substitute Teacher at .5 East Goshen ES/.5 Starkweather ES, Temporary Professional Employee (Non-Tenured), effective 3/8/21, Level 1, Step 1, \$46,000.              |
|                                             | Education     | Bachelor of Science from West Chester University of Pennsylvania<br>2016 - 2020                                                                                                                      |
|                                             | Experience    | Academic Coach at New Directions 10/2017 – 12/2017                                                                                                                                                   |
|                                             | Certification | Instructional I, Special Education PreK-8, Grades 4-8 English Language Arts                                                                                                                          |
| 3. Emmalee Rudd                             |               |                                                                                                                                                                                                      |
|                                             | Placement     | 1.0 Music Teacher at Westtown Thornbury ES, Temporary Professional Employee (Non-Tenured), effective 1/4/21, Level 1, Step 1, \$46,000. During Ms. Domizio’s leave of absence.                       |
|                                             | Education     | Bachelor of Science from Valley Forge Military College 2016-2019                                                                                                                                     |
|                                             | Experience    | Per Diem Music Substitute at West Chester Area School District with Kelly Education Services 9/2020 – current, Long Term Music Substitute Teacher at Norristown Area School District 1/2020 – 6/2020 |
|                                             | Certification | Instructional I, Music                                                                                                                                                                               |
| c. Administrative Staff: Contract – None    |               |                                                                                                                                                                                                      |
| d. Support Staff: Non-Bargaining            |               |                                                                                                                                                                                                      |
| 1. Christine Parkinson                      |               |                                                                                                                                                                                                      |
|                                             | Placement     | 1.0 Staff Nurse (RN) position at District, effective TBD, \$24.07/hr.                                                                                                                                |
| e. Support Staff: Contract                  |               |                                                                                                                                                                                                      |
| 1. Nicholas Sherrer                         |               |                                                                                                                                                                                                      |
|                                             | Placement     | 1.0 3 <sup>rd</sup> Shift Custodian at Rustin HS, 8 hrs./day, 5 days/week, 260 days/year, effective TBD, Group 6, Step 1, \$18.37.                                                                   |
| 2. Michele Sloan                            |               |                                                                                                                                                                                                      |

|    |                                  |                                                                                                                              |
|----|----------------------------------|------------------------------------------------------------------------------------------------------------------------------|
|    | Placement                        | 1.0 Attendance Secretary at East Goshen ES, 7 hrs./day, 5 days/week, 182 days/year, effective TBD, Group 2, Step 5, \$17.07. |
| f. | Support Staff: Substitute - None |                                                                                                                              |

**III. Personnel Events**

a. Status Change

|    | <b>Name</b>          | <b>Type</b>    | <b>From</b>                                                                       | <b>To</b>                                                                           | <b>Effective Date</b>                 |
|----|----------------------|----------------|-----------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|---------------------------------------|
| 1. | Dr. Kristen Barnello | Administrative | 1.0 Supervisor of Social Studies and Fine Arts at SEC                             | 1.0 Assistant to the Director of Teaching and Learning: Secondary at SEC            | 7/1/21, \$144,707                     |
| 2. | Dr. Rebecca Eberly   | Administrative | 1.0 Principal at Fern Hill ES                                                     | 1.0 Assistant to the Director of Teaching and Learning: Elementary at SEC           | 7/1/21, \$160,786                     |
| 3. | Anne Elduff          | Non-Bargaining | 1.0 Staff Nurse LTS for Middle Schools                                            | 1.0 Staff Nurse for Middle Schools                                                  | 3/20/21, \$24.07/hr.                  |
| 4. | Nancy Kelly          | Support        | 1.0 Secretary for ELD and World Language Departments at Spellman Education Center | 1.0 Secretary to the Director of Equity and Assessment at Spellman Education Center | TBD, Group 3, Step 6, \$20.77/hr.     |
| 5. | Franklin Pollard     | Custodial      | 1.0 2 <sup>nd</sup> Shift Custodian at Rustin HS                                  | 1.0 1 <sup>st</sup> Shift Custodian at Glen Acres ES                                | 3/2/21, Group 4, Step 2, \$19.92/hr.  |
| 6. | Kristin Smith        | Support        | 1.0 Library Assistant LTS at East HS                                              | 1.0 Library Assistant at East HS                                                    | 2/25/21, Group 1, Step 3, \$13.30/hr. |
| 7. | Richard Thornton     | Administrative | 1.0 Security Supervisor at Warehouse                                              | 1.0 Public Safety Supervisor at Warehouse                                           | 3/23/21, \$90,535                     |
| 8. | Steven Werner        | Administrative | 1.0 Supervisor of Assessment at Spellman Education Center                         | 1.0 Assistant to the Director of Pupil Services at Spellman Education Center        | 7/1/21, \$144,707                     |

b. Involuntary Transfer

|    | <b>Name</b>   | <b>Type</b>  | <b>From</b>                               | <b>To</b>                                 | <b>Effective Date</b> |
|----|---------------|--------------|-------------------------------------------|-------------------------------------------|-----------------------|
| 1. | Alexander Fad | Professional | .7 FCS at Stetson MS/.3 FCS Cyber Program | .8 FCS at Stetson MS/.2 FCS Cyber Program | 2/26/21               |

c. Voluntary Transfer

|    | <b>Name</b>        | <b>Type</b>  | <b>From</b>                                                       | <b>To</b>                                      | <b>Effective Date</b> |
|----|--------------------|--------------|-------------------------------------------------------------------|------------------------------------------------|-----------------------|
| 1. | Jeffrey Conner     | Professional | .9 Tech Ed Teacher/.1 Cyber Personal Finance Teacher at Fugett MS | 1.0 Business Teacher at East HS                | 8/23/21               |
| 2. | Christeena Doran   | Support      | 1.0 Secretary to the Principal at Stetson MS                      | 1.0 Secretary to the Principal at Greystone ES | TBD                   |
| 3. | Jermaine Patterson | Custodial    | 1.0 Day Custodian at Rustin HS                                    | 1.0 Day Custodian at East HS                   | 3/1/21                |

**IV. Personnel Leave**

a. Sabbatical Leave

|    | <b>Name</b>       | <b>Position</b>                 | <b>Effective Date</b> | <b>Ending Date</b> |
|----|-------------------|---------------------------------|-----------------------|--------------------|
| 1. | Laura Archambault | Grade 1 Teacher at Penn Wood ES | 8/23/21               | 6/16/22            |

b. Unpaid Leave - None

**V. Additional Information**

|    |                                                                                                                                                                                                                                                                                                                                                                                                                |
|----|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. | Mary Beckert is approved to extend her leave of absence from 3/15/2021 to 4/15/2021.                                                                                                                                                                                                                                                                                                                           |
| 2. | Christine Bland has 17 years of service with the district.                                                                                                                                                                                                                                                                                                                                                     |
| 3. | John Dodson's start date was 2/25/21.                                                                                                                                                                                                                                                                                                                                                                          |
| 4. | Victor Hernandez has withdrawn his acceptance of .5 Part-Time Custodian position.                                                                                                                                                                                                                                                                                                                              |
| 5. | Brandon Olmeda's start date was 2/22/21.                                                                                                                                                                                                                                                                                                                                                                       |
| 6. | Christy Rutherford's last day will be 3/26/21.                                                                                                                                                                                                                                                                                                                                                                 |
| 7. | Sophia Verna's start date was 3/4/21.                                                                                                                                                                                                                                                                                                                                                                          |
| 8. | In accordance with the PA State Auditor's recommendation, the following list of drivers, employed by our transportation contractors Krapf's and On the Go Kids, require School Board approval. The credentials and security clearances for each of these drivers has been verified to be in compliance with our transportation carrier contracts and have been vetted through the WCASD Transportation Office. |



KRAPF'S

| First Name | Last Name | Driver/Aide |
|------------|-----------|-------------|
| Philip     | Day       | Driver      |

ON THE GO KIDS

| First Name | Last Name  | Driver/Aide |
|------------|------------|-------------|
| Savanna    | Bailey     | Aide        |
| Tonya      | Brickus    | Driver      |
| David      | Busza      | Driver      |
| Melanie    | Campbell   | Driver      |
| Connie     | Canon      | Driver      |
| John       | Hocker     | Driver      |
| Karissa    | Lance      | Driver      |
| Mariah     | Phillips   | Aide        |
| Allissa    | Pringle    | Driver      |
| Donald     | Ramaley    | Driver      |
| Sara       | Sunderland | Aide        |

**VI. Supplemental Contracts**

| Last Name                 | First Name | Location | Season | Step | % of Contract | Total Contract | Position Title                              |
|---------------------------|------------|----------|--------|------|---------------|----------------|---------------------------------------------|
| <b>'20-'21 Additions:</b> |            |          |        |      |               |                |                                             |
| Anskis                    | Lindsay    | District | Annual | 1    | 40.00%        | \$1,724.80     | District Dept Leader: World Language        |
| Bailey                    | Kara       | District | Annual | 1    | 40.00%        | \$1,724.80     | District Dept Leader: English/Language Arts |
| Benfield                  | Jason      | MCH      | Annual | 2    | 40.00%        | \$1,134.00     | Equity Advocate                             |
| Boyd                      | James      | EHS      | Spring | 5    | 100.00%       | \$4,572.00     | Asst. Girls Lacrosse Coach                  |
| Brooks                    | Dillard    | FMS      | Spring | 1    | 100.00%       | \$2,772.00     | Head Boys Lacrosse Coach                    |
| Condon                    | Mary       | SWE      | Annual | 1    | 40.00%        | \$1,724.80     | District Dept Leader: Speech Pathologists   |
| Curay-Cramer              | Michele    | PMS      | Annual | 4    | 40.00%        | \$1,324.80     | Equity Advocate                             |
| Franz                     | Jennifer   | SWE      | Annual | 1    | 40.00%        | \$1,088.80     | Equity Advocate                             |
| Froio                     | Anthony    | HHS      | Annual | 1    | 40.00%        | \$1,088.80     | Equity Advocate                             |
| Geist                     | Carolyn    | EGE      | Annual | 2    | 40.00%        | \$1,134.00     | Equity Advocate                             |
| Givey                     | Ali        | EXE      | Annual | 4    | 40.00%        | \$1,324.80     | Equity Advocate                             |
| Graham                    | Marya      | RHS      | Annual | 2    | 40.00%        | \$1,134.00     | Equity Advocate                             |
| Grant                     | Rohan      | RHS      | Spring | 1    | 100.00%       | \$3,696.00     | Asst. Girls Track Coach                     |
| Hughes                    | Miriam     | FMS      | Spring | 4    | 100.00%       | \$2,944.00     | Asst. Track Coach                           |

Recommendations  
 Supplement to the Agenda – March 22, 2021 - p.6

| Last Name           | First Name | Location | Season | Step | % of Contract | Total Contract | Position Title            |
|---------------------|------------|----------|--------|------|---------------|----------------|---------------------------|
| Keogh               | Jessica    | FMS      | Annual | 2    | 40.00%        | \$1,134.00     | Equity Advocate           |
| King                | Robert     | EHS      | Annual | 1    | 40.00%        | \$1,088.80     | Equity Advocate           |
| Letrinko            | Christina  | FHE      | Annual | 1    | 40.00%        | \$1,088.80     | Equity Advocate           |
| Litofsky            | Erin       | HDE      | Annual | 1    | 40.00%        | \$1,088.80     | Equity Advocate           |
| Loper               | Alonzo     | EBE      | Annual | 2    | 40.00%        | \$1,134.00     | Equity Advocate           |
| McCauley            | William    | FMS      | Spring | 1    | 50.00%        | \$1,078.00     | Asst. Boys Lacrosse Coach |
| McCormick           | Matthew    | EHS      | Spring | 4    | 100.00%       | \$5,888.00     | Head Boys Lacrosse Coach  |
| McGeehan            | Beverly    | HHS      | Spring | 4    | 100.00%       | \$4,416.00     | Asst. Boys Tennis Coach   |
| Persia              | Nicholas   | FMS      | Spring | 1    | 50.00%        | \$1,078.00     | Asst. Boys Lacrosse Coach |
| Thompson            | Jason      | WTE      | Annual | 1    | 40.00%        | \$1,088.80     | Equity Advocate           |
| Washington          | Reginald   | FMS      | Spring | 7    | 100.00%       | \$3,879.00     | Head Track Coach          |
| Young               | Shaynae    | GAE      | Annual | 1    | 40.00%        | \$1,088.80     | Equity Advocate           |
|                     |            |          |        |      |               |                |                           |
| <b>Removals:</b>    |            |          |        |      |               |                |                           |
| Martin              | Madeline   | PMS      | Spring | 1    | 50.00%        | \$1,078.00     | Asst. Softball Coach      |
|                     |            |          |        |      |               |                |                           |
| <b>Adjustments:</b> |            |          |        |      |               |                |                           |
| Gillard             | Emily      | PMS      | Spring | 1    | 100.00%       | \$2,156.00     | Asst. Softball Coach      |



**WEST CHESTER AREA SCHOOL DISTRICT**

**Education Committee**

**March 22, 2021**

**Action Items**

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**Approval of the following Study/Excursion Trips:**

- **East HS DECA – Hershey, PA – Wed-Fri 2/17-2/19/21**
- **Henderson HS Wrestling – Quakertown, PA – Fri-Sat 3/5-3/6/21**

Approval is requested of the following Study/Excursion Trips:

- East HS DECA – Hershey, PA – Wed-Fri 2/17-2/19/21
- Henderson HS Wrestling – Quakertown, PA – Fri-Sat 3/5-3/6/21

*I so move.*

**Approval of Revised Policy 122 - Extracurricular Activities, Second Reading**

Approval is requested of Revised Policy 122 - Extracurricular Activities, Second Reading

*I so move.*

**Approval of Revised Policy 123 - Interscholastic Athletics, Second Reading**

Approval is requested of Revised Policy 123 Interscholastic Athletics, Second Reading

*I so move.*

**Approval of Revised Policy 123.2 - Sudden Cardiac Arrest, Second Reading**

Approval is requested of Revised Policy 123.2 - Sudden Cardiac Arrest, Second Reading

*I so move.*

**Approval of Revised Board Policy 103 - Discrimination/Title IX Sexual Harassment Affecting Students, First Reading**

Approval is requested of Revised Board Policy 103 - Discrimination/Title IX Sexual Harassment Affecting Students, First Reading

*I so move.*

**Approval of New Board Policy 218.4 - Discipline of Student Convicted/Adjudicated of Sexual Assault, First Reading**

Approval is requested of New Board Policy 218.4 - Discipline of Student Convicted/Adjudicated of Sexual Assault, First Reading

*I so move.*

**Approval of Revised Board Policy 150 - Title I - Comparability of Services, First Reading**

Approval is requested of Revised Board Policy 150 - Title I - Comparability of Services, First Reading

*I so move.*



WEST CHESTER AREA SCHOOL DISTRICT  
Education Committee

March 8, 2021  
Virtual Meeting  
Start: 6:31 – Finish: 7:48

**Attending Committee Members:**

Sue Tiernan (Chair),  Joyce Chester,  Daryl Durnell,  Kate Shaw

**Other Board Members:**

Gary Bevilacqua,  Brian Gallen,  Karen Herrmann,  Chris McCune,  Randell Spackman

**Administration:**

Jim Scanlon,  Robert Sokolowski,  Sara Missett,  Tammi Florio,  Michael Wagman,  Dawn Mader      Leigh Ann Ranieri    Ian Kerr

**Items on Agenda:**

- Approval of the February 8, 2021 Education Committee Meeting Minutes 6:31
- Approval of Revised Board Policy 103 - Discrimination/Title IX Sexual Harassment Affecting Students
- Approval of New Board Policy 218.4 - Discipline of Student Convicted/Adjudicated of Sexual Assault
- Approval of Revised Board Policy 150 - Title I - Comparability of Services 6:41
- Review of Disaggregated STAR Math Data 6:44 – 7:19
- Review of Secondary Effectiveness Measures 7:19 – 7:48

**March Education Committee actions/outcomes to be placed on March Board Agenda:**

| Agenda Item                                                                                         | Vote |
|-----------------------------------------------------------------------------------------------------|------|
| Approval of Education Committee Meeting Minutes – February 8, 2021                                  | 4-0  |
| Approval of Revised Board Policy 103 - Discrimination/Title IX Sexual Harassment Affecting Students | 4-0  |
| Approval of New Board Policy 218.4 - Discipline of Student Convicted/Adjudicated of Sexual Assault  | 4-0  |
| Approval of Revised Board Policy 150 - Title I - Comparability of Services                          | 4-0  |

**March Board Consent Agenda Items:**

- Approval of the following Study/Excursion Trip:
  - East HS DECA – Hershey, PA – Wed-Fri 2/17-2/19/21\*
  - Henderson HS Wrestling – Quakertown, PA – Fri-Sat 3/5-3/6/21\*

**Items to be discussed at a later date:** None

APPROVED: August 1, 2015

REVISED: December 14, 2017

121AG1 Application for Approval of Study, Excursion, and Extracurricular Trips and Approval of Bus Transportation

Proposal x New Trip Request Trip Revision Request Trip Cancellation Request
School East High School Grade/Subject/Club: 9-12 DECA
Teacher(s) in Charge: Carol Lill
Destination: State DECA Conference, Hershey Lodge, 325 University Drive, Hershey, PA
Trip Day(s)/Date(s): Feb. 17-19 (W-F) 2021 Competition Yes x No
Overnight Trip: x Yes No x In State Out of State Out of Country Name Tour Company:
Special Instructions (rain date, etc.):

How is it related to curriculum: I will be chaperoning my student, Lizzie Guan, she is the PA DECA State President and will be running the virtual state conference from the Hershey Lodge with the other state officers.

Objectives of the proposed trip: Lizzie will be the main host of the virtual conference and run a workshop

Number of Pupils: 1 Total Passengers: 0 Per Pupil Cost: 0
Adult Chaperone to Student Ratio: 1 / 1 % of Eligible Students Going: 100A%
Names of Teacher/Staff Chaperones: Carol Lill
Other Adult Chaperones:
Nurses required on this trip: Yes x No (refer to 121AG6)

Estimated Cost

Table with columns: # Staff, # Days, Cost/Day, Total Cost, %, Budget Code/Account/Project. Rows include Substitute(s) Needed, Agency Nurses Needed, Mileage/Tolls, Hotel/Food/Airfare, Registration/Entrance Fee, Other Costs.

acct 315

Walking Parent Provided Transportation Public Transportation
Bus Van/Car Rental x Coach
Buses/Rentals/Coaches
Rental Company/Carrier:
Students Leaving From: at am pm
Students Returning To: at am pm
Request Drop off/Pick up (only if using Krapf): Yes No Drop at: at am pm
Pick up at: at am pm

What are the planned activities to assist students who require financial assistance: tshirts sponsorships were sold this fall and school store funds can assist students.

Additional Information (bus w/lift, star seat, ski boxes, special instructions)
1 of the 3 coach busses is a lift bus, this has already been arranged with Krapf, details about Giant are worked out w/ Krapf

Total Cost of Trip: 748.80 Pupil Cost: \$ - Other Funded: \$ - Total Cost to the District: 748.80
Requested By: Carol Lill Signature: Carol Lill Date: 02/08/2021

Approval
Principal Approved Date: 2/9/21
Supervisor Approved Date:
Director of: Elementary Secondary Pupil Services Approved Date: 2/12/21
Transportation: Date:
Schedule Dates: Contractor:
Krapf Costs: Additional Costs:

Spellman Office Only: Overnight Trip will appear on the March 22 Board Consent Agenda.

# WEST CHESTER AREA SCHOOL DISTRICT

ADMINISTRATIVE GUIDELINE  
APPROVED: September 25, 2017  
REVISED: August 19, 2019

## 121AG8 Application for Approval of Overnight PIAA Sanctioned Athletic Trip

|                                                                                                                    |                                                               |                                                  |                                            |
|--------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------|--------------------------------------------------|--------------------------------------------|
| PROPOSAL                                                                                                           | <input checked="" type="checkbox"/> New Trip Request          | <input type="checkbox"/> Trip Revision Request   | <input type="checkbox"/> Trip Cancellation |
| School: <u>West Chester Henderson</u>                                                                              | Sport: <u>PIAA Boys Wrestling Super Regional Championship</u> |                                                  |                                            |
| Coach(s) in charge: <u>Rob Beighley</u>                                                                            | In Season: <input type="checkbox"/>                           | Post Season: <input checked="" type="checkbox"/> |                                            |
| Destination: <u>Quakertown PA</u>                                                                                  |                                                               |                                                  |                                            |
| Trip Day(s)/Date(s): <u>3/5/2021 &amp; 3/6/2021</u>                                                                |                                                               |                                                  |                                            |
| Number of Students: <u>4</u> Total Passengers: <u>8</u> % of Eligible Students going: <u>100%</u>                  |                                                               |                                                  |                                            |
| Adult Chaperone to Student ratio: <u>2</u> / <u>1</u>                                                              |                                                               |                                                  |                                            |
| Names of Coach/Staff Chaperones: <u>Rob Beighley, Caleb Edwards, Cody Lind</u>                                     |                                                               |                                                  |                                            |
| - Other Adult Chaperones: _____                                                                                    |                                                               |                                                  |                                            |
| Nurse required on this trip: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (Refer to 121AG6) |                                                               |                                                  |                                            |

| ESTIMATED COST                                                                                                                                                                 | Number | Cost                    | Budget/Activity Code                                               |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|-------------------------|--------------------------------------------------------------------|
| Substitute(s) needed: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If so, how many: _____                                                               | 0      |                         |                                                                    |
| Name of Staff Member Driving Students: <u>Rob Beighley, Caleb Edwards, Cody Lind</u>                                                                                           |        |                         |                                                                    |
| Mileage/Tolls: (If applicable)                                                                                                                                                 | 50.00  |                         | <u>1-3200-000-20-30-953-580</u>                                    |
| Hotel/Food/Airfare: (If applicable)                                                                                                                                            | 930.00 |                         | <u>1-3200-000-20-30-953-580</u>                                    |
| Meal(s): (allowance \$31.50/Adult, \$20.00/Student)                                                                                                                            | 0      |                         |                                                                    |
| Registration/Entrance Fee: (If applicable)                                                                                                                                     | 0      |                         |                                                                    |
| <input type="checkbox"/> Walking <input type="checkbox"/> Parent Providing Trans. <input type="checkbox"/> Public Transportation                                               |        |                         |                                                                    |
| <input type="checkbox"/> Bus <input checked="" type="checkbox"/> Van/Car Rental <input type="checkbox"/> Coach # of Buses/Rentals/Coaches <u>1</u>                             | 1      | \$200.00                | <u>1-3200-000-20-30-953-580</u>                                    |
| - Rental Company/Carrier: <u>Fred Bean Ford</u>                                                                                                                                |        |                         |                                                                    |
| - Request Drop and Pick (Krapf Only): <input type="checkbox"/> Yes <input type="checkbox"/> No Drop at: _____ at _____ <input type="checkbox"/> AM <input type="checkbox"/> PM |        |                         |                                                                    |
| Pick up: _____ at _____ <input type="checkbox"/> AM <input type="checkbox"/> PM                                                                                                |        |                         |                                                                    |
| Students Leaving From: <u>Henderson on 3/4/2021</u>                                                                                                                            |        | at 3:00                 | <input type="checkbox"/> AM <input checked="" type="checkbox"/> PM |
| Students Returning To: <u>Henderson on 3/5/2021</u>                                                                                                                            |        | at 11:00                | <input type="checkbox"/> AM <input checked="" type="checkbox"/> PM |
| TOTAL Cost of Trip: \$ <u>1,180.00</u>                                                                                                                                         |        | Pupil Cost: \$ <u>0</u> | TOTAL Cost to the District: \$ <u>1,180.00</u>                     |
|                                                                                                                                                                                |        |                         | Requested Travel Advance (Min. \$300): \$ <u>1,180.00</u>          |

Requested by: Rob Beighley Signature: Rob Beighley Date: 3-1-21

|                           |                        |       |               |
|---------------------------|------------------------|-------|---------------|
| APPROVAL                  |                        |       |               |
| Principal:                | Approved: _____        | Date: | _____         |
| Athletic Director:        | Approved: _____        | Date: | <u>3/1/21</u> |
| Assistant Superintendent: | Approved: _____        | Date: | <u>3/1/21</u> |
| Transportation:           | Approved: _____        | Date: | _____         |
| Scheduled Date:           | Contractor: _____      |       |               |
| Krapf Cost:               | Additional Cost: _____ |       |               |

Spellman Office Only: Overnight Trip will appear on the March 22 Board Consent Agenda.

|               |                            |
|---------------|----------------------------|
| Book          | Policy Manual              |
| Section       | 100 Programs               |
| Title         | Extracurricular Activities |
| Code          | 122                        |
| Status        | Second Reading             |
| Adopted       | August 1, 2015             |
| Last Reviewed | June 22, 2015              |

### **Purpose**

The Board recognizes the educational values inherent in student participation in extracurricular activities and supports the concept of student organizations for such purposes as building social relationships, developing interests in a specific area, and gaining an understanding of the elements and responsibilities of good citizenship.

### **Definitions**

For purposes of this policy, **extracurricular activities** shall be those programs that are sponsored or approved by the Board and are conducted wholly or partly outside the regular school day; are marked by student participation in the processes of initiation, planning, organizing, and execution; and are equally available to all students who voluntarily elect to participate. The term includes both curriculum and non-curriculum related extracurricular activities.[1]

For purposes of this policy, an **athletic activity** shall mean all of the following:

1. An athletic contest or competition, other than interscholastic athletics.
2. Noncompetitive cheerleading that is sponsored by or associated with the school.
3. Practices, interschool practices, and scrimmages for all athletic activities.

### **Authority**

The Board shall make school facilities, supplies and equipment available, and shall assign staff members for the support of extracurricular activities for students. Such availability and assignment shall be in accordance with the Equal Access Act.[2][3][4][5]

The Board shall establish and collect student activity fees for participation in extracurricular activities in accordance with Board policy.[6]

The Board directs that no student may participate in extracurricular activities who has not:[3]

1. Met the requirements for academic eligibility.
2. Complied with the requirements of the Extracurricular Code of Conduct (122-AG-2) and applicable Board policies and administrative regulations related to student discipline.



3. Been in attendance on the day of the extracurricular event or practice for the hours required.

### Off-Campus Activities

This policy shall also apply to student conduct that occurs off school property and would otherwise violate the Code of Student Conduct/Disciplinary Action Schedule if any of the following circumstances exist:[7]

1. The conduct occurs during the time the student is traveling to and from school, or traveling to and from school-sponsored activities, whether or not via school district furnished transportation.
2. The student is a member of an extracurricular activity and has been notified that particular off-campus conduct could result in exclusion from such activities.
3. Student expression or conduct materially and substantially disrupts the operations of the school, or the administration reasonably anticipates that the expression or conduct is likely to materially and substantially disrupt the operations of the school.
4. The conduct has a direct nexus to attendance at school or a school-sponsored activity, for example, a transaction conducted outside of school pursuant to an agreement made in school, that would violate the Code of Student Conduct/Disciplinary Action Schedule if conducted in school.
5. The conduct involves the theft or vandalism of school property.
6. There is otherwise a nexus between the proximity or timing of the conduct in relation to the student's attendance at school or school-sponsored activities.

### Delegation of Responsibility

Each school year, prior to participation in an athletic activity, every student athlete and ~~his/her~~ **their** parent/guardian shall sign and return the acknowledgement of receipt and review of the following:  
[8][9][10][11]

1. Concussion and Traumatic Brain Injury Information Sheet.
2. Sudden Cardiac Arrest Symptoms and Warning Signs Information Sheet.

The Superintendent or his/her designee shall develop administrative regulations to implement the extracurricular activities program. All student groups shall adhere to Board policy and administrative regulations.

### Guidelines

Guidelines shall ensure that the program of extracurricular activities:

1. Assesses the needs and interests of and is responsive to district students.
2. Ensures provision of competent guidance and supervision by staff.
3. Guards against exploitation of students.
4. Provides a variety of experiences and diversity of organizational models.
5. Provides for continuing evaluation of the program and its components.
6. Ensures that all extracurricular activities are open to all students and that all students are fully informed of the opportunities available to them.[1][12]

### Equal Access Act

The district shall provide secondary students the opportunity for non-curriculum-related student groups to meet on the school premises during noninstructional time for the purpose of conducting a meeting within the limited open forum on the basis of religious, political, philosophical, or other content of the speech at such meetings. Such meetings must be voluntary, student-initiated, and not sponsored in any way by the school, its agents, or employees.[2]

Non-curriculum related student groups shall be initiated by application of the students, which shall be filed with the building principal.

**Noninstructional time** is the time set aside by the school before actual classroom instruction begins, after actual classroom instruction ends, or during the lunch hour.

The meetings of student groups cannot materially and substantially interfere with the orderly conduct of the educational activities in the school.

#### Extracurricular Trips

Extracurricular trips shall be conducted in accordance with Board policy.[13]

#### Recognized Athletic Groups

Recognized athletic groups shall be governed by 123AG2.

#### Reservation of Right to Terminate

The Board reserves the right at any time, and without notice, and for any or no reason, to immediately terminate any non-curriculum related club or activities or recognized athletic groups.

#### Faculty Sponsor

A **faculty sponsor** shall be a district administrator, professional personnel, nonprofessional personnel (approved by the Superintendent or his/her designee), and student teachers (approved by the Superintendent or his/her designee). A faculty sponsor may be from another building in the district.

In the event there is an unexpected vacancy in a faculty sponsor position, the Superintendent or his/her designee may fill the vacancy on an interim basis with a non-faculty sponsor until such time as a faculty sponsor may be secured. Preference for non-faculty sponsors shall be given to teachers from other school districts, private schools and/or charter schools, retired teachers, and education majors in their senior year who are eligible to become student teachers. All non-faculty sponsors shall be required to obtain child abuse clearances, state and federal criminal background checks, and such other background checks as may be required by the state or the district, at their own expense, and to understand and comply with all district policies and regulations and federal and state laws, and such other rules and regulations that the district may develop from time to time. All non-faculty sponsors shall be volunteers and in no event be considered to be employees of the district.[14][15]

## Legal

1. 22 PA Code 12.1
  2. 20 U.S.C. 4071 et seq
  3. 24 P.S. 511
  4. Pol. 103
  5. Pol. 103.1
  6. Pol. 122.1
  7. Pol. 218
  8. 24 P.S. 5323
  9. 24 P.S. 5333
  10. Pol. 123.1
  11. Pol. 123.2
  12. 22 PA Code 12.4
  13. Pol. 121
  14. 23 Pa. C.S.A. 6344
  15. 24 P.S. 111
- 23 Pa. C.S.A. 6301 et seq  
24 P.S. 5321 et seq  
24 P.S. 5331 et seq  
Pol. 000



|               |                           |
|---------------|---------------------------|
| Book          | Policy Manual             |
| Section       | 100 Programs              |
| Title         | Interscholastic Athletics |
| Code          | 123                       |
| Status        | Second Reading            |
| Adopted       | August 1, 2015            |
| Last Reviewed | June 22, 2015             |

### **Purpose**

The Board recognizes the value of a program of interscholastic athletics as an integral part of the total school experience for all district students and as a conduit for community involvement.

### **Definition**

For purposes of this policy, the program of **interscholastic athletics** shall include all activities relating to competitive or exhibition sport contests, games, or events involving individual students or teams of students when such events occur between schools within this district or outside this district. Intramural sports shall be governed by Policy 122, as athletic activities. Recognized athletic groups shall be governed by 123-AG-2.[1]

### **Authority**

It shall be the policy of the Board to offer opportunities for participation in interscholastic athletic programs to male and female students on an equal basis as is practicable and without discrimination, in accordance with law and regulations.[2][3][4][5][6]

The Board shall annually approve a program of interscholastic athletics.[7]

The Board shall determine the standards of eligibility to be met by all students participating in an interscholastic program. Such standards shall include, but not be limited to, requiring that each student, before participating in any interscholastic activity, be covered by student accident insurance; be free of injury; and undergo a physical examination by a licensed physician.[7]

The Board adopts those eligibility standards set by the Constitution of the Pennsylvania Interscholastic Athletic Association (PIAA). The PIAA bylaws that pertain to age, awards, attendance, health, transfers and residence participation, representation, curriculum, and seasonal rules will be followed.

The PIAA bylaws will be followed by any district-sponsored interscholastic athletic program.

The Board further adopts the eligibility requirements set by the Chester-Montgomery County League (Ches-Mont) and shall review such standards periodically to ascertain that they continue to be in conformity with the objectives of the district.

The Board shall establish and collect student activity fees for participation in interscholastic athletics in accordance with Board policy.[8]

The Board directs that no student may participate in interscholastic athletics who has not: [7]

1. Maintained a record of academic proficiency.
2. Complied with the requirements of the Extracurricular Code of Conduct (123-AG-1) and applicable Board policies and administrative regulations related to student discipline.
3. Attended school regularly.[9]
4. Been in attendance on the day of the athletic event or practice for the hours required.
5. Returned all school athletic equipment previously used.

### Off-Campus Activities

This policy shall also apply to student conduct that occurs off school property and would otherwise violate the Code of Student Conduct/Disciplinary Action Schedule if any of the following circumstances exist:[10]

1. The conduct occurs during the time the student is traveling to and from school or traveling to and from school-sponsored activities, whether or not via school district furnished transportation.
2. The student is a member of an extracurricular activity and has been notified that particular off-campus conduct could result in exclusion from such activities.
3. Student expression or conduct materially and substantially disrupts the operations of the school, or the administration reasonably anticipates that the expression or conduct is likely to materially and substantially disrupt the operations of the school.
4. The conduct has a direct nexus to attendance at school or a school-sponsored activity, for example, a transaction conducted outside of school pursuant to an agreement made in school, that would violate the Code of Student Conduct/Disciplinary Action Schedule if conducted in school.
5. The conduct involves the theft or vandalism of school property.
6. There is otherwise a nexus between the proximity or timing of the conduct in relation to the student's attendance at school or school-sponsored activities.

### **Delegation of Responsibility**

All students shall be required to submit a completed physician's certificate and parent's certificate, in the form required by the PIAA, as well as any other medical or emergency information required by the district.

Each school year, prior to participation in an interscholastic athletic activity, every student athlete and his/her **their** parent/guardian shall sign and return the acknowledgement of receipt and review of the following: [11][12][13][14]

1. Concussion and Traumatic Brain Injury Information Sheet.
2. Sudden Cardiac Arrest Symptoms and Warning Signs Information Sheet.

The Superintendent or his/her designee shall annually prepare, approve, and present to the Board for its consideration a program of interscholastic athletics, which shall include a complete schedule of events.

S/He shall inform the Board of changes in that schedule as they occur.

The Superintendent or his/her designee shall disseminate rules for the conduct of students participating in interscholastic athletics. Such rules shall be in conformity with regulations of the State Board of Education, the PIAA and the school district.

All student participants in interscholastic athletics shall be bound by the Extracurricular Code of Conduct (123-AG-1), which may be amended from time to time.

The Superintendent shall ensure that interscholastic athletics are open to all eligible students and that all students are fully informed of the opportunities available to them.[\[15\]](#)[\[16\]](#)

## **Guidelines**

### Male/Female Athletic Opportunities Report

By October 15 of each year, on the designated disclosure form, the Superintendent or his/her designee shall report to the PA Department of Education the interscholastic athletic opportunities and treatment for male and female secondary school students for the preceding school year.[\[17\]](#)

By November 1 of each year, the completed disclosure form shall be made available for public inspection during regular business hours and posted on the district's website.[\[17\]](#)

The availability of the completed disclosure form shall be announced by posting a notice on school bulletin boards, in the school newspaper, on any electronic mailing list or list serve, and by any other reasonable means.[\[17\]](#)

### Extracurricular Trips

Extracurricular trips shall be conducted in accordance with Board policy.[\[18\]](#)

### Single Gender Sports Teams

The Board recognizes that it is appropriate to provide some athletic opportunities on a single-gender basis where separate teams in a sport are provided for each sex, and in "contact sports" where participation of the opposite gendered student on the team designated for a particular gender may provide the opposite gendered student with an unfair competitive advantage or present an increased risk of injury. Where the district provides a team for female students in a contact sport, and where participation of male students in the contests of that sport may present an unfair competitive advantage and/or an increased risk of injury, male students may be excluded from participation on the team(s) in that sport.

## Legal

1. Pol. 122
2. 22 PA Code 4.27
3. 24 P.S. 1601-C et seq
4. 34 CFR 106.41
5. Pol. 103
6. Pol. 103.1
7. 24 P.S. 511
8. Pol. 122.1
9. Pol. 204
10. Pol. 218
11. 24 P.S. 5323
12. 24 P.S. 5333
13. Pol. 123.1
14. Pol. 123.2
15. 22 PA Code 12.1
16. 22 PA Code 12.4
17. 24 P.S. 1603-C
18. Pol. 121
- 24 P.S. 5321 et seq
- 24 P.S. 5331 et seq

|               |                       |
|---------------|-----------------------|
| Book          | Policy Manual         |
| Section       | 100 Programs          |
| Title         | Sudden Cardiac Arrest |
| Code          | 123.2                 |
| Status        | First Reading         |
| Adopted       | August 1, 2015        |
| Last Reviewed | November 24, 2014     |

### **Authority**

The Board recognizes the importance of ensuring the safety of students participating in the district's athletic programs. This policy has been developed to provide guidance for prevention and recognition of sudden cardiac arrest in student athletes. [\[1\]](#)

### **Definition**

**Athletic activity** shall mean all of the following: [\[2\]](#)

1. Interscholastic athletics. [\[3\]](#)
2. An athletic contest or competition, other than interscholastic athletics, that is sponsored by or associated with the **district school**, including cheerleading, club-sponsored sports activities and sports activities sponsored by school-affiliated organizations. [\[4\]](#)
3. Noncompetitive cheerleading that is sponsored by or associated with the **district school**. [\[4\]](#)
4. Practices, interschool practices and scrimmages for all athletic activities, **as defined above**. [\[3\]](#)[\[4\]](#)

### **Delegation of Responsibility**

Each school year, prior to participation in an athletic activity, every student athlete and his/her **their** parent/guardian shall sign and return the acknowledgement of receipt and review of the Sudden Cardiac Arrest Symptoms and Warning Signs Information Sheet **that includes information about electrocardiogram testing**. [\[5\]](#)

### **Guidelines**

The school may hold an informational meeting prior to the start of each athletic season for all competitors regarding the symptoms and warning signs of sudden cardiac arrest **and information about electrocardiogram testing**. In addition to the student athletes, such meetings may include parents/guardians, coaches, other appropriate school officials, physicians, pediatric cardiologists, and athletic trainers. [\[5\]](#)

### **Removal From Play**



A student who, as determined by a game official, coach from the student's team, certified athletic trainer, licensed physician, or other official designated by the district, exhibits signs or symptoms of sudden cardiac arrest while participating in an athletic activity shall be removed by the coach from participation at that time.[\[5\]](#)

Any student known to have exhibited signs or symptoms of sudden cardiac arrest prior to or following an athletic activity shall be prevented from participating in athletic activities.

### Return to Play

The coach shall not return a student to participation until the student is evaluated and cleared for return to participation in writing by a licensed physician, certified registered nurse practitioner or cardiologist.[\[5\]](#)

### Training

All coaches shall annually, prior to coaching an athletic activity, complete the sudden cardiac arrest training course offered by a provider approved by the PA Department of Health.[\[5\]](#)

### Penalties

After July 29, 2014, a coach found in violation of the provisions of this policy related to removal from play and return to play shall be subject to the following **minimum** penalties:[\[5\]](#)

1. For a **first** violation, suspension from coaching any athletic activity for the remainder of the season.
2. For a **second** violation, suspension from coaching any athletic activity for the remainder of the season and for the next season.
3. For a **third** violation, permanent suspension from coaching any athletic activity.

### Legal

1. [24 P.S. 5331 et seq](#)
  2. [24 P.S. 5332](#)
  3. Pol. 123
  4. Pol. 122
  5. [24 P.S. 5333](#)
- Pol. 822



|                     |                                                              |
|---------------------|--------------------------------------------------------------|
| Book                | Policy Manual                                                |
| Section             | 100 Programs                                                 |
| Title               | Discrimination/Title IX Sexual Harassment Affecting Students |
| Code                | 103                                                          |
| Status              | First Reading                                                |
| Adopted             | August 1, 2015                                               |
| Last Revised        | September 29, 2020                                           |
| Prior Revised Dates | 3/25/2019                                                    |

### **Authority**

The Board declares it to be the policy of this district to provide an equal opportunity for all students to achieve their maximum potential through the programs and activities offered in the schools without discrimination on the basis of race, color, age, creed, religion, sex, sexual orientation, gender identity, ancestry, national origin, marital status, pregnancy or handicap/disability.[\[1\]](#)[\[2\]](#)[\[3\]](#)[\[4\]](#)[\[5\]](#)[\[6\]](#)[\[7\]](#)[\[8\]](#)[\[9\]](#)[\[10\]](#)[\[11\]](#)[\[12\]](#)[\[13\]](#)[\[14\]](#)[\[15\]](#)[\[16\]](#)[\[17\]](#)

The Board also declares it to be the policy of this district to comply with federal law and regulations under Title IX prohibiting sexual harassment, which is a form of unlawful discrimination on the basis of sex. Such discrimination shall be referred to throughout this policy as Title IX sexual harassment. Inquiries regarding the application of Title IX to the district may be referred to the Title IX Coordinator, to the Assistant Secretary for Civil Rights of the U.S. Department of Education, or both.

The district is committed to the maintenance of a safe, positive learning environment for all students that is free from discrimination. Discrimination is inconsistent with the rights of students and the educational and programmatic goals of the district and is prohibited on school property, and at or, in the course of, district-sponsored programs or activities, including on any conveyance providing transportation to or from school or school-sponsored activities.

Violations of this policy, including acts of retaliation as described in this policy, or knowingly providing false information, may result in disciplinary consequences under applicable Board policy and procedures.[\[18\]](#)[\[19\]](#)[\[20\]](#)[\[21\]](#)

The Board directs that the foregoing statement of Board policy be included in each student and staff handbook, and that this policy and related administrative guidelines be posted to the district's website.

The Board requires a notice stating that the district does not discriminate in any manner, including Title IX sexual harassment, in any district education program or activity, to be issued to all students, parents/guardians, employment applicants, employees and all unions or professional organizations holding collective bargaining or professional agreements with the district. All discrimination notices and information shall include the title, office address, telephone number and email address of the individual(s) designated as the Compliance Officer and Title IX Coordinator.

### **Reports of Title IX Sexual Harassment and Other Discrimination and Retaliation**

The Board encourages students and third parties who believe they or others have been subject to Title IX sexual harassment, other discrimination or retaliation to promptly report such incidents to the building principal. A person who is not an intended victim or target of discrimination but is adversely affected by the offensive conduct may file a report of discrimination.

The student's parents/guardians or any other person with knowledge of conduct that may violate this policy is encouraged to immediately report the matter to the building principal.

A school employee who suspects or is notified that a student has been subject to conduct that constitutes a violation of this policy shall immediately report the incident to the building principal, as well as properly making any mandatory police or child protective services reports required by law.[22]

If the building principal is the subject of a complaint, the student, third party or a reporting employee shall report the incident directly to the Title IX Coordinator.

The complainant or the individual making the report may use the Discrimination/Sexual Harassment/Retaliation Report Form (103AG1) for purposes of reporting an incident or incidents in writing; however, verbal reports of an incident or incidents shall be accepted, documented and the procedures of this policy and the relevant administrative guidelines followed.

The building principal shall promptly notify the Title IX Coordinator of all reports of discrimination, Title IX sexual harassment or retaliation. The Title IX Coordinator shall promptly contact the complainant regarding the report to gather additional information as necessary, and to discuss the availability of supportive measures. The Title IX Coordinator shall consider the complainant's wishes with respect to supportive measures.

The Title IX Coordinator shall conduct an assessment to determine whether the reported circumstances are most appropriately addressed through the Discrimination Complaint Procedures prescribed in Administrative Guideline 103AG2, or if the reported circumstances meet the definition of Title IX sexual harassment and are most appropriately addressed through the Title IX Sexual Harassment Procedures and Grievance Process for Formal Complaints in Administrative Guideline 103AG3, or other Board policies.

#### Disciplinary Procedures When Reports Allege Title IX Sexual Harassment

When a report alleges Title IX sexual harassment, disciplinary sanctions may not be imposed until the completion of the grievance process for formal complaints outlined in 103AG3. The district shall presume that the respondent is not responsible for the alleged conduct until a determination has been made at the completion of the grievance process for formal complaints.[18][20][23][24]

When an emergency removal, as described in 103AG3, is warranted to address an immediate threat to the physical health or safety of an individual, and it is not feasible to continue educational services remotely or in an alternative setting, the normal procedures for suspension and expulsion shall be conducted to accomplish the removal, including specific provisions to address a student with a disability where applicable.[18][19][20][23]

When an emergency removal is not required, disciplinary sanctions shall be considered in the course of the Title IX grievance process for formal complaints. Following the issuance of the written determination and any applicable appeal, any disciplinary action specified in the written determination or appeal decision shall be implemented in accordance with the normal procedures for suspensions, expulsions or other disciplinary actions, including specific provisions to address a student with a disability where applicable.

#### **Discipline/Placement of Student Convicted or Adjudicated of Sexual Assault**

**Upon notification of a conviction or adjudication of a student in this district for sexual assault against another student enrolled in this district, the district shall comply with the disciplinary or placement requirements established by state law and Board policy.**

## Confidentiality

Confidentiality of all parties, witnesses, the allegations, the filing of a report and the investigation related to any form of discrimination or retaliation, including Title IX sexual harassment, shall be handled in accordance with applicable law, regulations, this policy, administrative guidelines, and the district's legal and investigative obligations.[\[25\]](#)[\[26\]](#)[\[27\]](#)[\[28\]](#)[\[29\]](#)

## Retaliation

The Board prohibits retaliation by the district or any other person against any person for:[\[28\]](#)

1. Reporting or making a formal complaint of any form of discrimination or retaliation, including Title IX sexual harassment.
2. Testifying, assisting, participating or refusing to participate in a related investigation process or other proceeding or hearing.
3. Acting in opposition to practices the person reasonably believes to be discriminatory.

The district, its employees and others are prohibited from intimidating, threatening, coercing, or discriminating against anyone for actions described above. Individuals are encouraged to contact the Title IX Coordinator immediately if retaliation is believed to have occurred.

## Definitions

**Complainant** shall mean an individual who is alleged to be the victim.

**Respondent** shall mean an individual alleged to be the perpetrator of the discriminatory or harassing conduct.

## Discrimination

**Discrimination** shall mean to treat individuals differently, or to harass or victimize based on a protected classification including race, color, age, creed, religion, sex, sexual orientation, gender identity, ancestry, national origin, marital status, pregnancy, or handicap/disability.

**Harassment** is a form of discrimination based on protected classification listed in this policy, consisting of unwelcome conduct such as graphic, written, electronic, verbal or nonverbal acts including offensive jokes, slurs, epithets and name-calling, ridicule or mockery, insults or put-downs, offensive objects or pictures, physical assaults or threats, intimidation, or other conduct that may be harmful or humiliating or interfere with a person's school or school-related performance and when such conduct is:

1. Sufficiently severe, persistent or pervasive; and
2. A reasonable person in the complainant's position would find that it creates an intimidating, threatening or abusive educational environment such that it deprives or adversely interferes with or limits an individual or group of the ability to participate in or benefit from the services, activities or opportunities offered by a school.

## Definitions Related to Title IX Sexual Harassment

**Formal complaint** shall mean a document filed by a complainant or signed by the Title IX Coordinator alleging Title IX sexual harassment and requesting that the district investigate the allegation under the grievance process for formal complaints. The authority for the Title IX Coordinator to sign a formal complaint does not make the Title IX Coordinator a party in the grievance process for formal complaints. The phrase "document filed by a complainant" refers to a document or electronic submission that contains the complainant's physical or digital signature, or otherwise indicates that the complainant is the person filing the formal complaint.[\[27\]](#)[\[30\]](#)

**Supportive measures** shall mean nondisciplinary, nonpunitive individualized services offered as appropriate, as reasonably available, and without fee or charge to the complainant or the respondent before or after the filing of a formal complaint or where no formal complaint has been filed.[\[30\]](#)

**Supportive measures** shall be designed to restore or preserve equal access to the educational program or activity without unreasonably burdening the other party, including measures designed to protect the safety of all parties or the educational environment, or to deter sexual harassment. Supportive measures may include, but are not limited to:[\[30\]](#)

1. Counseling.
2. Extensions of deadlines or other course-related adjustments.
3. Modifications of class schedules.
4. Campus escort services.
5. Mutual restrictions on contact between the parties.
6. Increased security.
7. Monitoring of certain areas of the campus.
8. Assistance from domestic violence or rape crisis programs.
9. Assistance from community health resources including counseling resources.

**Supportive measures** may also include, when in accordance with applicable law, regulation or Board policy, assessments or evaluations to determine eligibility for special education or related services, or the need to review an Individualized Education Program (IEP) or Section 504 Service Agreement based on a student's behavior.[\[17\]\[18\]\[23\]\[24\]\[31\]](#)

**Title IX sexual harassment** means conduct on the basis of sex that satisfies one or more of the following:[\[30\]](#)

1. A district employee conditioning the provision of an aid, benefit, or district service on an individual's participation in unwelcome sexual conduct, commonly referred to as quid pro quo sexual harassment.
2. Unwelcome conduct determined by a reasonable person to be so severe, pervasive and objectively offensive that it effectively denies a person equal access to a district education program or activity.
3. Sexual assault, dating violence, domestic violence or stalking.

a. **Dating violence** means violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim and where the existence of such a relationship is determined by the following factors:[\[32\]](#)

- i. Length of relationship.
- ii. Type of relationship.
- iii. Frequency of interaction between the persons involved in the relationship.

b. **Domestic violence** includes felony or misdemeanor crimes of violence committed by a current or former spouse or intimate partner of the victim, by a person with whom the victim shares a child in common, by a person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner, by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction receiving federal

funding, or by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction.[32]

- c. **Sexual assault** means a sexual offense under state or federal law that is classified as a forcible or nonforcible sex offense under the uniform crime reporting system of the Federal Bureau of Investigation.[33]
- d. **Stalking**, under Title IX means stalking on the basis of sex, for example when the stalker desires to date a victim. Stalking means to engage in a course of conduct directed at a specific person that would cause a reasonable person to either:
  - i. Fear for their safety or the safety of others.
  - ii. Suffer substantial emotional distress.

Such conduct must have taken place during a district education program or activity and against a person in the United States to qualify as sexual harassment under Title IX. An **education program or activity** includes the locations, events or circumstances over which the district exercises substantial control over both the respondent and the context in which the harassment occurs. Title IX applies to all of a district's education programs or activities, whether such programs or activities occur on-campus or off-campus.[26][27][30]

### **Delegation of Responsibility**

In order to maintain a program of nondiscrimination practices that is in compliance with applicable laws and regulations, the Board designates the Director of Human Resources or designee as the district's Compliance Officer and Title IX Coordinator.[34]

The Compliance Officer/Title IX Coordinator can be contacted at:

Address: 782 Springdale Drive, Exton PA 19341  
email: julmer@wcasd.net  
Phone: 484-266-1006

The Compliance Officer and Title IX Coordinator shall fulfill designated responsibilities to ensure adequate nondiscrimination procedures are in place, to recommend new procedures or modifications to procedures and to monitor the implementation of the district's nondiscrimination procedures in the following areas as appropriate:

1. Curriculum and Materials - Review of curriculum guides, textbooks and supplemental materials for discriminatory bias.
2. Training - Provide training for students and staff to prevent, identify and alleviate problems of discrimination.
3. Resources - Maintain and provide information to staff on resources available to complainants in addition to the school complaint procedure or Title IX procedures, such as making reports to the police, available supportive measures such as assistance from domestic violence or rape crisis programs and community health resources including counseling resources.
4. Student Access - Review of programs, activities and practices to ensure that all students have equal access and are not segregated except when permissible by law or regulation.
5. District Support - Assure that like aspects of the school programs and activities receive like support as to staffing and compensation, facilities, equipment, and related areas.[35]
6. Student Evaluation - Review of assessments, procedures, and guidance and counseling materials for stereotyping and discrimination.

7. Reports/Formal Complaints - Monitor and provide technical assistance to individuals involved in managing informal reports and formal complaints.

## **Guidelines**

### Title IX Sexual Harassment Training Requirements

The Compliance Officer and Title IX Coordinator, investigator(s), decision-maker(s), or any individual designated to facilitate an informal resolution process related to Title IX sexual harassment shall receive training, as required or appropriate to their specific role.

All training materials shall promote impartial investigations and adjudications of formal complaints of Title IX sexual harassment without relying on sex stereotypes.

All training materials shall be posted on the district's website.

### Disciplinary Consequences

A student who is determined to be responsible for violation of this policy shall be subject to appropriate disciplinary action consistent with the Code of Student Conduct, which may include but is not limited to: [18][19][20]

1. Loss of school privileges.
2. Permanent transfer to another school building, classroom or school bus.
3. Exclusion from school-sponsored activities.
4. Detention.
5. Suspension.
6. Expulsion.
7. Referral to law enforcement officials.

An employee who violates this policy shall be subject to appropriate disciplinary action consistent with the applicable Board policy, collective bargaining agreement and individual contract, up to and including dismissal and/or referral to law enforcement officials.[21]

### Reports of Discrimination

Any reports of discrimination that are reviewed by the Title IX Coordinator and do not meet the definition of Title IX sexual harassment but are based on race, color, age, creed, religion, sex, sexual orientation, gender identity, ancestry, national origin, marital status, pregnancy or handicap/disability shall follow the Discrimination Complaint Procedures in Administrative Guideline 103AG2.

### Reports of Title IX Sexual Harassment

Any reports deemed by the Title IX Coordinator to meet the definition of sexual harassment under Title IX shall follow the Title IX Sexual Harassment Procedures and Grievance Process for Formal Complaints in Administrative Guideline 103AG3.

### Other Reports

Any reports reviewed by the Title IX Coordinator which do not meet the definition of Title IX sexual harassment or discrimination of a protected class will be processed under the relevant Board policy.

### Right to Alternative Complaint Procedure

Nothing in this policy shall deny the right of any individual to pursue other avenues of recourse to address concerns relating to prohibited harassment including initiating civil action, filing a complaint with outside agencies or seeking redress under state or federal law.

Legal

1. [22 PA Code 12.1](#)
2. [22 PA Code 12.4](#)
3. [22 PA Code 15.1 et seq](#)
4. [22 PA Code 4.4](#)
5. [24 P.S. 1301](#)
6. [24 P.S. 1310](#)
7. [24 P.S. 1601-C et seq](#)
8. [24 P.S. 5004](#)
9. [43 P.S. 951 et seq](#)
10. [20 U.S.C. 1681 et seq](#)
11. [34 CFR Part 106](#)
12. [29 U.S.C. 794](#)
13. [42 U.S.C. 12101 et seq](#)
14. [42 U.S.C. 1981 et seq](#)
15. [42 U.S.C. 2000d et seq](#)
16. [U.S. Const. Amend. XIV, Equal Protection Clause](#)
17. [Pol. 103.1](#)
18. [Pol. 113.1](#)
19. [Pol. 218](#)
20. [Pol. 233](#)
21. [Pol. 317](#)
22. [Pol. 806](#)
23. [Pol. 113.2](#)
24. [Pol. 113.3](#)
25. [20 U.S.C. 1232g](#)
26. [34 CFR 106.44](#)
27. [34 CFR 106.45](#)
28. [34 CFR 106.71](#)
29. [34 CFR Part 99](#)
30. [34 CFR 106.30](#)
31. [Pol. 113](#)
32. [34 U.S.C. 12291](#)
33. [20 U.S.C. 1092](#)
34. [34 CFR 106.8](#)
35. [Pol. 150](#)
- 18 Pa. C.S.A. 2709
- 20 U.S.C. 1400 et seq
- 28 CFR Part 35



[28 CFR Part 35](#)

[28 CFR Part 41](#)

[34 CFR Part 100](#)

[34 CFR Part 104](#)

[34 CFR Part 110](#)

[U.S. Const. Amend. I](#)

[Bostock v. Clayton County, 590 U.S., 140 S. Ct. 1731 \(2020\)](#)

[Davis v. Monroe County Board of Education, 526 U.S. 629 \(1999\)](#)

[Franklin v. Gwinnett County Public Schools, 503 U.S. 60 \(1992\)](#)

[Gebser v. Lago Vista Independent School District, 524 U.S. 274 \(1998\)](#)

[Office for Civil Rights - Resources for Addressing Racial Harassment](#)

[Pol. 122](#)

[Pol. 123](#)

[Pol. 138](#)

[Pol. 216](#)

[Pol. 220](#)

[Pol. 247](#)

[Pol. 249](#)

[Pol. 251](#)

[Pol. 252](#)

[Pol. 320](#)

[Pol. 352](#)

[Pol. 701](#)

|         |                                                               |
|---------|---------------------------------------------------------------|
| Book    | Policy Manual                                                 |
| Section | 200 Pupils                                                    |
| Title   | Discipline of Student Convicted/Adjudicated of Sexual Assault |
| Code    | 218.4                                                         |
| Status  | First Reading                                                 |

### **Purpose**

The Board recognizes the importance of a safe school environment for students who are victims of sexual assault. This policy addresses disciplinary requirements for a student convicted or adjudicated delinquent of sexual assault upon another district student.[\[1\]](#)

### **Definitions**

**Conviction** – means the finding of guilty by a judge or a jury or the entry of a plea of guilty or nolo contendere for sexual assault whether or not judgment of sentence has been imposed.[\[1\]](#)

**School setting** – means in the school, on school grounds, in school vehicles, at a designated bus stop or at any activity sponsored, supervised or sanctioned by the school.[\[1\]](#)

**School-sponsored activity** – means any assemblies, field trips, class trips, graduation ceremonies, athletics, extracurricular activities, clubs, groups, teams or any activities sponsored, held or approved by the district.[\[1\]](#)

**Sexual assault** – means any of the following offenses:[\[1\]](#)

1. Rape.[\[2\]](#)
2. Statutory sexual assault.[\[3\]](#)
3. Involuntary deviate sexual intercourse.[\[4\]](#)
4. Sexual assault.[\[5\]](#)
5. Aggravated indecent assault.[\[6\]](#)
6. Indecent assault.[\[7\]](#)

### **Authority**

The Board shall comply with the disciplinary requirements established by state law regarding students who have been convicted or adjudicated delinquent of sexual assault upon another student enrolled in this district, regardless of whether the sexual assault took place inside or outside of the school setting.[\[1\]](#)[\[8\]](#)[\[9\]](#)

### **Delegation of Responsibility**

A student who is convicted of sexual assault upon another student enrolled in this district shall be required to notify the Superintendent or designee of the conviction no later than seventy-two (72) hours after the conviction.[\[1\]](#)

Upon report of a conviction or adjudication of sexual assault upon a district student, the Superintendent or designee shall take one (1) of the following actions against the convicted or adjudicated student:[\[1\]](#)

1. Recommend that the Board expel the student, in accordance with law and Board policy.[\[9\]](#)
2. Transfer the student to an alternative education program.
3. Reassign the student to another school or educational program within the district.

If the convicted or adjudicated student has already been expelled, transferred or reassigned, or if the victim does not attend the same school, no additional action regarding expulsion, transfer or reassignment is required by the district. Although action is not required, the district maintains the authority to make an alternative assignment or provide alternative educational services during or after an expulsion at the discretion of the Superintendent or designee.[\[1\]](#)

Upon report of a conviction or adjudication of sexual assault upon a district student that occurred in the school setting, the Superintendent or designee shall notify the Title IX Coordinator to determine whether the incident has been addressed in accordance with applicable Board policy.[\[10\]](#)[\[11\]](#)

### **Guidelines**

In the case of a student with a disability, including a student for whom an evaluation is pending, prior to implementing any disciplinary removal or considering a change of placement for the student, the district shall coordinate with the student's Individualized Education Program (IEP) team and take all steps required to comply with state and federal laws and regulations, and Board policies.[\[1\]](#)[\[12\]](#)[\[13\]](#)[\[14\]](#)[\[15\]](#)[\[16\]](#)[\[17\]](#)

The district shall ensure that the convicted or adjudicated student is prohibited from taking part in the following activities at the same time as the victim:[\[1\]](#)

1. Being educated in the same school building.
2. Being transported on the same school vehicle.
3. Participating in the same school-sponsored activity.

### **Return of Student to School**

The district may return the student who is expelled, transferred or reassigned, to the student's originally assigned school if one (1) of the following circumstances occur:[\[1\]](#)

1. The victim is no longer enrolled in the district.
2. The conviction or adjudication has been reversed and is not pending appeal.

### **Transfer Students**

When the school district receives a student who transfers from a public or private school during or after an expulsion period for an act or offense involving a sexual assault conviction or adjudication, the district may assign that student to an alternative assignment or may provide alternative education services.[\[1\]](#)[\[18\]](#)

## Legal

1. [24 P.S. 1318.1](#)
2. [18 Pa. C.S.A. 3121](#)
3. [18 Pa. C.S.A. 3122.1](#)
4. [18 Pa. C.S.A. 3123](#)
5. [18 Pa. C.S.A. 3124.1](#)
6. [18 Pa. C.S.A. 3125](#)
7. [18 Pa. C.S.A. 3126](#)
8. [Pol. 218](#)
9. [Pol. 233](#)
10. [Pol. 103](#)
11. [Pol. 252](#)
12. [20 U.S.C. 1400 et seq](#)
13. [34 CFR Part 300](#)
14. [Pol. 103.1](#)
15. [Pol. 113.1](#)
16. [Pol. 113.2](#)
17. [Pol. 113.3](#)
18. [Pol. 200](#)



|              |                                     |
|--------------|-------------------------------------|
| Book         | Policy Manual                       |
| Section      | 100 Programs                        |
| Title        | Title I - Comparability of Services |
| Code         | 150                                 |
| Status       | First Reading                       |
| Adopted      | January 22, 2018                    |
| Last Revised | July 22, 2019                       |

### **Purpose**

The equivalent distribution of district resources is one method **means** that the district shall use to ensure all students receive a quality education. This policy demonstrates the district's commitment to ensure that no discrimination occurs in the distribution of resources funded by state and local sources, regardless of the receipt of federal funds.

### **Authority**

The Board directs that each district school receiving Title I funds must use state and local funds to provide services that, taken as a whole, are at least comparable to services in those schools in the district that do not receive Title I funds.[\[1\]](#)

If all schools in the district receive Title I funds, the Board directs that state and local funds shall be used to provide services that, taken as a whole, are substantially comparable in each school.[\[1\]](#)

The Board acknowledges that comparability may be measured on a grade-span by grade-span basis or a school-by-school basis.

### **Definition**

For purposes of this policy, **grade span** is defined as a similar two-grade span difference or less. For example, a grade span of K-2 or K-4, not a grade span of K-2 to K-5.

### **Delegation of Responsibility**

If the district has more than one (1) building per grade span, the Superintendent or his/her designee shall complete a Detailed School Data Sheet.

Regardless of buildings per grade span, the Superintendent or his/her designee shall annually complete a Comparability Assurance Form to provide written assurance of equivalence among schools, including the provision of curriculum materials; instructional supplies; and teachers, administrators and other staff.

### **Guidelines**

#### Method of Determination

~~For purposes of determining Title I comparability, the district shall use a current year student to staff ratio calculation or a previous year per pupil expenditure determination, whichever is more favorable to the district.~~

### Allowable Exclusions

For the purposes of determining comparability, the district may exclude:[\[1\]](#)

1. State and local funds expended for language instruction education programs.[\[2\]](#)
2. Excess costs associated with providing services to students with disabilities.[\[3\]](#)[\[4\]](#)[\[5\]](#)
3. Unpredictable changes in enrollment or personnel assignments occurring after the beginning of the school year.
4. Other expenditures from supplemental state or local funds consistent with the intent of Title I.

### Complaints

Complaints by individuals and organizations regarding implementation of equivalence between schools shall be processed in accordance with Board policy.[\[6\]](#)

- Legal
1. [20 U.S.C. 6321](#)
  2. Pol. 138
  3. Pol. 103.1
  4. Pol. 113
  5. Pol. 114
  6. Pol. 906.1

WEST CHESTER AREA SCHOOL DISTRICT  
Pupil Services Committee  
March 22, 2021

ACTION ITEMS

**Approval of Eight (8) Special Education Settlement Agreements**

Approval is requested of eight (8) special education settlement agreements.

*I so move.*

**Pupil Services Meeting Minutes**  
**March 8, 2021**  
**Pupil Services Committee Meeting**

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**Ms. Chester opened the meeting at 7:48 pm.**

**Attending Committee Members:** Joyce Chester, Sue Tiernan, Daryl Durnell, Kate Shaw

**Other Board Members:** Randell Spackman, Karen Hermann

**Administration:** Tammi Florio, Robert Sokolowski, Sara Missett, Michael Wagman, Dawn Mader, Jim Scanlon

**Items listed on the agenda:**

- February 8, 2021 Committee Meeting Minutes
- School Caseworker Presentation

**Actions and Outcomes:**

- Approval of the February, 2021 Committee Meeting Minutes Vote: 4-0

**Items to be placed on upcoming Board Agenda:**

**Items to be placed on the Consent Agenda:**

**Items to be discussed at a later date: None**

**The meeting ended at 8:28 pm.**

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**Next Meeting: Monday, April 12, 2021 – 7:00 pm**



WEST CHESTER AREA SCHOOL DISTRICT  
*Property & Finance Committee*  
March 22, 2021 – ACTION ITEMS

**Approval to Allow the District’s Financing Team to Proceed with Preparation of a Parameters Resolution in the Amount of \$35,000,000 to Fund the Elementary School Renovation Plan**

Approval is requested to allow the District’s financing team to proceed with the preparation of a parameters resolution in the amount of \$35,000,000 to fund the elementary school renovation plan.

*I so move.*

**Approval of Contract Award for Henderson High School Chiller Replacement**

Approval is requested for a contract in the amount of \$339,215.00 to Johnson Controls, Inc. to furnish and install two new chillers at Henderson High School.

*I so move.*

**Approval of Revised Board Policy 707, School District Facility Use, First Reading**

Approval is requested for Revised Board Policy 707, School District Facility Use, First Reading.

*I so move.*

Committee Meeting Minutes  
 WEST CHESTER AREA SCHOOL DISTRICT  
 March 15, 2021 – Property & Finance Committee (via ZOOM)

Attending Committee Members: Mr. Gary Bevilacqua-Chair, Mr. Brian Gallen, Dr. Karen Herrmann, Mr. Randell Spackman

Other Board Members: Ms. Joyce Chester, Mr. Chris McCune, Dr. Kate Shaw, Mrs. Sue Tiernan

Administration: Mr. John Scully, Dr. James Scanlon, Mr. Kevin Campbell, Mr. Justin Matys, Dr. Bob Sokolowski, Mr. Michael Wagman, Mr. Mark Groves, Mr. Wayne Birster

Also Present: Members of the public

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                  |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------|
| Action or outcomes from the meeting: (Unless noted, all votes were 4-0.)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                  |
| The committee approved the February 16, 2021 Property & Finance Committee Minutes.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Mr. Bevilacqua                   |
| <p>Mr. Scully and Mr. Bamber from PFM provided an update on the Elementary School Financing Plan. Mr. Scully highlighted the spending from the District’s 2019 GOB and advised the committee that based on the capital plan and associated cash flow projections, additional borrowing will need to take place before the Summer of 2021. These borrowings would continue the funding needed for the currently approved projects. Mr. Bamber provided an update to the current Bond market and advised the committee that interest rates continue to be close to an all-time low. Based on the spending needs of the District and the timing of such, Mr. Bamber and Mr. Scully suggested that the committee look at 3 possibilities for borrowing amounts:</p> <ul style="list-style-type: none"> <li>• Option 1 \$10.0 million in 2021 and \$25.0 million in 2022</li> <li>• Option 2 \$25.0 million in 2021 and \$10.0 million in 2023</li> <li>• Option 3 \$35.0 million in 2021</li> </ul> <p>Based on the favorable market conditions and the cash flow requirements over the next 24 months, the Administration recommended Option 3 as the best option for the District.</p> <p>The committee recommended approval to allow the District’s Financing Team to Proceed with Preparation of a Parameters Resolution for the 2021 General Obligation Bonds (GOB) with the targeted construction fund deposit not to exceed \$35.0 million to Fund the Elementary School Renovation Plan.</p> | Mr. Scully/<br>Mr. Bamber<br>PFM |
| <p>Mr. Scully reviewed the Budget Forecast Model. The 2020-21 changes to expense projections are decreases to Transportation expenses of \$1,000,000. The 2020-21 revenue adjustments were an increase to Interim Real estate taxes of \$635,281; an increase in Earned income tax of \$200,000; an increase in Transfer tax of \$250,000; a decrease in Investment income of \$150,000; and an increase in Transportation subsidy of \$765,767. The net projection changes for 2020-21 resulted in an increase in fund balance of \$2,701,048 which will be utilized to reduce the 2021-22 budget gap. The changes to the 2021-22 expense projections include reductions in Salaries of \$383,754; a reduction in SS and PSERS Benefits of \$163,479; a reduction in Healthcare Benefits of \$147,743, and a reduction in Transportation expenses of \$35,000. For 2021-22 revenue projections a reduction was made to Investment Earnings in the amount of \$150,000, a reduction was made in Transportation Subsidy in the amount of \$172,506, and a reduction was made in SS and PSERs Subsidy in the amount of \$81,740. The utilization of the 2020-21 savings will reduce the 2021-22 budget gap by \$325,730. Mr. Scully reviewed the Financial Summary – All funds on page 37 of the model which shows a net gap in 2021-22 of \$994,000 assuming a tax increase up to the ACT 1 limit. Mr. Scully discussed the 2021-22 budget timeline</p>                                           | Mr. Scully                       |

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| <p>and advised that a proposed final 2021-22 budget will be presented at the April P&amp;F committee meeting. The Administration will continue to review projections for potential savings to reduce the millage impact for the 2021-22 Budget. This is an informational item and no Board action is required.</p>                                                                                                                                                                                                                                                                                                   |                     |
| <p>Mr. Groves reviewed the bid from Johnson Controls to furnish and install two new chillers at Henderson High School. This project was approved by the Board in December 2020. The pricing for the project was provided through COSTARS Contract #008-145 in the amount of \$339,215.00. The committee recommended approval of the contract award to Johnson Controls for the Henderson High School Chiller Replacement.</p>                                                                                                                                                                                        | <p>Mr. Groves</p>   |
| <p>Mr. Campbell reviewed Revised Board Policy 707, School District Facility Use, First Reading. The policy received minor revisions to reflect current terminology and language that is consistent with other Board policies. Public comment submitted via Google Docs questioned the terminology about non-prescription medication and the intent of the language. After discussions, the policy will be revised and the second reading will include a description of non-prescription medication. The committee recommended approval of Revised Board Policy 707, School District Facility Use, First Reading.</p> | <p>Mr. Campbell</p> |
| <p>Items to be placed on board agenda March 22, 2021:</p> <ul style="list-style-type: none"> <li>• Approval for the Financing Team to Proceed with Preparation of a Parameters Resolution in the Amount of \$35,000,000 to Fund the Elementary School Renovation Plan</li> <li>• Approval of Contract Award for Henderson High School Chiller Replacement</li> <li>• Approval of Revised Board Policy 707, School District Facility Use, First Reading</li> </ul>                                                                                                                                                    |                     |
| <p>Items to discuss at a later date:</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                     |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                     |
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Next Meeting Date: **April 26, 2021**



|               |                              |
|---------------|------------------------------|
| Book          | Policy Manual                |
| Section       | 700 Property                 |
| Title         | School District Facility Use |
| Code          | 707                          |
| Status        | First Reading                |
| Adopted       | July 1, 2015                 |
| Last Reviewed | May 27, 2015                 |

### **Purpose**

The Board recognizes the needs of the community to use the district's facilities for educational, recreational, social, cultural, and civic purposes when they are not scheduled for school district programs or maintenance. It shall be the policy of the Board to permit the use of school facilities beyond the legal requirements by responsible groups located in the school district.

To establish policy guidelines for the administration to follow in managing the use by outside groups of any school district facility, including but not limited to: buildings, athletic fields, tennis courts, basketball courts, tracks, and any and all other outside areas of district property including parking lots, roads and driveways, sidewalks, and other miscellaneous outside areas.

It is the intent of the Board to permit the use of the school district's facilities with preference given by Group Type and residency requirements. Usage will only be permitted to the extent that it does not interfere with any school district use and is not detrimental to the school district in any way.

The school district retains the right to allow the administration to deny or cancel the use of any facility when the administration deems that use is not in the best interests of the school district. The school district will deny or cancel the use of any facility by any group it determines is engaged in any activity which is fraudulent or unlawful in nature. The granting of use of any school district facility does not obligate the school district to make the facility available in any contractual manner.

### **Authority**

The Board authorizes the Superintendent, the Director of Facilities and Operations, or their designee to revoke any permit **Facility Use Approval Letter**. School facility availability is affected by convenience, requirements, and activities. The school district may assign necessary employees to staff buildings. The user and/or sponsoring organization will pay all expenses as listed in accordance with the chart in 707-AG-1.

School, school-related, community or civic/service, and other organizations or individuals that provide educational, recreational, social, cultural, and civic programs are eligible to use the school facilities. Governmental agencies may use school facilities for public hearings, meetings, recreational activities, and elections in accordance with this policy.

When there is a question regarding a Request for Use eligibility, the request shall be resolved by the Director of Facilities and Operations. If eligibility is contested, the request shall be referred to the Superintendent. The Superintendent will review the request and recommend action by the Board.

## **SECTION 1 – CATEGORIES OF USER GROUPS**

All users of school district facilities will fall into one (1) of the following category types:

### Type 1 - Scholastic Activities, Student Organizations, And School District-Sponsored Activities

School organizations such as classes, clubs, athletic teams, CCIU, and school-sponsored events whose primary purpose and function is to support the school district's programs shall be allowed free use of school facilities outside of regular school hours for regular meetings, approved social functions, and athletic contests under the conditions and procedures established by the administration. No fees are required for groups using school district facilities during regularly scheduled custodial staffing hours. Activities and events may be held Mondays through Fridays no earlier than 7:00 AM and shall conclude by 11:00 P.M. Exceptions will be considered on a case-by-case basis by the Director of Facilities and Operations or his/her designee.

If admission for any event is charged, the proceeds should exclusively benefit the sponsoring Type 1 organization or the school district; otherwise, fees will be charged for school district staff labor, as required for the event.

### Type 2 – School-Related Parent Organizations And Booster Groups

PTOs, booster groups, and other such school-related parent organizations shall be allowed use of school facilities outside of regular school hours for meetings. Rental fees for the use of facilities will only be charged if an admission for an event or registration fee is collected, or use occurs outside of normal custodial staffing hours. Fees will be in accordance with the fee schedule in 707-AG-1.

### Type 3 - Emergency Service Organizations (Federal, State, Municipal) And Voter Services

Emergency service organizations (federal, state, municipal) and voter services shall be allowed free use of school facilities outside of regular school hours for regularly scheduled meetings and approved functions under the conditions and procedures established by the administration. No fees are required for groups using school district facilities during regularly scheduled custodial staffing hours. Fees for use of facilities outside normal custodial staffing hours will be in accordance with the fee schedule in 707-AG-1.

### Type 4 – Municipality-Sponsored Recreation

Recreation camps, leagues, etc., sponsored or run by a municipality within the boundaries of the West Chester Area School District, shall be allowed use of school facilities outside of regular school hours for events and approved functions under the conditions and procedures established by the administration. Fees are required for groups using school district facilities in accordance with the fee schedule in 707-AG-1.

### Type 5A & 5B - Nonprofit Continuing Education, Nonprofit Cultural Education, Nonprofit Performance Groups, Girl Scouts, And Boy Scouts

Nonprofit continuing education (Chester County Night School, colleges and universities, etc.), nonprofit cultural education (Huaxia Chinese School, etc.), nonprofit performance groups (such as Chester County Concert Band, Chester County Pops, etc.), and the Girl Scouts and Boy Scouts of America shall be allowed use of school facilities outside of regular school hours for regular meetings, events, and approved functions under the conditions and procedures established by the administration. Fees are required for groups using school district facilities in accordance with the fee schedule in 707-AG-1.

Type 5A groups are those whose membership is composed of at least sixty percent (60%) West Chester Area School District residents.

Type 5B groups are those whose membership is not composed of at least sixty percent (60%) West Chester Area School District residents.

Nonprofit groups are any group with an IRS letter showing 501 (c) 3 tax exempt status.

#### Type 6A & 6B – Nonschool-Related, Nonprofit Community Groups And Activities

Organized groups which are nonprofit, and charge a fee, tuition, registration, membership fee, admission cost, etc., such as YMCA, recreational sports clubs, religious groups, homeowner groups, etc., shall be allowed use of school facilities outside of regular school hours for regular meetings, events, and approved functions under the conditions and procedures established by the administration. Fees are required for groups using school district facilities in accordance with the fee schedule in 707-AG-1.

Type 6A groups are those whose membership is composed of at least sixty percent (60%) of West Chester Area School District residents.

Type 6B groups are those whose membership is not composed of at least sixty percent (60%) of West Chester Area School District residents.

Nonprofit groups are any group with an IRS letter showing 501 (c) 3 tax exempt status.

#### Type 7 – Nonschool-Related Community, For-Profit Organizations And Activities

Organized groups which are for-profit and/or charge a fee, tuition, registration, membership fee, admission cost, etc., such as a private individual or private enterprise group shall be allowed use of school facilities outside of regular school hours for regular meetings, events, and approved functions under the conditions and procedures established by the administration. Fees are required for groups using school district facilities in accordance with the fee schedule in 707-AG-1.

For-profit groups are any groups that are not a nonprofit group. A nonprofit group is any group with an IRS letter showing 501 (c) 3 tax exempt status.

#### Type 8 - Others

Any other entity not included in the classes listed in Type 1-7, or any entity that charges an entry/gate fee (P.I.A.A. for a non-ChesMont activity), tuition, registration, admission cost, etc., such as a special interest group, political party, etc., shall be allowed use of school facilities outside of regular school hours for regular meetings, events, and approved functions under the conditions and procedures established by the administration. Fees for this group type will be determined on an individual basis, by facility use and staffing requirements per event, by the Director of Facilities and Operations or his/her designee.

#### Kitchen Use

Groups will not be permitted to use kitchens unless special arrangements are made with the school district and the school district's cafeteria service vendor. Any group wishing to use the food service facilities must contact the school district's cafeteria service vendor to obtain contracted services. Special fees will be charged for kitchen use in accordance with the fee schedule in 707-AG-1 and the school district's cafeteria service vendor. A cafeteria employee must be present at all times. This requirement cannot be waived due to the importance of guaranteeing sanitation of all kitchen equipment for the next use by the school, and safety of all food supplies and equipment.

#### Cooking Labs

No group will be allowed to utilize a cooking lab without school district staff present. School district staff presence required for cooking lab rental must be arranged by the rental group.

## **SECTION 2 – PERMITS Facility Use Approval Letter**

A permit **Facility Use Approval Letter** is required for the use of any building or part thereof, or for the use of any outside facility. Any group or individual using a facility without a Facility Use Permit **Approval Letter** is trespassing and will be removed and/or prosecuted at the discretion of the administration.

~~1. Permits for the use of the building, or parts thereof, are called Building Use Permits, 707 AG 2.~~

~~2. Permits for the use of any outside facilities are called Field Use Permits, 707 AG 3.~~

**1. A Facility Use Approval letter may be obtained by submitting a Request for Facility Use on the district website and printing the notification of approval. The notification of approval is the Facility Use Approval Letter.**

~~3. Building Use Applications (707 AG 4) and Field Use Applications (707 AG 5) for permits are available at the Operational Services Office, 1181 McDermott Drive, West Chester, PA, 19380, or via~~

**2. Application for a Facility Use Approval Letter is available on** the school district website at: <https://www.wcasd.net/Page/569>. Applications are to be submitted to the Operational Services Office when completed. Applications should be made at least twenty (20) **ten (10)** days prior to a requested facility use and will not be accepted prior to 180 calendar days before the first date requested on the application.

**3. Approval process – The following requirements must be met before a Facility Use Approval Letter Permit will be issued:**

- a. The application must be completely filled out and signed by a person authorized to represent the requesting group.
- b. The application and intended use must be in compliance with this policy.
- c. The application must be approved by both the principal and the Director of Facilities and Operations, or their designees.
- d. An acceptable certificate of insurance must be in the possession of the school district.

4. The issuance of a Facility Use **Approval Letter** Permit does not imply a contractual agreement between the end user and the school district. The school district may revoke the Facility Use **Approval Letter** Permit at any time if it is deemed in the best interest of the school district and will return any fees which may have been collected. The school district may revoke any Facility Use **Approval Letter** Permit when, in the school district's opinion, the user group violates this policy, school district building or field rules and regulations, or the use is fraudulent or illegal or negatively impacts the school district in any way. Any group under investigation or that has been convicted of fraudulent or illegal activity will be denied a permit: **an Approval Letter.**

5. Use of school district facilities is automatically cancelled when the facilities are closed by school authorities because of local, state, or national disasters or emergencies, school construction, or normal weather-related school closings.

6. The school district is authorized to curtail the use of school district athletic fields in case of inclement weather or other field maintenance work.

7. All activities begin no earlier than 7:00 AM and shall terminate by 11:00 P.M. (Exceptions will be considered on a case-by-case basis by the Director of Facilities and Operations.)

8. All buildings are to be used "as is". Any special accommodations such as setting up chairs, tables, or using PA systems, lighting systems, etc., shall require prior approval by the school district, and the costs for school district personnel labor will be borne by the outside group.

## 9. Field Use Application Seasons:

- a. Warm Weather Season: March 15<sup>th</sup> to November 30<sup>th</sup>.
- b. Cold Weather Season: December 1<sup>st</sup> to March 14<sup>th</sup>.
- c. The season dates are for administrative purposes only. They do not mean that fields and outside facilities will be available for the full extent of these seasons. Prior to the beginning of each season, there will be a one (1) month open application period. All applications received during that time period will be processed together.
  - i. Warm Weather Season Open Application Period: January 15<sup>th</sup> - February 15<sup>th</sup>.
  - ii. Cold Weather Season Open Application Period: October 1<sup>st</sup> to October 30<sup>th</sup>.
- d. Once all applications have been received, use will be granted according to the priority determined by this policy (lowest category type has higher priority).

### SECTION 3 – INSURANCE REQUIREMENTS

All user groups, except Type 1 and Type 2, are required to have liability, casualty, or other insurance coverage protecting the school district as a named insured and must provide evidence of the same which is acceptable to the school district covering the duration of the Facility Use Permit **Approval Letter**. All user groups, except Type 1, will defend, indemnify, and hold harmless the school district from any and all loss, damage, liability, claim, demand, suit, or proceeding of whatever kind arising out of, or relating to such use of the school district's facilities. This evidence must be submitted before any Facility Use Permit **Approval Letter** is issued and no later than ten (10) calendar days prior to the first event on the application. Failure to do so will automatically void the application. The insurance requirements, including types and limits, will be established by the Director of Business Affairs, who will review and revise as necessary on a three (3) year cycle beginning in 2015.

Determination as to whether a group's insurance is acceptable will be made by the Director of Facilities and Operations or his/her designee.

### SECTION 4 – FEE SCHEDULE

Facility use fees will be in accordance with 707-AG-1. The fee schedule is compatible with individual, group and organization category types listed in this policy and includes: (1) building space use fees; (2) field use fees; and (3) custodial/grounds/maintenance technical service staffing fees.

1. Type 2 and 3 groups will not be charged a facility use fee for using a building when custodial staff is normally scheduled to work, provided no admission or entrance fees are charged.
2. All facility use fees must be paid within twenty (20) days after receipt of invoice from the school district. Failure to pay all fees within that period will void other use dates or applications by group.
3. A user has until ~~seven (7)~~ **three (3)** days prior to the indoor event to cancel in order to receive a fee refund. If the school district cancels the event at any time, a full refund will be made.
4. A user has until ~~seven (7)~~ **three (3)** days prior to the outdoor event to cancel in order to receive a fee refund if the user falls into the 1-59 Hours Group Hour Use Range (see 707-AG-1-School District Facility Use Fee Schedule). User groups that fall into hour use ranges above the 1-59 Hours range will not be due a refund. The school district will endeavor to reschedule all events canceled due to inclement weather.
5. The school district retains the right to require documentation establishing the nonprofit status of any group. Specifically, the group must be registered with the Internal Revenue Service as a nonprofit organization. Failure to provide such documentation will result in the requirement to pay building use fees.



Misrepresentation of this status will result in denial of any Facility Use Permits **Approval**

**Letter** for either a temporary or permanent time period at the discretion of the school district.

6. The school district retains the right to charge for labor and materials required to restore an area to its original condition if it is left messy, damaged, or in disarray after their use.
7. It is absolutely mandatory that a school district employee be in the building at all times when an outside group is there. In some special cases, more than one (1) person may be required by the school district. The applicant group will be notified and billed accordingly.
8. School district-owned equipment may not be used unless specifically requested on the application and approved by the school district. An additional fee may be charged for the use, set up, and operation of school district-owned equipment. School district personnel charges will be assessed in accordance with 707-AG-1 for the set up and operation of school district-owned equipment. Damage to school district-owned equipment during a group's facility use event will be charged to the user group for repair or replacement at the school district's discretion.
9. Fees will be determined by the administration and Board and documented as per school district 707-AG-1. The fee schedule will be reviewed every three (3) years starting in 2015 by the administration and revised as deemed appropriate, and by school district personnel association agreement revisions.

Regular custodial hours are Monday through Friday 7:00 AM to 11:00 PM on regularly scheduled school days.

10. A personnel fee will be assessed to users for: a) use of the buildings during non-regularly scheduled custodial hours; b) for the set up/tear down of school district-owned equipment and/or labor to operate that equipment for an event; c) clean up after an event, if required; d) parking attendants when needed for events; and e) other requests by the user group.
11. Fees may be waived by the Superintendent or his/her designee under special circumstances.

## **SECTION 5 – RESTRICTIONS ON FACILITY USE**

The issuance of a Facility Use Permit **Approval Letter** does not remove certain restrictions which may be imposed by the school district. All building and fields exist primarily for use by students. Therefore, the school district will impose certain restrictions as needed regarding how buildings and fields are used by outside groups. This will include, but not be limited to the following:

1. No user groups will be given permission to use any school district facility during regular school hours that would in any way disrupt the learning environment at the schools. This also applies when summer school is in session.
2. If the school district closes schools early for the day due to inclement weather, the building use is automatically cancelled and a refund will be made, if appropriate.
3. The school district will apply the following priority order to user types when scheduling facility uses: Type 1, Type 2, Type 3, Type 4, Type 5A, Type 5B, Type 6A, Type 6B, Type 7, then Type 8.
4. If a conflict in schedule arises between two (2) applicants of the same Type, priority of use will be granted to an activity that involves school age children over adult participants.
5. Type 5A and 6A User Groups must meet a Residency Requirement of at least sixty percent (60%) West Chester Area School District residents.
6. Classrooms at elementary schools will not be permitted for use.
7. No use will be permitted which, in the opinion of the administration, has the potential to damage the buildings, fields, or other outside areas, or interferes with the school district's operations in

any way.

8. The administration will maintain a set of School District Facility Use Rules, which will be imposed upon user groups and will address conduct by the group on all school district property.
9. The school district may take fields, buildings, or sections thereof out of use due to maintenance work or renovation work.
10. The school district may cancel use of fields due to wet or other conditions that would cause damage to the field surface.
11. The school district retains the right to exclude a limited number of fields and other outside facilities from outside use.
12. The school district may require school district personnel be present during certain field or outside facility events because of utilities, use of school district items, or for the purposes of opening facilities and locking up. In these instances, the user group will pay a labor fee per the fee schedule in 707-AG-1 in addition to any other applicable facility use fees.
13. The school district reserves the right to relocate or offer alternative space to the user.
14. The **possession, use or distribution** of alcohol **alcoholic beverages**, tobacco **and vaping products, including the product marketed as Juul and other e-cigarettes as defined in the law**, nonprescription drugs, and firearms are PROHIBITED on school district property. **School district property** includes all buildings, fields, parking lots, and ancillary areas within the school district's property boundaries.
15. All decorations and any temporary materials must be fireproof and must be approved by school building representatives. Open flame decorations will not be used anywhere in the buildings. No objects will be permanently fastened to walls, ceilings, and/or floors. Removal of all decorations, user belongings and trash will be completed immediately after the activity ends.

## **SECTION 6 – USER GROUP RESPONSIBILITIES**

Outside user groups will be responsible for the safety and welfare of all of their members and spectators and will assume the following responsibilities:

### 1. Buildings:

- a. Determination as to whether the building is safe for their planned use.
- b. Reimbursement to the school district for the cost of any damage which, in the school district's determination, resulted from the group's use.
- c. Conduct and behavior of its members and spectators.
- d. Enforcement of all School District Facility Use Rules among its members and spectators.

### 2. Fields and other outside areas:

- a. Determination as to whether the field or outside facility is safe for their use.
- b. Determination as to whether the field is not too wet to play on without damaging it.
- c. Reimbursement to the school district for the cost of any damage which, in the school district's sole determination, resulted from the group's use.
- d. Conduct and behavior of all its members and spectators.

- e. Enforcement of all school district Field Rules among its members and spectators.
- f. All field users must obtain proper training (by attending the annual training session for all coaches) and abide by the school district's field status indicator flags flown at each of the secondary building fields. Tampering with, removing, or disregarding the field status flag will be considered vandalism, and organizations may at the discretion of the administration be penalized, charged for damages, and/or the organization permit may be revoked.

## Legal

[24 P.S. 511](#)[24 P.S. 775](#)[24 P.S. 779](#)[22 PA Code 403.1](#)[61 PA Code 901.1](#)[61 PA Code 901.701](#)[10 P.S. 328.101 et seq](#)[35 P.S. 1223.5](#)[20 U.S.C. 7181 et seq](#)[20 U.S.C. 7905](#)[Pol. 000](#)

**WEST CHESTER AREA SCHOOL DISTRICT**

**March 22, 2021 SCHOOL BOARD MEETING**

**CONSENT AGENDA RESOLUTION**

**Approval of School Board Treasurer's Report and Statement of Disbursements  
Summary Schedule for the Period of February 1, 2021 to February 28, 2021**

The Treasurer's Report includes the schedules of the School District's cash balances for the General Fund, Activity/Trust Funds, and Cafeteria Fund; the investments schedule for the General Fund, Capital Reserve and Capital Project Funds; the schedule of disbursements for all funds, and the debit memos and check register for all funds. The Statement of Disbursements Summary Lists total expenditures by fund for the period.

Approval is requested for the Treasurer's Report and the disbursements listed on the Statement of Disbursements Summary for the period of February 1 to February 28, 2021 totaling \$15,500,135.85

I so move.

*The Treasurer's Report is available in its entirety on the business office webpage and in the Board Meeting packet posted on School Board webpage at [www.wcasd.net](http://www.wcasd.net). Please contact the School Board Secretary for any hard copies of the report.*

John T. Scully  
School Board Treasurer

WEST CHESTER AREA SCHOOL DISTRICT  
CASH BALANCE STATEMENT  
February 28, 2021

CASH BALANCE JANUARY 31, 2021 \$ 24,882,166.08

RECEIPTS FEBRUARY 1, 2021 - FEBRUARY 28, 2021

|                                  |                  |
|----------------------------------|------------------|
| GENERAL FUND                     | \$ 14,867,661.76 |
| CAPITAL RESERVE FUND             | \$ 784.55        |
| CAPITAL RESERVE FUND- FACILITIES | \$ -             |
| CAPITAL PROJECTS FUND            | \$ -             |
| SPECIAL REVENUE FUND-ATHLETICS   | \$ 1,074.00      |
| TRUST FUNDS                      | \$ 15.58         |

TOTAL RECEIPTS FEBRUARY 1, 2021 - FEBRUARY 28, 2021 \$ 14,869,535.89

AVAILABLE FUNDS FEBRUARY 1, 2021 - FEBRUARY 28, 2021 \$ 39,751,701.97

DISBURSEMENTS FEBRUARY 1, 2021 - FEBRUARY 28, 2021

CHECKS & EFT'S APPROVED MARCH 22, 2021 ck #40079069-40079233,ck #40079234-40079379,ck #40079380-40079413,eft #V1004443-V1004454,eft #V1004455-V1004481

|                                | <u>CHECKS</u>       | <u>EFT'S</u>     | <u>TOTAL</u>        |
|--------------------------------|---------------------|------------------|---------------------|
| GENERAL FUND                   | 3,235,113.39        | 67,094.04        | 3,302,207.43        |
| CAPITAL RESERVE FUNDS          | 10,816.52           | 90.00            | 10,906.52           |
| CAPITAL PROJECTS FUND          | 809,684.66          | 3,510.00         | 813,194.66          |
| SPECIAL REVENUE FUND-ATHLETICS | 4,661.00            | -                | 4,661.00            |
| TRUST FUNDS                    | 1,727.58            | -                | 1,727.58            |
| TOTAL                          | <u>4,062,003.15</u> | <u>70,694.04</u> | <u>4,132,697.19</u> |

VOIDS AND OTHER DISBURSEMENTS FEBRUARY 1, 2021 - FEBRUARY 28, 2021

|                                | <u>VOIDS</u>       | <u>DEBIT MEMOS</u>   | <u>INVESTMENTS</u> | <u>TOTAL</u>         |
|--------------------------------|--------------------|----------------------|--------------------|----------------------|
| GENERAL FUND                   | (10,400.07)        | 11,072,206.22        | -                  | 11,061,806.15        |
| CAPITAL RESERVE FUND           | -                  | -                    | -                  | -                    |
| CAPITAL PROJECTS FUND          | -                  | -                    | -                  | -                    |
| SPECIAL REVENUE FUND-ATHLETICS | -                  | -                    | -                  | -                    |
| TRUST FUNDS                    | -                  | -                    | -                  | -                    |
| TOTAL                          | <u>(10,400.07)</u> | <u>11,072,206.22</u> | <u>-</u>           | <u>11,061,806.15</u> |

TOTAL DISBURSEMENTS FEBRUARY 1, 2021 - FEBRUARY 28, 2021

|                                | <u>CHECKS/VOIDS</u> | <u>EFT'S/DEBIT MEMOS</u> | <u>INVESTMENTS</u> | <u>TOTAL</u>         |
|--------------------------------|---------------------|--------------------------|--------------------|----------------------|
| GENERAL FUND                   | 3,224,713.32        | 11,139,300.26            | -                  | 14,364,013.58        |
| CAPITAL RESERVE FUND           | 10,816.52           | 90.00                    | -                  | 10,906.52            |
| CAPITAL PROJECTS FUND          | 809,684.66          | 3,510.00                 | -                  | 813,194.66           |
| SPECIAL REVENUE FUND-ATHLETICS | 4,661.00            | -                        | -                  | 4,661.00             |
| TRUST FUNDS                    | 1,727.58            | -                        | -                  | 1,727.58             |
| TOTAL                          | <u>4,051,603.08</u> | <u>11,142,900.26</u>     | <u>-</u>           | <u>15,194,503.34</u> |

CASH BALANCE FEBRUARY 28, 2021 \$ 24,557,198.63

WEST CHESTER AREA SCHOOL DISTRICT  
DISBURSEMENT APPROVAL REPORT  
FEBRUARY 28, 2021

|                                | <u>VOIDS</u> | <u>DEBIT MEMOS</u> | <u>INVESTMENTS</u> | <u>TOTAL</u>  |
|--------------------------------|--------------|--------------------|--------------------|---------------|
| GENERAL FUND                   | (10,400.07)  | 11,072,206.22      | -                  | 11,061,806.15 |
| CAPITAL RESERVE FUND           | -            | -                  | -                  | -             |
| CAPITAL PROJECTS FUND          | -            | -                  | -                  | -             |
| SPECIAL REVENUE FUND-ATHLETICS | -            | -                  | -                  | -             |
| TRUST FUNDS                    | -            | -                  | -                  | -             |
| TOTAL                          | (10,400.07)  | 11,072,206.22      | -                  | 11,061,806.15 |

CHECKS & EFT'S APPROVED MARCH 22, 2021 ck #40079069-40079233,ck #40079234-40079379,ck #40079380-40079413,eft #V1004443-V1004454,eft #V1004455-V1004481

|                                | <u>CHECKS</u> | <u>EFT'S</u> | <u>TOTAL</u> |
|--------------------------------|---------------|--------------|--------------|
| GENERAL FUND                   | 3,235,113.39  | 67,094.04    | 3,302,207.43 |
| CAPITAL RESERVE FUND           | 10,816.52     | 90.00        | 10,906.52    |
| CAPITAL PROJECTS FUND          | 809,684.66    | 3,510.00     | 813,194.66   |
| SPECIAL REVENUE FUND-ATHLETICS | 4,661.00      | -            | 4,661.00     |
| TRUST FUNDS                    | 1,727.58      | -            | 1,727.58     |
| TOTAL                          | 4,062,003.15  | 70,694.04    | 4,132,697.19 |

TOTAL DISBURSEMENTS FOR APPROVAL MARCH 22, 2021

|                                | <u>CHECKS/<br/>VOIDS</u> | <u>DEBIT MEMOS/<br/>EFT'S</u> | <u>INVESTMENTS</u> | <u>TOTAL</u>  |
|--------------------------------|--------------------------|-------------------------------|--------------------|---------------|
| GENERAL FUND                   | 3,224,713.32             | 11,139,300.26                 | -                  | 14,364,013.58 |
| CAPITAL RESERVE FUND           | 10,816.52                | 90.00                         | -                  | 10,906.52     |
| CAPITAL PROJECTS FUND          | 809,684.66               | 3,510.00                      | -                  | 813,194.66    |
| SPECIAL REVENUE FUND-ATHLETICS | 4,661.00                 | -                             | -                  | 4,661.00      |
| TRUST FUNDS                    | 1,727.58                 | -                             | -                  | 1,727.58      |
| TOTAL                          | 4,051,603.08             | 11,142,900.26                 | -                  | 15,194,503.34 |

## INVESTMENT BALANCE STATEMENT

Page 3

**END-OF-MONTH: February 28, 2021**

| INSTRUMENT                                     | INSTITUTION           | PURCHASE DATE | DUE DATE | % RATE | PREVIOUS Mo. Balance                            | INTEREST MONTH | AMOUNT                |
|------------------------------------------------|-----------------------|---------------|----------|--------|-------------------------------------------------|----------------|-----------------------|
| <b><u>GENERAL FUND</u></b>                     |                       |               |          |        |                                                 |                |                       |
| PSDLAF-General Fund Acct.                      | PSDMAX-9101063        |               | *        | 0.01%  | 122,653.85                                      | 0.84           | 122,654.69            |
| INVEST-Tax Appeals Fund                        | INVEST 4-001          |               | *        | 0.440% | 286,199.40                                      | 9.57           | 286,208.97            |
| INVEST-General Fund                            | INVEST 6-001          |               | *        | 0.440% | 2,894,668.37                                    | 207.61         | 8,727,052.33          |
| CRIMs General Fund                             | Fulton Financial      |               | *        |        | <u>133,087,172.56</u>                           | 8,303.25       | <u>120,595,475.81</u> |
|                                                |                       |               |          |        | <b>TOTAL GENERAL FUND AT INTEREST =</b>         |                | <b>136,390,694.18</b> |
|                                                |                       |               |          |        |                                                 |                | <b>129,731,391.80</b> |
| <b><u>CAPITAL RESERVE FUND</u></b>             |                       |               |          |        |                                                 |                |                       |
| WT Maint. Escrow 164-46                        | PLGIT/ARM Escr 164-46 | 6/2/10        | *        | 0.02%  | 4,680.21                                        | 1.39           | 4,681.60              |
| East Bradford Escrow 164-54                    | PLGIT/ARM 164-54      | 7/2/13        | *        | 0.02%  | 4,794.24                                        | 1.43           | 4,795.67              |
| WWT Maint. Escrow 164-60                       | PLGIT/ARM 164-60      | 4/25/16       | *        | 0.02%  | 54,911.26                                       | 17.17          | 54,928.43             |
| G.O.B. Series of 2019 164-68                   | PLGIT/ARM 164-68      | 8/27/19       | *        | 0.02%  | 311,735.74                                      | 206.52         | 311,942.26            |
| CRIMs Capital Projects                         | Fulton Financial      |               | *        |        | <u>19,216,488.00</u>                            | -245.72        | <u>19,216,242.28</u>  |
|                                                |                       |               |          |        | <b>TOTAL CAPITAL RESERVE FUND AT INTEREST =</b> |                | <b>19,592,609.45</b>  |
|                                                |                       |               |          |        |                                                 |                | <b>19,592,590.24</b>  |
| <b><u>CAPITAL PROJECT FUND INVESTMENTS</u></b> |                       |               |          |        |                                                 |                |                       |
| WT Maint. Escrow 164-46                        | PLGIT/ARM Escr 164-46 | 6/2/10        | *        | 0.02%  | 78,000.00                                       |                | 78,000.00             |
| East Bradford Escrow 164-54                    | PLGIT/ARM 164-54      | 7/2/13        | *        | 0.02%  | 80,328.50                                       |                | 80,328.50             |
| WWT Maint. Escrow 164-60                       | PLGIT/ARM 164-60      | 4/25/16       | *        | 0.02%  | 968,991.10                                      |                | 968,991.10            |
| G.O.B. Series of 2019 164-68                   | PLGIT/ARM 164-68      | 8/27/19       | *        | 0.02%  | <u>12,005,791.86</u>                            |                | <u>12,005,791.86</u>  |
|                                                |                       |               |          |        | <b>TOTAL CAPITAL PROJECT FUND AT INTEREST =</b> |                | <b>13,133,111.46</b>  |
|                                                |                       |               |          |        |                                                 |                | <b>13,133,111.46</b>  |

\*Investment Accounts with Average % Yield for the period

**West Chester Area School District  
Check Register**

| Fund Charged | Check Number | Check Date | Vendor Number | Vendor Name                         | Transaction Amount |
|--------------|--------------|------------|---------------|-------------------------------------|--------------------|
| 01           | 40079069     | 02/09/2021 | 093349        | 21ST CENTURY CYBER CHARTER          | \$23,253.23        |
|              | 40079070     | 02/09/2021 | 1008449       | 3B SERVICES INC                     | \$2,657.72         |
|              | 40079071     | 02/09/2021 | 1001086       | 4 IMPRINT                           | \$368.18           |
|              | 40079072     | 02/09/2021 | 1003432       | AHOLD FINANCIAL SERVICES            | \$149.76           |
|              | 40079074     | 02/09/2021 | 1004912       | ALTA LANGUAGE SERVICES, INC.        | \$1,768.20         |
|              | 40079076     | 02/09/2021 | 1008943       | AMAZON                              | \$4,261.23         |
|              | 40079077     | 02/09/2021 | 1007666       | AMER. ASSOC. OF TEACHERS OF SPANISH | \$65.00            |
|              | 40079080     | 02/09/2021 | 007075        | AQUA PA                             | \$19,812.75        |
|              | 40079081     | 02/09/2021 | 10062         | ASDOURIAN, CHRISTOPHER              | \$73.00            |
|              | 40079083     | 02/09/2021 | 1005446       | ASSOCIATED TRUCK PARTS              | \$21.76            |
|              | 40079084     | 02/09/2021 | 1005494       | AVON GROVE SPORTS BOOSTERS          | \$225.00           |
|              | 40079085     | 02/09/2021 | 009710        | B & H PHOTO                         | \$3,507.75         |
|              | 40079086     | 02/09/2021 | 010202        | BAIRD & RUDOLPH TIRE COM. INC       | \$764.24           |
|              | 40079087     | 02/09/2021 | 010830        | BARNES & NOBLE INC.                 | \$3,969.48         |
|              | 40079088     | 02/09/2021 | 1006591       | BAYADA HOME HEALTH CARE             | \$725.00           |
|              | 40079089     | 02/09/2021 | 1007468       | BENEFIT RESOURCE, INC.              | \$373.50           |
|              | 40079091     | 02/09/2021 | 10842         | BOONE, SAM                          | \$73.00            |
|              | 40079092     | 02/09/2021 | 10583         | BOOTH, DAVID                        | \$73.00            |
|              | 40079093     | 02/09/2021 | 015300        | BOROUGH OF WEST CHESTER             | \$365.76           |
|              | 40079094     | 02/09/2021 | 1004955       | BRADLEY, SANDRA                     | \$3,595.63         |
|              | 40079095     | 02/09/2021 | 10733         | BROWN, KIARA                        | \$59.00            |
|              | 40079096     | 02/09/2021 | 9417          | BRUNO, PAUL                         | \$73.00            |
|              | 40079097     | 02/09/2021 | 017340        | BSN SPORTS LLC                      | \$2,043.80         |
|              | 40079098     | 02/09/2021 | 017290        | BUCKS COUNTY IU #22                 | \$10,805.88        |
|              | 40079099     | 02/09/2021 | 1007181       | BUSINESSOLVER.COM, INC.             | \$2,331.53         |
|              | 40079100     | 02/09/2021 | 9631          | CANADAY, JIM                        | \$131.00           |
|              | 40079101     | 02/09/2021 | 1003362       | CARLSON, MARTHA                     | \$207.54           |
|              | 40079104     | 02/09/2021 | 090800        | STUDENT REFUNDS & REIMBURSEMENT     | \$165.00           |
|              | 40079105     | 02/09/2021 | 1002456       | CERAMIC SHOP, THE                   | \$476.50           |
|              | 40079106     | 02/09/2021 | 1002646       | CHAMBER OF COMMERCE - EXTON REGION  | \$480.00           |
|              | 40079108     | 02/09/2021 | 023650        | CHESTER COUNTY FAMILY ACADEMY       | \$15,719.33        |
|              | 40079109     | 02/09/2021 | 023755        | CHESTER COUNTY INT UNIT # 24        | \$1,426.43         |
|              | 40079110     | 02/09/2021 | 10377         | CIRILLO, JR., JOSEPH                | \$59.00            |
|              | 40079111     | 02/09/2021 | 10195         | CLARK, JOSEPH                       | \$73.00            |
|              | 40079112     | 02/09/2021 | 091740        | TAX REFUNDS                         | \$21.02            |
|              | 40079113     | 02/09/2021 | 026710        | COLLEGIUM CHARTER SCHOOL            | \$338,431.16       |
|              | 40079114     | 02/09/2021 | 10856         | COMPONOVO, CHRIS                    | \$73.00            |
|              | 40079115     | 02/09/2021 | 028880        | CONWAY POWER EQUIPMENT INC          | \$228.32           |
|              | 40079116     | 02/09/2021 | 10729         | COSTELLO, PATRICK                   | \$118.00           |



## West Chester Area School District Check Register

| Fund Charged | Check Number | Check Date | Vendor Number | Vendor Name                       | Transaction Amount |
|--------------|--------------|------------|---------------|-----------------------------------|--------------------|
| 01           | 40079117     | 02/09/2021 | 091740        | TAX REFUNDS                       | \$364.52           |
|              | 40079118     | 02/09/2021 | 10837         | CRAIG, MARVIN                     | \$59.00            |
|              | 40079120     | 02/09/2021 | 10839         | CROGNALE, JIM                     | \$73.00            |
|              | 40079121     | 02/09/2021 | 1008731       | CROWN CASTLE                      | \$12,105.28        |
|              | 40079124     | 02/09/2021 | 030700        | DAILY LOCAL NEWS                  | \$276.70           |
|              | 40079125     | 02/09/2021 | 1009033       | DANIELS, MARY                     | \$69.18            |
|              | 40079126     | 02/09/2021 | 10401         | DEDE, SCOTT                       | \$73.00            |
|              | 40079127     | 02/09/2021 | 032180        | DELAWARE COUNTY I. U.             | \$21,291.28        |
|              | 40079128     | 02/09/2021 | 1007465       | DELPHI CREATIVITY GROUP           | \$345.13           |
|              | 40079129     | 02/09/2021 | 1001584       | DELTA-T GROUP, INC.               | \$4,174.17         |
|              | 40079130     | 02/09/2021 | 10462         | DEVER, ALICIA                     | \$73.00            |
|              | 40079131     | 02/09/2021 | 033800        | DEVEREUX FOUNDATION               | \$5,066.00         |
|              | 40079133     | 02/09/2021 | 10675         | DUKES, FRED                       | \$73.00            |
|              | 40079134     | 02/09/2021 | 037020        | EAST GOSHEN TOWNSHIP              | \$473.39           |
|              | 40079135     | 02/09/2021 | 1008659       | EDPUZZLE INC                      | \$1,300.00         |
|              | 40079136     | 02/09/2021 | 041730        | FACTS ON FILE NEWS SERVICE        | \$508.20           |
|              | 40079137     | 02/09/2021 | 1007879       | FAMILYID INC                      | \$1,587.73         |
|              | 40079138     | 02/09/2021 | 042520        | FERGUSON ENT., INC. #501          | \$44.34            |
|              | 40079140     | 02/09/2021 | 1006961       | FUTURE CITY COMPETITION           | \$25.00            |
|              | 40079141     | 02/09/2021 | 1006249       | GENERAL HEALTHCARE RESOURCES INC  | \$16,756.41        |
|              | 40079142     | 02/09/2021 | 1001911       | GLOBAL INDUSTRIAL EQUIPMENT       | \$280.84           |
|              | 40079143     | 02/09/2021 | 1007263       | GRACI, JOSEPH                     | \$73.00            |
|              | 40079144     | 02/09/2021 | 9966          | GRACI, PAUL                       | \$73.00            |
|              | 40079145     | 02/09/2021 | 050075        | GREAT AMERICA FINANCIAL SERVICES  | \$2,369.13         |
|              | 40079146     | 02/09/2021 | 051130        | GROVE CITY AREA SCHOOL DIST       | \$1,431.00         |
|              | 40079147     | 02/09/2021 | 9404          | GUY, DARRELL                      | \$118.00           |
|              | 40079148     | 02/09/2021 | 1009142       | HAFER EQUIPMENT                   | \$345.62           |
|              | 40079149     | 02/09/2021 | 10854         | HAMMOND, COLIN                    | \$59.00            |
|              | 40079150     | 02/09/2021 | 052505        | HARKINS, LAINIE & BRAD            | \$5,250.00         |
|              | 40079151     | 02/09/2021 | 091740        | TAX REFUNDS                       | \$5,489.55         |
|              | 40079153     | 02/09/2021 | 1003588       | HENDERSON TRACK AND FIELD         | \$1,000.00         |
|              | 40079154     | 02/09/2021 | 9538          | HENEGAHN, MIKE                    | \$73.00            |
|              | 40079155     | 02/09/2021 | 9334          | HERMANSEN, JERRY                  | \$59.00            |
|              | 40079157     | 02/09/2021 | 10149         | HOLZER, RALPH                     | \$73.00            |
|              | 40079158     | 02/09/2021 | 10532         | IGUODALA, FRANK                   | \$73.00            |
|              | 40079159     | 02/09/2021 | 1007808       | IMPERIAL BAG & PAPER              | \$7,767.00         |
|              | 40079160     | 02/09/2021 | 1008507       | INTEGRITY WORKFORCE SOLUTIONS INC | \$3,544.96         |
|              | 40079162     | 02/09/2021 | 1007627       | KAMOR-BARNES, HEATHER             | \$1,912.50         |
|              | 40079164     | 02/09/2021 | 1009073       | KELLY SERVICES INC                | \$94,506.68        |

## West Chester Area School District Check Register

| Fund Charged | Check Number | Check Date | Vendor Number | Vendor Name                    | Transaction Amount |
|--------------|--------------|------------|---------------|--------------------------------|--------------------|
| 01           | 40079165     | 02/09/2021 | 10306         | KENNETT, BRETT                 | \$131.00           |
|              | 40079166     | 02/09/2021 | 065200        | KRAPF JR & SON INC GEORGE      | \$830,904.55       |
|              | 40079167     | 02/09/2021 | 9781          | LUKASEVICH, AMY                | \$73.00            |
|              | 40079168     | 02/09/2021 | 069270        | MACGILL & CO, WILLIAM V.       | \$125.22           |
|              | 40079169     | 02/09/2021 | 9347          | MACMANUS, JOHN                 | \$59.00            |
|              | 40079172     | 02/09/2021 | 9800          | MCMONAGLE, JOE                 | \$59.00            |
|              | 40079173     | 02/09/2021 | 9170          | MENTZER, MIKE                  | \$146.00           |
|              | 40079174     | 02/09/2021 | 10309         | MOORE, BRYANT                  | \$73.00            |
|              | 40079175     | 02/09/2021 | 1009159       | MOORE, MARY                    | \$3,200.00         |
|              | 40079176     | 02/09/2021 | 9616          | MORRISSEY, MARY BETH           | \$73.00            |
|              | 40079177     | 02/09/2021 | 091740        | TAX REFUNDS                    | \$2,102.24         |
|              | 40079179     | 02/09/2021 | 077500        | NASCO                          | \$304.13           |
|              | 40079180     | 02/09/2021 | 10384         | NEWTON, ZAIRE                  | \$146.00           |
|              | 40079181     | 02/09/2021 | 9837          | O'BRIEN, KEVIN                 | \$73.00            |
|              | 40079182     | 02/09/2021 | 079853        | ON THE GO KIDS, INC            | \$348,702.27       |
|              | 40079183     | 02/09/2021 | 080195        | PA DEPT OF LABOR & INDUSTRY-E  | \$214.51           |
|              | 40079184     | 02/09/2021 | 080065        | PA PRINCIPALS ASSOCIATION      | \$595.00           |
|              | 40079185     | 02/09/2021 | 1009144       | PARAMOUNT SALES GROUP LLC      | \$863.00           |
|              | 40079186     | 02/09/2021 | 080622        | PATHWAY SCHOOL, THE            | \$5,647.80         |
|              | 40079187     | 02/09/2021 | 080887        | PEDIATRIC THERAPEUTICS SVC INC | \$81,638.23        |
|              | 40079188     | 02/09/2021 | 1003736       | PETROLEUM TRADERS CORP.        | \$6,231.81         |
|              | 40079189     | 02/09/2021 | 1007600       | POWERSCHOOL GROUP LLC          | \$12,000.00        |
|              | 40079192     | 02/09/2021 | 1004513       | PURE HEALTH SOLUTIONS INC      | \$49.00            |
|              | 40079193     | 02/09/2021 | 084715        | REILLY SWEEPING INC            | \$4,779.00         |
|              | 40079194     | 02/09/2021 | 9221          | REILLY, WILLIAM                | \$73.00            |
|              | 40079195     | 02/09/2021 | 084798        | RENAISSANCE ACADEMY            | \$6,840.09         |
|              | 40079196     | 02/09/2021 | 9952          | RISOLI, BOB                    | \$59.00            |
|              | 40079197     | 02/09/2021 | 085750        | ROTHWELL DOCUMENT SOLUTIONS    | \$553.40           |
|              | 40079198     | 02/09/2021 | 085995        | SADDLEBACK EDUCATIONAL, INC    | \$129.92           |
|              | 40079199     | 02/09/2021 | 091740        | TAX REFUNDS                    | \$269.64           |
|              | 40079200     | 02/09/2021 | 091740        | TAX REFUNDS                    | \$1,612.50         |
|              | 40079201     | 02/09/2021 | 9104          | SCHILGEN, REX                  | \$59.00            |
|              | 40079202     | 02/09/2021 | 086650        | SCHOLASTIC INC                 | \$118.50           |
|              | 40079203     | 02/09/2021 | 090800        | STUDENT REFUNDS & REIMBURSMET  | \$50.00            |
|              | 40079204     | 02/09/2021 | 9068          | SHALLET, JOHN                  | \$73.00            |
|              | 40079206     | 02/09/2021 | 10204         | SMITH, JAMES                   | \$59.00            |
|              | 40079207     | 02/09/2021 | 9809          | SMITH, JAMES, JR.              | \$73.00            |
|              | 40079208     | 02/09/2021 | 1006694       | SOLARWINDS                     | \$2,612.00         |
|              | 40079211     | 02/09/2021 | 090875        | STROUD WATER RESEARCH CENTER   | \$824.06           |

**West Chester Area School District  
Check Register**

| Fund Charged | Check Number   | Check Date | Vendor Number | Vendor Name                     | Transaction Amount    |
|--------------|----------------|------------|---------------|---------------------------------|-----------------------|
| 01           | 40079212       | 02/09/2021 | 9960          | SULLIVAN, PATRICK               | \$73.00               |
|              | 40079213       | 02/09/2021 | 091390        | SWANSON, INC., ROBERT S         | \$2,974.00            |
|              | 40079214       | 02/09/2021 | 091360        | SWEET, STEVENS, KATZ & WILLIAMS | \$6,187.00            |
|              | 40079215       | 02/09/2021 | 027205        | TD BANK, NATIONAL ASSOCIATION   | \$1,050.00            |
|              | 40079216       | 02/09/2021 | 1008380       | TELCO HOLDINGS INC              | \$312.50              |
|              | 40079218       | 02/09/2021 | 9813          | TIGANI, JEROME                  | \$59.00               |
|              | 40079219       | 02/09/2021 | 9303          | TRIPP, DAVID                    | \$59.00               |
|              | 40079220       | 02/09/2021 | 092390        | TRISTATE HVAC EQUIPMENT, LLP    | \$368.48              |
|              | 40079221       | 02/09/2021 | 029320        | TRUSTMARK HEALTH BENEFITS INC   | \$1,663.20            |
|              | 40079222       | 02/09/2021 | 093600        | UNITED REFRIGERATION CO         | \$160.62              |
|              | 40079223       | 02/09/2021 | 093395        | US GAMES                        | \$670.54              |
|              | 40079224       | 02/09/2021 | 1007699       | US MEDICAL STAFFING, INC.       | \$13,910.54           |
|              | 40079225       | 02/09/2021 | 1002676       | VERIZON WIRELESS                | \$1,436.27            |
|              | 40079227       | 02/09/2021 | 049790        | W. W. GRAINGER, INC.            | \$237.19              |
|              | 40079228       | 02/09/2021 | 9582          | WEBB, JIM                       | \$131.00              |
|              | 40079231       | 02/09/2021 | 1009121       | WIGGINS AUTO TAGS INC           | \$18.00               |
|              | 40079233       | 02/09/2021 | 098060        | WILSON LANGUAGE TRAINING CORP   | \$867.00              |
| <b>01</b>    | <b>- Total</b> |            |               |                                 | <b>\$1,970,035.52</b> |
| 22           | 40079139       | 02/09/2021 | 1009010       | FS.COM INC                      | \$2,323.82            |
| <b>22</b>    | <b>- Total</b> |            |               |                                 | <b>\$2,323.82</b>     |
| 27           | 40079232       | 02/09/2021 | 1008068       | WILLIAMS SCOTSMAN, INC          | \$4,911.62            |
| <b>27</b>    | <b>- Total</b> |            |               |                                 | <b>\$4,911.62</b>     |
| 29           | 40079073       | 02/09/2021 | 10407         | ALLAN, WILLIAM                  | \$59.00               |
|              | 40079082       | 02/09/2021 | 9378          | ASDOURIAN, DEKE                 | \$51.00               |
|              | 40079102       | 02/09/2021 | 10855         | CARMONA, ANTHONY                | \$73.00               |
|              | 40079103       | 02/09/2021 | 10857         | CASEY, MICHAEL                  | \$73.00               |
|              | 40079119       | 02/09/2021 | 10466         | CRAIG, ROBERT                   | \$146.00              |
|              | 40079122       | 02/09/2021 | 10730         | CUTRONA, ANDREW                 | \$171.00              |
|              | 40079123       | 02/09/2021 | 9579          | CUTRONA, MARK                   | \$73.00               |
|              | 40079132       | 02/09/2021 | 10828         | DRIGGINS, SHAWN                 | \$73.00               |
|              | 40079144       | 02/09/2021 | 9966          | GRACI, PAUL                     | \$124.00              |
|              | 40079152       | 02/09/2021 | 10831         | HART WETZLER, ARAN              | \$73.00               |
|              | 40079154       | 02/09/2021 | 9538          | HENEGAHN, MIKE                  | \$73.00               |
|              | 40079156       | 02/09/2021 | 10725         | HEWITT, JOSEPH                  | \$121.00              |
|              | 40079158       | 02/09/2021 | 10532         | IGUODALA, FRANK                 | \$73.00               |
|              | 40079167       | 02/09/2021 | 9781          | LUKASEVICH, AMY                 | \$73.00               |
|              | 40079170       | 02/09/2021 | 10382         | MCDUGALL, BILL                  | \$73.00               |

## West Chester Area School District Check Register

| Fund Charged           | Check Number | Check Date | Vendor Number | Vendor Name                    | Transaction Amount    |
|------------------------|--------------|------------|---------------|--------------------------------|-----------------------|
| 29                     | 40079171     | 02/09/2021 | 10590         | MCDOWELL, DAN                  | \$53.00               |
|                        | 40079178     | 02/09/2021 | 10580         | MURPHY, COLIN                  | \$73.00               |
|                        | 40079190     | 02/09/2021 | 9782          | PROCAK, JOHN                   | \$59.00               |
|                        | 40079191     | 02/09/2021 | 9463          | PRUITT, ALFRED                 | \$59.00               |
|                        | 40079201     | 02/09/2021 | 9104          | SCHILGEN, REX                  | \$59.00               |
|                        | 40079205     | 02/09/2021 | 10575         | SHOWELL, ALLEN                 | \$73.00               |
|                        | 40079209     | 02/09/2021 | 9006          | SPEAKER, SCOTT E.              | \$59.00               |
|                        | 40079210     | 02/09/2021 | 10296         | SPENCER, MARTIN                | \$73.00               |
|                        | 40079230     | 02/09/2021 | 9333          | WHITHAM, JOHN                  | \$59.00               |
| <b>29 - Total</b>      |              |            |               |                                | <b>\$1,896.00</b>     |
| 30                     | 40079090     | 02/09/2021 | 1004477       | BLACKNEY HAYES ARCHITECTS      | \$43,791.15           |
|                        | 40079107     | 02/09/2021 | 024225        | CHESTER CO PLANNING COMMISSION | \$88.05               |
|                        | 40079161     | 02/09/2021 | 1006736       | JBM MECHANICAL, INC.           | \$141,913.12          |
|                        | 40079163     | 02/09/2021 | 1004476       | KCBA ARCHITECTS                | \$19,159.98           |
|                        | 40079217     | 02/09/2021 | 1008856       | THE FARFIELD COMPANY           | \$243,238.87          |
|                        | 40079226     | 02/09/2021 | 1007680       | VISION MECHANICAL, INC.        | \$13,809.76           |
|                        | 40079232     | 02/09/2021 | 1008068       | WILLIAMS SCOTSMAN, INC         | \$3,746.00            |
| <b>30 - Total</b>      |              |            |               |                                | <b>\$465,746.93</b>   |
| 40                     | 40079229     | 02/09/2021 | 090800        | STUDENT REFUNDS & REIMBURSMENT | \$1,528.58            |
| <b>40 - Total</b>      |              |            |               |                                | <b>\$1,528.58</b>     |
| 50                     | 80039171     | 02/09/2021 | 1003432       | AHOLD FINANCIAL SERVICES       | \$461.98              |
| <b>50 - Total</b>      |              |            |               |                                | <b>\$461.98</b>       |
| 51                     | 80039172     | 02/09/2021 | 1004513       | PURE HEALTH SOLUTIONS INC      | \$44.00               |
| <b>51 - Total</b>      |              |            |               |                                | <b>\$44.00</b>        |
| 80                     | 50001113     | 02/09/2021 | 1001312       | CLARK FOOD SERVICE EQUIPMENT   | \$85,374.94           |
|                        | 50001114     | 02/09/2021 | 090800        | STUDENT REFUNDS & REIMBURSMENT | \$44.80               |
| <b>80 - Total</b>      |              |            |               |                                | <b>\$85,419.74</b>    |
| <b>Overall - Total</b> |              |            |               |                                | <b>\$2,532,368.19</b> |

## West Chester Area School District Electronic Funds Transfer Register

| Fund Charged           | Check Number   | Check Date | Vendor Number | Vendor Name                    | Transaction Amount |
|------------------------|----------------|------------|---------------|--------------------------------|--------------------|
| 01                     | V1004443       | 02/09/2021 | 014300        | BLICK ART MATERIALS            | \$1,004.16         |
|                        | V1004444       | 02/09/2021 | 026352        | COLLINS SPORTS MEDICINE        | \$513.60           |
|                        | V1004445       | 02/09/2021 | 043605        | FOX ROTHSCHILD LLP             | \$2,009.63         |
|                        | V1004446       | 02/09/2021 | 1003630       | FUN AND FUNCTION               | \$94.90            |
|                        | V1004447       | 02/09/2021 | 060970        | JOHNSTONE SUPPLY INC           | \$545.33           |
|                        | V1004448       | 02/09/2021 | 075220        | MUSIC & ARTS CENTERS           | \$3,875.97         |
|                        | V1004449       | 02/09/2021 | 086700        | SCHOOL HEALTH CORPORATION      | \$140.86           |
|                        | V1004450       | 02/09/2021 | 086710        | SCHOOL SPECIALTY INC           | \$1,467.36         |
|                        | V1004451       | 02/09/2021 | 092000        | TAYLORS MUSIC STORE            | \$76.39            |
|                        | V1004452       | 02/09/2021 | 094345        | UNRUH, TURNER, BURKE & FREES   | \$16,855.75        |
|                        | V1004453       | 02/09/2021 | 095400        | WARD'S NATURAL SCIENCE         | \$46.00            |
|                        | V1004454       | 02/09/2021 | 095760        | WEINSTEIN SUPPLY CORPORATION   | \$92.59            |
| <b>01</b>              | <b>- Total</b> |            |               |                                | <b>\$26,722.54</b> |
| 22                     | V1004452       | 02/09/2021 | 094345        | UNRUH, TURNER, BURKE & FREES   | \$90.00            |
| <b>22</b>              | <b>- Total</b> |            |               |                                | <b>\$90.00</b>     |
| 30                     | V1004452       | 02/09/2021 | 094345        | UNRUH, TURNER, BURKE & FREES   | \$3,510.00         |
| <b>30</b>              | <b>- Total</b> |            |               |                                | <b>\$3,510.00</b>  |
| 51                     | V5000387       | 02/09/2021 | 1007101       | FOLLETT SCHOOL SOLUTIONS, INC. | \$1,482.96         |
| <b>51</b>              | <b>- Total</b> |            |               |                                | <b>\$1,482.96</b>  |
| <b>Overall - Total</b> |                |            |               |                                | <b>\$31,805.50</b> |

## West Chester Area School District Check Register

| Fund Charged | Check Number | Check Date | Vendor Number | Vendor Name                       | Transaction Amount |
|--------------|--------------|------------|---------------|-----------------------------------|--------------------|
| 01           | 40079234     | 02/22/2021 | 1007456       | 21ST CENTURY MEDIA NEWSPAPERS LLC | \$94.39            |
|              | 40079235     | 02/22/2021 | 006775        | A ANCHOR TOILETS PORTABLE         | \$190.00           |
|              | 40079236     | 02/22/2021 | 1005135       | AED SUPERSTORE                    | \$256.75           |
|              | 40079237     | 02/22/2021 | 1003432       | AHOLD FINANCIAL SERVICES          | \$216.74           |
|              | 40079238     | 02/22/2021 | 1008943       | AMAZON                            | \$1,265.41         |
|              | 40079239     | 02/22/2021 | 006180        | AMERICAN SCHOOL COUNSELOR ASSN    | \$774.00           |
|              | 40079240     | 02/22/2021 | 007075        | AQUA PA                           | \$190.15           |
|              | 40079241     | 02/22/2021 | 007351        | ARAMARK UNIFORM SERVICES          | \$272.29           |
|              | 40079242     | 02/22/2021 | 008510        | ASCD                              | \$89.00            |
|              | 40079243     | 02/22/2021 | 009710        | B & H PHOTO                       | \$457.54           |
|              | 40079244     | 02/22/2021 | 010202        | BAIRD & RUDOLPH TIRE COM. INC     | \$28.50            |
|              | 40079245     | 02/22/2021 | 010830        | BARNES & NOBLE INC.               | \$390.22           |
|              | 40079246     | 02/22/2021 | 011473        | BEARINGS, BELTS & CHAIN, INC      | \$82.01            |
|              | 40079248     | 02/22/2021 | 012700        | BERKHEIMER ASSOC H A              | \$3,562.48         |
|              | 40079249     | 02/22/2021 | 1008511       | BERKS DEAF AND HARD OF HEARING    | \$14,164.50        |
|              | 40079251     | 02/22/2021 | 10111         | BORTZ, DAVID                      | \$59.00            |
|              | 40079252     | 02/22/2021 | 10834         | BOYLE, KATHLEEN                   | \$78.00            |
|              | 40079253     | 02/22/2021 | 015790        | BOYLE'S FLOOR & WINDOW COVERNG    | \$86.00            |
|              | 40079254     | 02/22/2021 | 016405        | BRODART CO.                       | \$70.87            |
|              | 40079256     | 02/22/2021 | 017340        | BSN SPORTS LLC                    | \$11,534.20        |
|              | 40079257     | 02/22/2021 | 10858         | BURK, KENNETH                     | \$90.00            |
|              | 40079258     | 02/22/2021 | 10833         | CALIO, JAMES                      | \$78.00            |
|              | 40079259     | 02/22/2021 | 10855         | CARMONA, ANTHONY                  | \$73.00            |
|              | 40079260     | 02/22/2021 | 10857         | CASEY, MICHAEL                    | \$73.00            |
|              | 40079261     | 02/22/2021 | 023755        | CHESTER COUNTY INT UNIT # 24      | \$750,094.34       |
|              | 40079262     | 02/22/2021 | 9804          | CHYLACK, LARRY                    | \$73.00            |
|              | 40079265     | 02/22/2021 | 10859         | COLEMAN, IDRIS                    | \$59.00            |
|              | 40079266     | 02/22/2021 | 1007203       | CONSTELLATION NEW ENERGY GAS DIV. | \$115,536.64       |
|              | 40079267     | 02/22/2021 | 028880        | CONWAY POWER EQUIPMENT INC        | \$151.11           |
|              | 40079269     | 02/22/2021 | 10466         | CRAIG, ROBERT                     | \$73.00            |
|              | 40079270     | 02/22/2021 | 1008424       | CRYSTAL SPRINGS                   | \$237.85           |
|              | 40079271     | 02/22/2021 | 10086         | CUNNINGHAM-MARITZ, ERIN           | \$73.00            |
|              | 40079272     | 02/22/2021 | 10730         | CUTRONA, ANDREW                   | \$118.00           |
|              | 40079273     | 02/22/2021 | 1009169       | DE TREUX, WALTER H.               | \$1,100.00         |
|              | 40079274     | 02/22/2021 | 1007107       | DECKER EQUIPMENT / SCHOOL FIX     | \$41.29            |
|              | 40079275     | 02/22/2021 | 10462         | DEVER, ALICIA                     | \$59.00            |
|              | 40079276     | 02/22/2021 | 034740        | DIDAX, EDUCATIONAL RESOURCES      | \$91.18            |
|              | 40079277     | 02/22/2021 | 1005210       | DIRECT ENERGY BUSINESS            | \$246.62           |
|              | 40079278     | 02/22/2021 | 10525         | DUFFY, VINCE                      | \$73.00            |

## West Chester Area School District Check Register

| Fund Charged | Check Number | Check Date | Vendor Number | Vendor Name                         | Transaction Amount |
|--------------|--------------|------------|---------------|-------------------------------------|--------------------|
| 01           | 40079279     | 02/22/2021 | 1007783       | EASTERN SALT COMPANY INC.           | \$1,475.84         |
|              | 40079280     | 02/22/2021 | 1006620       | EDMENTUM                            | \$240.00           |
|              | 40079281     | 02/22/2021 | 1004765       | EFFECTIVE CONTROLS EAST             | \$6,065.00         |
|              | 40079282     | 02/22/2021 | 042490        | FEDERAL EXPRESS CORP                | \$27.17            |
|              | 40079283     | 02/22/2021 | 042520        | FERGUSON ENT., INC. #501            | \$5,669.02         |
|              | 40079284     | 02/22/2021 | 090920        | FERRARO, LARRY & ANTHONY            | \$67.50            |
|              | 40079285     | 02/22/2021 | 1008368       | FLEXIP SOLUTIONS INC                | \$4,842.50         |
|              | 40079286     | 02/22/2021 | 10716         | FORD, BARBRA J.                     | \$59.00            |
|              | 40079287     | 02/22/2021 | 10529         | FRASSINELLI, DOMINIC                | \$73.00            |
|              | 40079288     | 02/22/2021 | 045690        | GANDER PUBLISHING                   | \$549.95           |
|              | 40079289     | 02/22/2021 | 1008000       | GETZ FIRE EQUIPMENT CO              | \$463.46           |
|              | 40079290     | 02/22/2021 | 1008860       | GIMKIT INC                          | \$1,000.00         |
|              | 40079291     | 02/22/2021 | 9815          | GLENN, GREG                         | \$73.00            |
|              | 40079292     | 02/22/2021 | 1007263       | GRACI, JOSEPH                       | \$51.00            |
|              | 40079293     | 02/22/2021 | 050075        | GREAT AMERICA FINANCIAL SERVICES    | \$3,735.57         |
|              | 40079295     | 02/22/2021 | 9404          | GUY, DARRELL                        | \$59.00            |
|              | 40079296     | 02/22/2021 | 9126          | HARR, HARVEY                        | \$54.00            |
|              | 40079297     | 02/22/2021 | 1002042       | HEISER LOGISTICS                    | \$2,318.87         |
|              | 40079299     | 02/22/2021 | 054645        | HILLYARD, INC.                      | \$416.50           |
|              | 40079302     | 02/22/2021 | 1009160       | INTERACTIVE HEALTH TECHNOLOGIES LLC | \$865.00           |
|              | 40079303     | 02/22/2021 | 1007905       | ISOLVED HCM LLC                     | \$3,072.00         |
|              | 40079304     | 02/22/2021 | 059950        | JACOBS MUSIC                        | \$130.00           |
|              | 40079306     | 02/22/2021 | 1007681       | JOTTAN, INC.                        | \$12,517.00        |
|              | 40079307     | 02/22/2021 | 1000345       | KADES-MARGOLIS CAPITAL              | \$400.00           |
|              | 40079308     | 02/22/2021 | 1008188       | KATHERINE AZAR PHOTOGRAPHY LLC      | \$605.00           |
|              | 40079310     | 02/22/2021 | 062600        | KEEN COMPRESSED GAS CO              | \$321.49           |
|              | 40079311     | 02/22/2021 | 1009073       | KELLY SERVICES INC                  | \$49,573.08        |
|              | 40079312     | 02/22/2021 | 065850        | LANCASTER-LEBANON INT UNIT #13      | \$180.00           |
|              | 40079313     | 02/22/2021 | 1000346       | LINCOLN INVESTMENT PLANNING, INC.   | \$1,250.00         |
|              | 40079314     | 02/22/2021 | 1000250       | LINDAMOOD-BELL LEARNING PROCESSES   | \$8,111.25         |
|              | 40079315     | 02/22/2021 | 1004209       | LOWES COMMERCIAL SERVICES           | \$394.20           |
|              | 40079316     | 02/22/2021 | 069582        | MACKIN EDUCATIONAL RESOURCES /      | \$1,107.62         |
|              | 40079317     | 02/22/2021 | 9347          | MACMANUS, JOHN                      | \$59.00            |
|              | 40079318     | 02/22/2021 | 9122          | MARTIN, DOROTHY                     | \$54.00            |
|              | 40079319     | 02/22/2021 | 073020        | MCMASTER-CARR SUPPLY CO             | \$158.18           |
|              | 40079320     | 02/22/2021 | 9170          | MENTZER, MIKE                       | \$73.00            |
|              | 40079321     | 02/22/2021 | 1000348       | METROPOLITAN LIFE INSURANCE CO.     | \$277.78           |
|              | 40079322     | 02/22/2021 | 1003302       | MILAGRE KIDS SCHOOL, INC., THE      | \$7,100.00         |
|              | 40079323     | 02/22/2021 | 1008189       | MITCHELL1                           | \$1,099.00         |

## West Chester Area School District Check Register

| Fund Charged | Check Number | Check Date | Vendor Number | Vendor Name                       | Transaction Amount |
|--------------|--------------|------------|---------------|-----------------------------------|--------------------|
| 01           | 40079325     | 02/22/2021 | 1005786       | NACAC                             | \$270.00           |
|              | 40079326     | 02/22/2021 | 077500        | NASCO                             | \$920.04           |
|              | 40079327     | 02/22/2021 | 10717         | NELSON, CASEY                     | \$102.00           |
|              | 40079328     | 02/22/2021 | 10384         | NEWTON, ZAIRE                     | \$73.00            |
|              | 40079329     | 02/22/2021 | 1000637       | NOVACARE REHABILITATION           | \$15,226.50        |
|              | 40079330     | 02/22/2021 | 9156          | O'BRIEN, BILL, SR                 | \$73.00            |
|              | 40079332     | 02/22/2021 | 079853        | ON THE GO KIDS, INC               | \$480.00           |
|              | 40079333     | 02/22/2021 | 080190        | PA DEPT OF LABOR & INDUSTRY-B     | \$149.96           |
|              | 40079334     | 02/22/2021 | 1007088       | PAEOP                             | \$20.00            |
|              | 40079335     | 02/22/2021 | 080065        | PA PRINCIPALS ASSOCIATION         | \$595.00           |
|              | 40079336     | 02/22/2021 | 080622        | PATHWAY SCHOOL, THE               | \$3,549.45         |
|              | 40079337     | 02/22/2021 | 080750        | PAXTON/PATTERSON                  | \$688.56           |
|              | 40079338     | 02/22/2021 | 082150        | PECO ENERGY COMPANY               | \$165,351.85       |
|              | 40079339     | 02/22/2021 | 1002134       | PEDIATRIC CARE OF EXTON, P.C.     | \$1,950.00         |
|              | 40079340     | 02/22/2021 | 1008062       | PERSON DIRECTED CLINICAL SERVICES | \$875.00           |
|              | 40079341     | 02/22/2021 | 1003736       | PETROLEUM TRADERS CORP.           | \$19,314.07        |
|              | 40079342     | 02/22/2021 | 082200        | PHILADELPHIA NEWSPAPERS INC       | \$701.80           |
|              | 40079343     | 02/22/2021 | 1009146       | PICKUP PATROL LLC                 | \$1,191.92         |
|              | 40079344     | 02/22/2021 | 082445        | PIPE LINE PLASTICS, INC           | \$145.25           |
|              | 40079345     | 02/22/2021 | 10635         | POLLOCK, REGINA                   | \$73.00            |
|              | 40079346     | 02/22/2021 | 10226         | PORRECA, ANTHONY                  | \$51.00            |
|              | 40079348     | 02/22/2021 | 1008210       | PTCFAST.COM                       | \$200.00           |
|              | 40079349     | 02/22/2021 | 008190        | QUADIENT LEASING USA INC          | \$1,050.69         |
|              | 40079350     | 02/22/2021 | 9592          | REESE, SCOTT                      | \$73.00            |
|              | 40079351     | 02/22/2021 | 1003552       | REINARD, SARA JANE                | \$32.00            |
|              | 40079352     | 02/22/2021 | 9550          | REPETTO, ANDY                     | \$59.00            |
|              | 40079353     | 02/22/2021 | 1005267       | RICOH USA, INC.                   | \$243.10           |
|              | 40079355     | 02/22/2021 | 9953          | SCHWEITZER, BOB                   | \$54.00            |
|              | 40079357     | 02/22/2021 | 1008459       | SHELLER OIL COMPANY               | \$16.00            |
|              | 40079359     | 02/22/2021 | 088100        | SIEMENS INDUSTRY INC.             | \$1,765.65         |
|              | 40079360     | 02/22/2021 | 10099         | SMITH, DEREK                      | \$146.00           |
|              | 40079362     | 02/22/2021 | 1006454       | WINROC/SPI                        | \$287.85           |
|              | 40079363     | 02/22/2021 | 1005662       | SWEETWATER SOUND, INC.            | \$3,369.39         |
|              | 40079364     | 02/22/2021 | 092110        | TEACHER'S DISCOVERY               | \$106.99           |
|              | 40079365     | 02/22/2021 | 1008422       | TELESYSTEM                        | \$5,522.43         |
|              | 40079366     | 02/22/2021 | 9961          | TURCO, SUZANNE                    | \$156.00           |
|              | 40079367     | 02/22/2021 | 1006892       | U. S. BANK EQUIPMENT FINANCE      | \$2,162.45         |
|              | 40079368     | 02/22/2021 | 093600        | UNITED REFRIGERATION CO           | \$299.41           |
|              | 40079369     | 02/22/2021 | 049790        | W. W. GRAINGER, INC.              | \$696.17           |



## West Chester Area School District Check Register

| Fund Charged | Check Number   | Check Date     | Vendor Number | Vendor Name                       | Transaction Amount    |
|--------------|----------------|----------------|---------------|-----------------------------------|-----------------------|
| 01           | 40079371       | 02/22/2021     | 1000059       | WEST CHESTER ED SUPPORT PERSONNEL | \$5,153.10            |
|              | 40079372       | 02/22/2021     | 1000058       | TRUMARK FCU                       | \$2,511.13            |
|              | 40079373       | 02/22/2021     | 097000        | WEST GOSHEN TOWNSHIP              | \$3,615.90            |
|              | 40079374       | 02/22/2021     | 097430        | WESTTOWN TOWNSHIP                 | \$600.00              |
|              | 40079375       | 02/22/2021     | 097960        | WIGGINS SHREDDING                 | \$37.00               |
|              | 40079377       | 02/22/2021     | 9947          | WILLIAMS, DAVE                    | \$90.00               |
|              | 40079378       | 02/22/2021     | 9210          | WORRELL, RALPH, II                | \$59.00               |
|              | 40079379       | 02/22/2021     | 1009125       | ZVERSE INC                        | \$111.44              |
| <b>01</b>    | <b>- Total</b> |                |               |                                   | <b>\$1,257,010.16</b> |
| 27           | 40079376       | 02/22/2021     | 1008068       | WILLIAMS SCOTSMAN, INC            | \$3,581.08            |
| <b>27</b>    | <b>- Total</b> |                |               |                                   | <b>\$3,581.08</b>     |
| 29           | 40079250       | 02/22/2021     | 10313         | BOLDEN, DATWAN                    | \$73.00               |
|              | 40079255       | 02/22/2021     | 10733         | BROWN, KIARA                      | \$59.00               |
|              | 40079263       | 02/22/2021     | 9387          | CIAVARELLI, BILL                  | \$73.00               |
|              | 40079264       | 02/22/2021     | 10195         | CLARK, JOSEPH                     | \$73.00               |
|              | 40079268       | 02/22/2021     | 10729         | COSTELLO, PATRICK                 | \$132.00              |
|              | 40079272       | 02/22/2021     | 10730         | CUTRONA, ANDREW                   | \$59.00               |
|              | 40079294       | 02/22/2021     | 9121          | GREGORY, MAUREEN                  | \$73.00               |
|              | 40079298       | 02/22/2021     | 9211          | HILBERT, MATTHEW                  | \$73.00               |
|              | 40079300       | 02/22/2021     | 10149         | HOLZER, RALPH                     | \$146.00              |
|              | 40079301       | 02/22/2021     | 10157         | HOOVEN, RICHARD                   | \$118.00              |
|              | 40079305       | 02/22/2021     | 10383         | JAMES, JASON                      | \$73.00               |
|              | 40079317       | 02/22/2021     | 9347          | MACMANUS, JOHN                    | \$59.00               |
|              | 40079324       | 02/22/2021     | 9616          | MORRISSEY, MARY BETH              | \$73.00               |
|              | 40079331       | 02/22/2021     | 9837          | O'BRIEN, KEVIN                    | \$73.00               |
|              | 40079346       | 02/22/2021     | 10226         | PORRECA, ANTHONY                  | \$73.00               |
|              | 40079347       | 02/22/2021     | 9463          | PRUITT, ALFRED                    | \$59.00               |
|              | 40079360       | 02/22/2021     | 10099         | SMITH, DEREK                      | \$73.00               |
|              | 40079361       | 02/22/2021     | 10204         | SMITH, JAMES                      | \$59.00               |
|              | 40079370       | 02/22/2021     | 9582          | WEBB, JIM                         | \$131.00              |
|              | <b>29</b>      | <b>- Total</b> |               |                                   |                       |
| 30           | 40079309       | 02/22/2021     | 1004476       | KCBA ARCHITECTS                   | \$13,761.18           |
|              | 40079354       | 02/22/2021     | 085994        | SAGE TECHNOLOGY SOLUTIONS INC     | \$6,854.00            |
|              | 40079356       | 02/22/2021     | 1007154       | SHA-NIC, INC.                     | \$314,477.55          |
|              | 40079358       | 02/22/2021     | 1003412       | SIEMENS FIRE SAFETY DIVISION      | \$8,845.00            |
| <b>30</b>    | <b>- Total</b> |                |               |                                   | <b>\$343,937.73</b>   |

## West Chester Area School District Check Register

| Fund Charged           | Check Number   | Check Date | Vendor Number | Vendor Name                        | Transaction Amount    |
|------------------------|----------------|------------|---------------|------------------------------------|-----------------------|
| 40                     | 40079247       | 02/22/2021 | 1009164       | BERGMAN, CRAIG                     | \$199.00              |
| <b>40</b>              | <b>- Total</b> |            |               |                                    | <b>\$199.00</b>       |
| 50                     | 80039173       | 02/22/2021 | 090800        | STUDENT REFUNDS & REIMBURSMENT     | \$45.00               |
|                        | 80039174       | 02/22/2021 | 090800        | STUDENT REFUNDS & REIMBURSMENT     | \$45.00               |
|                        | 80039175       | 02/22/2021 | 090800        | STUDENT REFUNDS & REIMBURSMENT     | \$45.00               |
|                        | 80039176       | 02/22/2021 | 090800        | STUDENT REFUNDS & REIMBURSMENT     | \$45.00               |
|                        | 80039177       | 02/22/2021 | 077190        | MUSIC THEATRE INTERNATIONAL        | \$400.00              |
|                        | 80039178       | 02/22/2021 | 1007953       | RHYTHMIX ENTERTAINMENT             | \$250.00              |
| <b>50</b>              | <b>- Total</b> |            |               |                                    | <b>\$830.00</b>       |
| 51                     | 80039179       | 02/22/2021 | 1008943       | AMAZON                             | \$274.00              |
|                        | 80039180       | 02/22/2021 | 1003229       | COMMUNICATIONS SYSTEMS             | \$126.00              |
|                        | 80039181       | 02/22/2021 | 1004834       | GEORGETOWN INTERNATIONAL RELATIONS | \$540.00              |
|                        | 80039182       | 02/22/2021 | 1008313       | SMARTSIGN                          | \$416.94              |
| <b>51</b>              | <b>- Total</b> |            |               |                                    | <b>\$1,356.94</b>     |
| 80                     | 50001115       | 02/22/2021 | 1005754       | ARAMARK SERVICES INC.              | \$215,061.94          |
|                        | 50001116       | 02/22/2021 | 090800        | STUDENT REFUNDS & REIMBURSMENT     | \$39.60               |
| <b>80</b>              | <b>- Total</b> |            |               |                                    | <b>\$215,101.54</b>   |
| <b>Overall - Total</b> |                |            |               |                                    | <b>\$1,823,568.45</b> |

## West Chester Area School District Electronic Funds Transfer Register

| Fund Charged   | Check Number   | Check Date | Vendor Number | Vendor Name                         | Transaction Amount |
|----------------|----------------|------------|---------------|-------------------------------------|--------------------|
| 01             | V1004455       | 02/22/2021 | 1007696       | AARDVARK PEST CONTROL SERVICES INC. | \$1,135.00         |
|                | V1004456       | 02/22/2021 | 014300        | BLICK ART MATERIALS                 | \$81.29            |
|                | V1004457       | 02/22/2021 | 021100        | CAROLINA BIOLOGICAL                 | \$247.80           |
|                | V1004458       | 02/22/2021 | 032952        | DENNEY ELECTRIC SUPPLY              | \$9,747.41         |
|                | V1004459       | 02/22/2021 | 043500        | FLINN SCIENTIFIC                    | \$1,119.11         |
|                | V1004460       | 02/22/2021 | 1007101       | FOLLETT SCHOOL SOLUTIONS, INC.      | \$2,188.45         |
|                | V1004461       | 02/22/2021 | 043605        | FOX ROTHSCHILD LLP                  | \$1,974.00         |
|                | V1004462       | 02/22/2021 | 051180        | GOSHEN SIGN PRODUCTS                | \$145.00           |
|                | V1004463       | 02/22/2021 | 053520        | HEINEMANN EDUCATIONAL BOOKS         | \$2,408.75         |
|                | V1004464       | 02/22/2021 | 1007071       | IPEVO INC.                          | \$2,089.33         |
|                | V1004465       | 02/22/2021 | 060970        | JOHNSTONE SUPPLY INC                | \$1,667.09         |
|                | V1004466       | 02/22/2021 | 061630        | JUNIOR LIBRARY GUILD                | \$901.90           |
|                | V1004467       | 02/22/2021 | 062980        | KELLAM LAWN MOWER                   | \$284.95           |
|                | V1004468       | 02/22/2021 | 065400        | KURTZ BROS                          | \$258.60           |
|                | V1004469       | 02/22/2021 | 067222        | LEGO EDUCATION                      | \$649.80           |
|                | V1004470       | 02/22/2021 | 1004344       | ROBERT E. LITTLE, INC.              | \$51.96            |
|                | V1004471       | 02/22/2021 | 075220        | MUSIC & ARTS CENTERS                | \$232.00           |
|                | V1004472       | 02/22/2021 | 077475        | NAPA AUTO PARTS                     | \$303.89           |
|                | V1004473       | 02/22/2021 | 084465        | REALLY GOOD STUFF                   | \$96.66            |
|                | V1004474       | 02/22/2021 | 1007124       | REPUBLIC SERVICES, INC.             | \$7,838.50         |
|                | V1004475       | 02/22/2021 | 086700        | SCHOOL HEALTH CORPORATION           | \$86.34            |
|                | V1004476       | 02/22/2021 | 1000032       | SCHOOL OUTFITTERS, LLC              | \$107.30           |
|                | V1004477       | 02/22/2021 | 1000679       | SHERWIN WILLIAMS                    | \$70.00            |
|                | V1004478       | 02/22/2021 | 092000        | TAYLORS MUSIC STORE                 | \$689.85           |
|                | V1004479       | 02/22/2021 | 092770        | TOLEDO PHYSICAL EDUCATION           | \$345.31           |
|                | V1004480       | 02/22/2021 | 094620        | VERNIER SOFTWARE & TECHNOLOGY LLC   | \$5,604.62         |
|                | V1004481       | 02/22/2021 | 093345        | YALE ELECTRIC SUPPLY CO             | \$46.59            |
| <b>01</b>      | <b>- Total</b> |            |               |                                     | <b>\$40,371.50</b> |
| 50             | V5000388       | 02/22/2021 | 093337        | TUTTLE MARKETING SVCS INC           | \$37.50            |
| <b>50</b>      | <b>- Total</b> |            |               |                                     | <b>\$37.50</b>     |
| 51             | V5000389       | 02/22/2021 | 1007101       | FOLLETT SCHOOL SOLUTIONS, INC.      | \$690.35           |
|                | V5000390       | 02/22/2021 | 093337        | TUTTLE MARKETING SVCS INC           | \$37.50            |
| <b>51</b>      | <b>- Total</b> |            |               |                                     | <b>\$727.85</b>    |
| <b>Overall</b> | <b>- Total</b> |            |               |                                     | <b>\$41,136.85</b> |

**West Chester Area School District  
Check Register**

| Fund Charged           | Check Number   | Check Date | Vendor Number | Vendor Name                     | Transaction Amount |
|------------------------|----------------|------------|---------------|---------------------------------|--------------------|
| 01                     | 40079382       | 02/24/2021 | 10195         | CLARK, JOSEPH                   | \$102.00           |
|                        | 40079383       | 02/24/2021 | 10859         | COLEMAN, IDRIS                  | \$59.00            |
|                        | 40079386       | 02/24/2021 | 10462         | DEVER, ALICIA                   | \$73.00            |
|                        | 40079387       | 02/24/2021 | 10828         | DRIGGINS, SHAWN                 | \$73.00            |
|                        | 40079388       | 02/24/2021 | 9289          | FAUST, GLEN                     | \$73.00            |
|                        | 40079389       | 02/24/2021 | 10634         | GREER, DAN                      | \$131.00           |
|                        | 40079392       | 02/24/2021 | 10157         | HOOVEN, RICHARD                 | \$59.00            |
|                        | 40079393       | 02/24/2021 | 9465          | HORNE, BOB                      | \$73.00            |
|                        | 40079395       | 02/24/2021 | 9781          | LUKASEVICH, AMY                 | \$73.00            |
|                        | 40079400       | 02/24/2021 | 079550        | OFFICE DEPOT                    | \$6,509.12         |
|                        | 40079401       | 02/24/2021 | 9957          | O'NEILL, FRANK                  | \$73.00            |
|                        | 40079402       | 02/24/2021 | 10226         | PORRECA, ANTHONY                | \$102.00           |
|                        | 40079405       | 02/24/2021 | 9104          | SCHILGEN, REX                   | \$73.00            |
|                        | 40079407       | 02/24/2021 | 10204         | SMITH, JAMES                    | \$59.00            |
|                        | 40079412       | 02/24/2021 | 1003432       | AHOLD FINANCIAL SERVICES        | \$118.81           |
|                        | 40079413       | 02/24/2021 | 1008943       | AMAZON                          | \$416.78           |
| <b>01</b>              | <b>- Total</b> |            |               |                                 | <b>\$8,067.71</b>  |
| 29                     | 40079380       | 02/24/2021 | 9631          | CANADAY, JIM                    | \$131.00           |
|                        | 40079381       | 02/24/2021 | 9387          | CIAVARELLI, BILL                | \$73.00            |
|                        | 40079384       | 02/24/2021 | 9044          | CORCORAN, WILLIAM J             | \$73.00            |
|                        | 40079385       | 02/24/2021 | 10729         | COSTELLO, PATRICK               | \$59.00            |
|                        | 40079390       | 02/24/2021 | 9404          | GUY, DARRELL                    | \$59.00            |
|                        | 40079391       | 02/24/2021 | 9126          | HARR, HARVEY                    | \$54.00            |
|                        | 40079394       | 02/24/2021 | 10380         | JACKSON, TERESA                 | \$78.00            |
|                        | 40079396       | 02/24/2021 | 9122          | MARTIN, DOROTHY                 | \$54.00            |
|                        | 40079402       | 02/24/2021 | 10226         | PORRECA, ANTHONY                | \$73.00            |
|                        | 40079403       | 02/24/2021 | 9463          | PRUITT, ALFRED                  | \$59.00            |
|                        | 40079404       | 02/24/2021 | 9592          | REESE, SCOTT                    | \$146.00           |
|                        | 40079406       | 02/24/2021 | 9953          | SCHWEITZER, BOB                 | \$54.00            |
|                        | 40079408       | 02/24/2021 | 10390         | VOLOSHIN, JOHN                  | \$59.00            |
|                        | 40079409       | 02/24/2021 | 9561          | WHITE, MATT                     | \$73.00            |
|                        | 40079410       | 02/24/2021 | 9947          | WILLIAMS, DAVE                  | \$90.00            |
|                        | 40079411       | 02/24/2021 | 9780          | YODIS, JOSEPH                   | \$78.00            |
| <b>29</b>              | <b>- Total</b> |            |               |                                 | <b>\$1,213.00</b>  |
| 51                     | 80039183       | 02/24/2021 | 1009178       | DOWN SYNDROME ASSOC OF DELAWARE | \$170.00           |
| <b>51</b>              | <b>- Total</b> |            |               |                                 | <b>\$170.00</b>    |
| <b>Overall - Total</b> |                |            |               |                                 | <b>\$9,450.71</b>  |

**Student Activity Accounts**

| Budget Unit | Project | Project Title                | February 28,<br>2021 |
|-------------|---------|------------------------------|----------------------|
| 50000221    | 005221  | BEST BUDDIES                 | 1,527.10             |
| 50000222    | 005222  | BEST BUDDIES                 | 364.27               |
| 50000223    | 005223  | BEST BUDDIES                 | 2,873.76             |
| 50000326    | 005326  | BEST BUDDIES                 | 1,642.49             |
| 50000327    | 005327  | BEST BUDDIES                 | 474.99               |
| 50000328    | 005328  | BEST BUDDIES                 | 1,806.46             |
| 50000221    | 006221  | BLACK STUDENT UNION          | 6,108.92             |
| 50000222    | 006222  | BLACK STUDENT UNION          | 1,867.75             |
| 50000223    | 006223  | BLACK STUDENT UNION          | 1,443.15             |
| 50000223    | 007223  | BRINGING HOPE HOME CLUB      | 189.00               |
| 50000327    | 008327  | 8 <sup>th</sup> GRADE DANCE  | 703.48               |
| 50000221    | 010221  | CLASS OF 2021                | 8,918.06             |
| 50000222    | 010222  | CLASS OF 2021                | 11,556.77            |
| 50000223    | 010223  | CLASS OF 2021                | 6,317.87             |
| 50000221    | 011221  | CLASS OF 2022                | 2,592.39             |
| 50000222    | 011222  | CLASS OF 2022                | 1,631.96             |
| 50000223    | 011223  | CLASS OF 2022                | 7,049.26             |
| 50000221    | 012221  | CLASS OF 2023                | 731.64               |
| 50000222    | 012222  | CLASS OF 2023                | 224.00               |
| 50000223    | 012223  | CLASS OF 2023                | 3,659.76             |
| 50000221    | 013221  | CLASS OF 2024                | 36.50                |
| 50000222    | 013222  | CLASS OF 2024                | 1,000.00             |
| 50000223    | 013223  | CLASS OF 2024                | 225.00               |
| 50000223    | 015223  | CLASS OF 2020                | 8,018.54             |
| 50000221    | 016221  | MOCK TRIAL TEAM              | 149.99               |
| 50000221    | 017221  | MODEL U.N.                   | 913.31               |
| 50000223    | 017223  | MODEL U.N.                   | 4,487.47             |
| 50000221    | 018221  | DECA                         | 3,651.17             |
| 50000222    | 018222  | DECA                         | 9,219.18             |
| 50000223    | 018223  | DECA                         | 20,648.17            |
| 50000223    | 019223  | IDRYO (LITERARY MAGAZINE)    | 49.51                |
| 50000222    | 020222  | INTERACT                     | 2,606.74             |
| 50000221    | 021221  | MULTICULTURAL CLUB           | 529.04               |
| 50000221    | 022221  | F.B.L.A. HENDERSON           | 3,210.16             |
| 50000221    | 023221  | VIDEO PRODUCTION CLUB        | 2.43                 |
| 50000222    | 023222  | WVIK CLUB                    | 368.80               |
| 50000223    | 023223  | PHOTOGRAPHY CLUB             | 3,477.75             |
| 50000221    | 025221  | ARTNERSHIPS                  | 337.73               |
| 50000221    | 028221  | WARRIORS HELPING WARRIORS    | 70.26                |
| 50000222    | 025222  | RELAY FOR LIFE               | 700.09               |
| 50000221    | 027221  | GIRL UP                      | 1,373.74             |
| 50000221    | 032221  | WORLD LANGUAGE HONOR SOCIETY | 595.78               |
| 50000221    | 034221  | NATIONAL HONOR SOCIETY       | 3,213.13             |
| 50000222    | 034222  | NATIONAL HONOR SOCIETY       | 3,318.27             |
| 50000223    | 034223  | NATIONAL HONOR SOCIETY       | 1,017.80             |
| 50000221    | 036221  | NEWSPAPER                    | 659.92               |
| 50000221    | 037221  | SPEECH & DEBATE              | 214.22               |
| 50000222    | 038222  | FASHION CLUB                 | 525.14               |

**Student Activity Accounts**

| Budget Unit | Project | Project Title                | February 28,<br>2021 |
|-------------|---------|------------------------------|----------------------|
| 50000223    | 038223  | FASHION CLUB                 | 409.76               |
| 50000221    | 039221  | HELPING HANDS CLUB           | 132.53               |
| 50000222    | 039222  | HANDS TO HEARTS              | 22.52                |
| 50000221    | 040221  | S.A.D.D.                     | 658.49               |
| 50000222    | 040222  | S.A.D.D.                     | 964.99               |
| 50000223    | 040223  | S.A.D.D.                     | 1,616.22             |
| 50000221    | 041221  | SCIENCE OLYMPIAD             | 2,294.75             |
| 50000222    | 041222  | SCIENCE OLYMPIAD             | 494.79               |
| 50000223    | 041223  | SCIENCE OLYMPIAD             | 4,233.24             |
| 50000221    | 042221  | SKI CLUB                     | 0.21                 |
| 50000223    | 042223  | SKI CLUB                     | 1,643.65             |
| 50000326    | 042326  | SKI CLUB                     | 7,638.27             |
| 50000221    | 043221  | PHYSICS OLYMPIAD             | 534.15               |
| 50000326    | 045326  | CROSS COUNTRY                | 70.55                |
| 50000326    | 044326  | SCIENCE OLYMPIAD             | 1,559.24             |
| 50000327    | 045327  | ART CLUB                     | 21.87                |
| 50000221    | 046221  | NATIONAL ART HONOR SOCIETY   | 720.61               |
| 50000222    | 046222  | NATIONAL ART HONOR SOCIETY   | 1,273.39             |
| 50000222    | 049222  | HOUSE OF HOPE                | 75.22                |
| 50000221    | 050221  | STUDENT COUNCIL              | 671.55               |
| 50000222    | 050222  | STUDENT COUNCIL              | 14,798.12            |
| 50000223    | 050223  | STUDENT COUNCIL              | 9,831.48             |
| 50000326    | 050326  | STUDENT COUNCIL              | 9,994.49             |
| 50000327    | 050327  | STUDENT COUNCIL              | 4,573.06             |
| 50000328    | 050328  | STUDENT COUNCIL              | 12,882.05            |
| 50000221    | 051221  | GSA                          | 177.55               |
| 50000223    | 051223  | RUSTIN GSA                   | 1,068.59             |
| 50000326    | 051326  | GSA                          | 316.06               |
| 50000222    | 052222  | OPERATION SMILE              | 126.00               |
| 50000221    | 054221  | HIGH SCHOOL YEARBOOK         | 940.39               |
| 50000222    | 054222  | HIGH SCHOOL YEARBOOK         | 18,767.65            |
| 50000223    | 054223  | HIGH SCHOOL YEARBOOK         | 4,702.70             |
| 50000327    | 054327  | MIDDLE SCHOOL YEARBOOK       | 208.16               |
| 50000328    | 054328  | MIDDLE SCHOOL YEARBOOK       | 3,572.77             |
| 50000221    | 058221  | ANIME CLUB                   | 23.67                |
| 50000223    | 060223  | GERMAN CLUB                  | 786.92               |
| 50000221    | 061221  | MU ALPHA THETA HONOR SOCIETY | 328.06               |
| 50000222    | 061222  | MATH CLUB                    | 65.83                |
| 50000221    | 062221  | ACADEMIC TEAM - HENDERSON    | 3,411.62             |
| 50000223    | 062223  | ACADEMIC TEAM - RUSTIN       | 145.32               |
| 50000223    | 064223  | AMERICAN LATINO PROGRAM      | 211.14               |
| 50000221    | 070221  | SCHOOL MUSICAL               | 17,608.83            |
| 50000222    | 070222  | BROADWAY SHOW                | 18,110.91            |
| 50000223    | 070223  | THEATER FUND                 | 9,776.25             |
| 50000221    | 072221  | CALLIOPE                     | 784.08               |
| 50000326    | 073326  | FOOTBALL ACTIVITY FUND       | 3,712.75             |
| 50000326    | 074326  | CHEER CLUB                   | 2,789.17             |

## Student Activity Accounts

| Budget Unit                   | Project | Project Title             | February 28,<br>2021 |
|-------------------------------|---------|---------------------------|----------------------|
| 50000326                      | 075326  | WRESTLING ACTIVITY        | 242.47               |
| 50000326                      | 076326  | TRACK & FIELD ACTIVITY    | 779.98               |
| 50000221                      | 077221  | TRI-M MUSIC HONOR SOCIETY | 851.06               |
| 50000221                      | 078221  | MUSIC DEPARTMENT FUND     | 2,897.90             |
| 50000222                      | 078222  | CHORAL FUND               | 974.68               |
| 50000223                      | 078223  | CHORAL FUND               | 5,418.86             |
| 50000222                      | 086222  | COMPUTER ACCOUNT          | 778.37               |
| 50000221                      | 087221  | ROBOTICS CLUB             | 2,228.54             |
| 50000221                      | 090221  | DRAMA CLUB                | 5,948.27             |
| 50000326                      | 090326  | DRAMA                     | 19,854.54            |
| 50000327                      | 090327  | DRAMA                     | 4,529.22             |
| 50000328                      | 090328  | DRAMA                     | 20,899.81            |
| 50000221                      | 093221  | STUDENTS HELPING STUDENTS | 809.96               |
| 50000222                      | 093222  | KARE - EAST               | 935.40               |
| 50000326                      | 093326  | PEIRCE PROUD KIDS         | 1,093.09             |
| 50000328                      | 093328  | FUGETT CARES              | 129.00               |
| 50000223                      | 094223  | MEGA CLUB                 | 733.74               |
| 50000221                      | 095221  | FEMPOWERMENT CLUB         | 165.29               |
| 50000221                      | 097221  | KIDS 4 KIDS               | 128.34               |
| 50000222                      | 098222  | FORGN LANG HONOR SOCIETY  | 2,096.48             |
| <b>Total Fund 50 Projects</b> |         |                           | <b>368,547.54</b>    |
| 51000327                      | 142327  | SKI CLUB                  | 1,303.40             |
| 51000330                      | 164330  | ACTIVITY FUND             | 6,123.33             |
| 51000432                      | 164432  | ACTIVITY FUND             | 956.85               |
| 51000437                      | 164437  | ACTIVITY FUND             | 13,622.06            |
| 51000438                      | 164438  | ACTIVITY FUND             | 3,761.41             |
| 51000440                      | 164440  | ACTIVITY FUND             | 3,371.99             |
| 51000444                      | 164444  | ACTIVITY FUND             | 17,523.09            |
| 51000445                      | 164445  | ACTIVITY FUND             | 1,359.45             |
| 51000447                      | 164447  | ACTIVITY FUND             | 9,750.06             |
| 51000448                      | 164448  | ACTIVITY FUND             | 8,535.76             |
| 51000451                      | 164451  | ACTIVITY FUND             | 8,943.94             |
| 51000452                      | 164452  | ACTIVITY FUND             | 10,088.81            |
| 51000453                      | 164453  | ACTIVITY FUND             | 5,404.65             |
| 51000931                      | 164931  | ACTIVITY FUND             | 222.29               |
| 51000955                      | 164955  | ACTIVITY FUND             | 620.97               |
| 51000451                      | 179451  | PHYSICAL EDUCATION        | 1,305.15             |
| 51000221                      | 180221  | CLEARING ACCOUNT          | 8,346.15             |
| 51000222                      | 180222  | CLEARING ACCOUNT          | 3,590.86             |
| 51000223                      | 180223  | CLEARING ACCOUNT          | 7,814.88             |
| 51000326                      | 180326  | CLEARING ACCOUNT          | 5,512.56             |
| 51000327                      | 180327  | CLEARING ACCOUNT          | 449.54               |
| 51000328                      | 180328  | CLEARING ACCOUNT          | 12,163.69            |
| 51000955                      | 182955  | COLLEGE SCHOLRSHP FD ADM  | 4,066.62             |
| 51000222                      | 191222  | SCHOOL SIGN EHS           | 3,875.14             |
| 51000452                      | 193452  | LIFE SKILLS SUPPORT       | 22.05                |
| 51000440                      | 194440  | FIELD TRIP ACCT           | 19,253.85            |

## Student Activity Accounts

| Budget Unit | Project | Project Title                          | February 28,<br>2021 |
|-------------|---------|----------------------------------------|----------------------|
| 51000327    | 195327  | FIELD TRIP STET 6                      | 3,010.14             |
| 51000327    | 196327  | FIELD TRIP STET 7                      | 7,327.41             |
| 51000327    | 197327  | FIELD TRIP STET 8                      | 496.54               |
| 51000221    | 202221  | IMPROVEMENT FUND                       | 17,534.05            |
| 51000222    | 202222  | IMPROVEMENT FUND                       | 31,711.84            |
| 51000223    | 202223  | IMPROVEMENT FUND                       | 20,925.13            |
| 51000326    | 202326  | IMPROVEMENT FUND                       | 1,343.55             |
| 51000327    | 202327  | IMPROVEMENT FUND                       | 4,000.65             |
| 51000328    | 202328  | IMPROVEMENT FUND                       | 1,329.09             |
| 51000222    | 203222  | HEART MONITOR/PE ACCT                  | 4,500.86             |
| 51000223    | 203223  | PE HEART MONITORS                      | 3,978.33             |
| 51000222    | 209222  | ENGLISH DEPT                           | 4,858.82             |
| 51000222    | 210222  | LIBRARY FUND                           | 1,019.96             |
| 51000223    | 210223  | LIBRARY FUND                           | 311.68               |
| 51000326    | 210326  | LIBRARY FUND                           | 1,001.02             |
| 51000327    | 210327  | LIBRARY FUND                           | 948.60               |
| 51000328    | 210328  | LIBRARY FUND                           | 3,166.14             |
| 51000438    | 210438  | LIBRARY FUND                           | 474.56               |
| 51000440    | 210440  | LIBRARY FUND                           | 437.19               |
| 51000444    | 210444  | LIBRARY FUND                           | 5,701.80             |
| 51000445    | 210445  | LIBRARY FUND                           | 593.02               |
| 51000447    | 210447  | LIBRARY FUND                           | 597.41               |
| 51000448    | 210448  | LIBRARY FUND                           | 8,735.39             |
| 51000451    | 210451  | LIBRARY FUND                           | 90.23                |
| 51000452    | 210452  | LIBRARY FUND                           | 7,767.59             |
| 51000453    | 210453  | LIBRARY FUND                           | 4,309.50             |
| 51000221    | 211221  | HEALTH FITNESS/HRM                     | 2,291.54             |
| 51000326    | 214326  | MUSIC FUND                             | 10,476.64            |
| 51000327    | 214327  | MUSIC FUND                             | 496.83               |
| 51000328    | 214328  | MUSIC FUND                             | 911.62               |
| 51000448    | 214448  | MUSIC FUND                             | 91.38                |
| 51000222    | 216222  | PAVE THE WAY                           | 1,652.62             |
| 51000221    | 234221  | STUDENT ASSISTANCE FUND                | 8,900.23             |
| 51000222    | 234222  | STUDENT ASSISTANCE FUND                | 16,251.29            |
| 51000223    | 234223  | STUDENT ASSISTANCE FUND                | 3,200.90             |
| 51000328    | 234328  | STUDENT ASSISTANCE FUND                | 3,872.50             |
| 51000221    | 250221  | BRUNO SCHOLARSHIP                      | 9,581.15             |
| 51000953    | 250953  | ACTIVITY FEE WAIVER FUND STUDENT       | 8.94                 |
| 51000221    | 251221  | RICK MAERKER MEMORIAL SCHOLARSHIP      | 13,901.58            |
| 51000223    | 251223  | ARSCOTT SOCCER SCHOLARSHIP             | 119.29               |
| 51000221    | 252221  | B REED HNDERSON SCHOLARSHIP            | 65,099.53            |
| 51000221    | 253221  | VICKY AHLUM MEMORIAL SCHOLARSHIP       | 4,831.50             |
| 51000221    | 254221  | PEER BEST BUDDIES SCHOLARSHIP          | 282.73               |
| 51000222    | 254222  | CLASS OF 2005 SCHOLARSHIP              | 2,262.34             |
| 51000221    | 255221  | BOYS LACROSSE BOOSTERS AWARD           | 5,806.32             |
| 51000222    | 255222  | RECYCLING SCHOLARSHIP                  | 494.04               |
| 51000221    | 257221  | JEANNE D. SCIUBBA MEMORIAL SCHOLARSHIP | 4.96                 |



**Student Activity Accounts**

| <b>Budget Unit</b>                                                  | <b>Project</b> | <b>Project Title</b>                   | <b>February 28,<br/>2021</b> |
|---------------------------------------------------------------------|----------------|----------------------------------------|------------------------------|
| 51000223                                                            | 258223         | BIANCA ROBERSON SCHOLARSHIP            | 8,638.67                     |
| 51000955                                                            | 259955         | MATLACK MEMORIAL TRUST FUND            | 5,083.32                     |
| 51000221                                                            | 261221         | TRAPNELL SCHOLARSHIP                   | 117,999.91                   |
| 51000223                                                            | 263223         | CHARLES COGNATO SCHOLARSHIP            | 23,685.00                    |
| 51000221                                                            | 265221         | TUKLOFF MEMORIAL TRUST                 | 975.08                       |
| 51000222                                                            | 268222         | WENKE SCHOLSP FUND                     | 8,697.76                     |
| 51000221                                                            | 269221         | THOMAS WEEKS SCHOLARSHIP               | 467.66                       |
| 51000221                                                            | 275221         | KATHY CLARK FLAMM MEMORIAL SCHOLARSHIP | 19,869.00                    |
| 51000222                                                            | 275222         | ALICIA CONCHE SCHOLARSHIP              | 1,045.00                     |
| 51000221                                                            | 276221         | CLASS OF 2020 SCHOLARSHIP              | 5,000.00                     |
| 51000955                                                            | 290955         | UNDISTRIBUTED INCOME                   | (958.67)                     |
| <b>Total Fund 51 Projects</b>                                       |                |                                        | <b>635,199.71</b>            |
| <b>Fund 50 / 51 - Combined Project Totals</b>                       |                |                                        | <b>1,003,747.25</b>          |
| <b>Fund 50 / 51 - Combined Accounts Payable</b>                     |                |                                        | <b>-</b>                     |
| <b>Fund 50 / 51 - Due to / from other funds</b>                     |                |                                        | <b>(431.06)</b>              |
| <b>Total Student Activity and Agency Funds</b>                      |                |                                        | <b><u>1,003,316.19</u></b>   |
| <b>Fund 50 / 51 - Cash Account Balances as of February 28, 2021</b> |                | <b>Total Cash</b>                      | <b><u>1,003,316.19</u></b>   |
| <b>Total Student and Agency Activity Funds</b>                      |                |                                        | <b><u>1,003,316.19</u></b>   |

WEST CHESTER AREA SCHOOL DISTRICT  
 FOOD SERVICES CASH BALANCE STATEMENT AND DISBURSEMENT APPROVAL REPORT  
 FEBRUARY 28, 2021

OPERATING CASH

CASH BALANCE JANUARY 31, 2021 \$ 31,165.85

RECEIPTS FEBRUARY 1, 2021- FEBRUARY 28, 2021

|                                   |            |            |
|-----------------------------------|------------|------------|
| DEPOSITS                          | 40.00      |            |
| DEPOSITS ON ACCOUNT               | 312.00     |            |
| INTEREST                          | 18.33      |            |
| SALE OF EQUIPMENT                 | -          |            |
| POS FEES RECEIVED                 | 7.20       |            |
| ARAMARK REIMBURSEMENT             | -          |            |
| TRANSFER FROM INVESTMENTS ACCOUNT | 300,000.00 |            |
| TOTAL RECEIPTS                    |            | 300,377.53 |

DISBURSEMENTS FEBRUARY 1, 2021 - FEBRUARY 28, 2021

|                              |            |            |
|------------------------------|------------|------------|
| BANK FEES                    | 52.30      |            |
| POS SERVICE CHARGES          | -          |            |
| EQUIPMENT PURCHASES          | 85,374.94  |            |
| ARAMARK PAYMENTS             | 215,061.94 |            |
| STUDENT REFUNDS              | 84.40      |            |
| ARAMARK MAINTENANCE SUPPLIES | -          |            |
| CUSTODIAL SERVICES           | -          |            |
| OTHER                        | -          |            |
| TOTAL DISBURSEMENTS          |            | 300,573.58 |

CASH BALANCE FEBRUARY 28, 2021 \$ 30,969.80

INVESTMENTS

INVESTMENT BALANCE JANUARY 31, 2021 \$ 707,494.68

RECEIPTS FEBRUARY 1, 2021- FEBRUARY 28, 2021

|                                 |       |       |
|---------------------------------|-------|-------|
| TRANSFERS FROM CHECKING ACCOUNT |       |       |
| STATE SUBSIDY                   | -     |       |
| INTEREST                        | 15.82 |       |
| TOTAL ADDITIONS                 |       | 15.82 |

DISBURSEMENTS FEBRUARY 1, 2021 - FEBRUARY 28, 2021

|                              |            |            |
|------------------------------|------------|------------|
| TRANSFER TO CHECKING ACCOUNT | 300,000.00 |            |
| TOTAL DISBURSEMENTS          |            | 300,000.00 |

INVESTMENT BALANCE FEBRUARY 28, 2021 \$ 407,510.50

PREPAID STUDENT ACCOUNTS

PREPAID STUDENT ACCOUNTS BALANCE JANUARY 31, 2021 \$ 268,025.24

|                          |   |  |
|--------------------------|---|--|
| ADD: RECEIVED ON ACCOUNT |   |  |
| TOTAL ADDITIONS          | - |  |
| DEDUCT: PREPAIDS USED    | - |  |
| TOTAL DEDUCTIONS         | - |  |

PREPAID STUDENT ACCOUNTS BALANCE FEBRUARY 28, 2021 \$ 268,025.24

WEST CHESTER AREA SCHOOL DISTRICT  
MARCH 22, 2021  
STATEMENT OF DISBURSEMENTS SUMMARY  
FOR THE PERIOD FEBRUARY 1, 2021 - FEBRUARY 28, 2021

|                                              |               |                             |
|----------------------------------------------|---------------|-----------------------------|
| GENERAL FUND DISBURSEMENTS                   |               | 14,364,013.58               |
| includes Technology,                         |               |                             |
| Federal Programs and any Special State Funds |               |                             |
| BILLS PAID                                   | 14,364,013.58 |                             |
| INVESTMENTS                                  | 0.00          |                             |
|                                              |               |                             |
| CAPITAL RESERVE FUND                         |               | 10,906.52                   |
| CAPITAL PROJECTS FUND                        |               | 813,194.66                  |
| SPECIAL REVENUE - Athletics                  |               | 4,661.00                    |
| TRUST FUNDS                                  |               | 1,727.58                    |
| CAFETERIA                                    |               | 300,521.28                  |
| STUDENT ACTIVITY FUND DISBURSEMENTS          |               | 1,329.48                    |
| TRUST AND AGENCY FUND DISBURSEMENTS          |               | <u>3,781.75</u>             |
|                                              |               |                             |
| TOTAL DISBURSEMENTS                          |               | <u><u>15,500,135.85</u></u> |

NOTE: A copy of the details of the above disbursements is available for review from the Board Secretary.

# **WEST CHESTER AREA SCHOOL DISTRICT**

## **March 22, 2021 SCHOOL BOARD MEETING**

### **CONSENT AGENDA RESOLUTION**

#### **Approval of the February 28, 2021 Financial Report**

Approval is requested for the West Chester School District Financial Report for the month ending February 28, 2021.

I so move.

#### **2020-2021 General Fund Financial Analysis**

The expenses and revenues as of February 2021 represent 8 months of financial activity for the District. As of February month-end we have collected \$1,715,000 more than our \$174.2 million current real estate tax budget. Any outstanding taxes not collected by December 31st were submitted to the County on January 15 for collection in accordance with PA tax collection law. Year-to-date we have collected \$1,484,244 in interim taxes which is more than our \$825,000 budget and well ahead of last years collections. We will continue to receive interim tax revenues throughout the remainder of the school year.

The second largest local revenue category is Earned Income Tax which is 10.6% ahead of last year's collections. We will continue to monitor EIT closely this year to provide an updated trend. We have received \$3.8 million in transfer taxes year to date, this amount is ahead of last year and is the result of the size and timing of property transfers within the District.

Our local revenues YTD total \$195.4 million or 97.2% of budget. State revenues are on target with budget, year to date we have received \$8.1 million in combined Basic Education and Special Education subsidies which is on target with budget. Federal revenues are ahead of budget due to the Federal Cares Grants that were not included in the 20-21 District budget.

We have made some revisions to our expenses for the 2020-21 school year. The revisions include a \$273,068 reduction of salaries and benefits related to average teacher salary, a reduction in salaries related to aides in the amount of \$150,000 and a reduction in custodial salaries of \$250,000. We have reduced our educational supplies projection by \$1,091,773 as a result of school PPA and departmental building carryover forfeitures as well as a PPA adjustment due to lower than anticipated enrollment. We have reduced professional and technical services and other contracted aides by \$1,050,000, charter school tuitions by \$150,000, alternative education services by \$200,000, student transportation by \$1,000,000 and variable debt service expense for the 2020-21 year in the amount of \$250,000. We have increased our projections in the following categories to recognize the spending related to the CARES grant funding and includes: salaries and benefits \$275,990, prof and tech services \$101,799 and supplies \$1,331,360. In August we refinanced an existing GOB and recognized \$1.5 million in savings. This amount was transferred to the capital reserve fund.

And as you can see on the statement, we have budgeted \$269.8 million in expenses and \$248.5 million in revenues this year and we budgeted to use \$21.3 million of our fund balance to close the gap between the expenses and revenues.

Our fund balance is projected to be \$43.7 million at June 30th 2021, but we are currently anticipating a \$1.0 million budget gap after an Act 1 index tax increase for the 2021-22 school year. This concludes the financial report.

John T. Scully  
School Board Treasurer

West Chester Area School District  
2020-21 General Fund Including Technology and Federal Programs  
Revenue for the Month Ending February 28, 2021

|                            | CURRENT YR<br>BUDGET  | YEAR TO DATE<br>REVENUE | AVAILABLE<br>BALANCE | YTD RECEIPTS<br>CURR VS. PRIOR YR | % OF BUDGET<br>RECEIVED<br>CURRENT YR | % OF BUDGET<br>RECEIVED VS.<br>PRIOR YR |
|----------------------------|-----------------------|-------------------------|----------------------|-----------------------------------|---------------------------------------|-----------------------------------------|
| CURRENT REAL ESTATE        | 172,568,153.00        | 174,282,871.51          | (1,714,718.51)       | 641,801.12                        | 100.99%                               | 101.03%                                 |
| INTERIM R. E. TAXES        | 824,699.00            | 1,484,244.47            | (659,545.47)         | 731,296.95                        | 179.97%                               | 63.48%                                  |
| PUBLIC UTILITY R. T.       | 180,000.00            | 195,012.30              | (15,012.30)          | 17,440.94                         | 108.34%                               | 88.79%                                  |
| EARNED INCOME TAXES        | 19,590,251.00         | 14,192,314.21           | 5,397,936.79         | 737,590.97                        | 72.45%                                | 61.81%                                  |
| REAL ESTATE TRANSFER       | 3,735,352.00          | 3,755,981.76            | (20,629.76)          | 326,284.29                        | 100.55%                               | 78.04%                                  |
| DELIQU TAX LEVIED          | 2,858,800.00          | 1,010,804.40            | 1,847,995.60         | (205,592.91)                      | 35.36%                                | 42.55%                                  |
| EARNINGS-INVESTMENTS       | 500,000.00            | 154,819.30              | 345,180.70           | (1,563,479.04)                    | 30.96%                                | 171.83%                                 |
| PARKING FEES               | 65,000.00             | -                       | 65,000.00            | (60,445.00)                       | 0.00%                                 | 100.74%                                 |
| RENTALS                    | 245,000.00            | 109,158.25              | 135,841.75           | (78,534.45)                       | 44.55%                                | 52.14%                                  |
| CONTRIBUTIONS              | 11,000.00             | 3,563.80                | 7,436.20             | (3,861.20)                        | 32.40%                                | 67.50%                                  |
| SUMMER SCHL TUITION        | 51,000.00             | 18,898.79               | 32,101.21            | (12,008.06)                       | 37.06%                                | 68.68%                                  |
| RCPTS OTHER LEA'S PA       | 53,000.00             | 77,513.65               | (24,513.65)          | 10,836.59                         | 146.25%                               | 85.48%                                  |
| OUTDOOR EDU. TUITION       | 14,510.00             | -                       | 14,510.00            | (13,942.17)                       | 0.00%                                 | 19.88%                                  |
| MISCELLANEOUS REVENU       | 76,000.00             | 66,592.54               | 9,407.46             | (14,802.86)                       | 87.62%                                | 107.10%                                 |
| REF PRIOR YR EXPEN.        | 10,000.00             | 16,424.36               | (6,424.36)           | 10,217.36                         | 164.24%                               | 24.83%                                  |
| ACTIVITY FEE REVENUE       | 294,490.00            | 1,575.00                | 292,915.00           | (314,265.00)                      | 0.53%                                 | 83.01%                                  |
| ADVERTISING REVENUE        | -                     | -                       | -                    | (36.79)                           | 0.00%                                 | 0.00%                                   |
| <b>LOCAL REVENUES</b>      | <b>201,077,255.00</b> | <b>195,369,774.34</b>   | <b>5,707,480.66</b>  | <b>208,500.74</b>                 | <b>97.16%</b>                         | <b>95.49%</b>                           |
| BASIC INSTR. SUBSIDY       | 8,421,880.00          | 4,851,568.00            | 3,570,312.00         | (52.00)                           | 57.61%                                | 57.61%                                  |
| TUITION ORPHANS            | 290,000.00            | -                       | 290,000.00           | -                                 | 0.00%                                 | 0.00%                                   |
| MIGRATORY CHILDREN         | -                     | -                       | -                    | -                                 | 0.00%                                 | 0.00%                                   |
| SPECIAL ED FUNDING         | 5,899,089.00          | 3,271,790.26            | 2,627,298.74         | 133,890.37                        | 55.46%                                | 50.59%                                  |
| PRRI/APS DIRECT PAYMENTS   | -                     | -                       | -                    | -                                 | 0.00%                                 | 0.00%                                   |
| TRANSPORTATION SUB.        | 2,321,816.00          | 1,582,704.00            | 739,112.00           | (113,849.00)                      | 68.17%                                | 46.18%                                  |
| RENT SUBSIDY               | 1,093,234.00          | 364,305.98              | 728,928.02           | 18,427.59                         | 33.32%                                | 31.15%                                  |
| MEDICAL-DENTAL SVCS.       | 252,545.00            | 253,641.15              | (1,096.15)           | 253,641.15                        | 100.43%                               | 0.00%                                   |
| BASIC ED REIM SUPP         | 3,570,346.00          | 3,570,346.02            | (0.02)               | (27,906.80)                       | 100.00%                               | 100.00%                                 |
| SCHOOL SAFETY AND SECURITY | -                     | 45,000.00               | (45,000.00)          | (355,050.00)                      | 0.00%                                 | 100.00%                                 |
| READY TO LEARN BLOCK GRANT | 399,095.00            | 399,095.00              | -                    | -                                 | 100.00%                               | 100.00%                                 |
| OTHER STATE GRANTS         | -                     | 158,351.39              | (158,351.39)         | 158,351.39                        | 0.00%                                 | 0.00%                                   |
| SOC SEC/MED SUBSIDY        | 3,924,722.00          | 1,642,410.96            | 2,282,311.04         | 29,504.32                         | 41.85%                                | 42.55%                                  |
| RETIREMENT SUBSIDY         | 17,695,207.00         | 3,499,196.34            | 14,196,010.66        | 922,205.41                        | 19.77%                                | 15.18%                                  |
| <b>STATE REVENUES</b>      | <b>43,867,934.00</b>  | <b>19,638,409.10</b>    | <b>24,229,524.90</b> | <b>1,019,162.43</b>               | <b>44.77%</b>                         | <b>41.27%</b>                           |
| IDEA 619 FUNDS             | 6,100.00              | -                       | 6,100.00             | -                                 | 0.00%                                 | 0.00%                                   |
| IDEA PASS THROUGH          | 1,425,436.00          | -                       | 1,425,436.00         | -                                 | 0.00%                                 | 0.00%                                   |
| TITLE I                    | 598,796.00            | 352,395.63              | 246,400.37           | 33,037.79                         | 58.85%                                | 45.33%                                  |
| TITLE II                   | 236,948.00            | 338,368.36              | (101,420.36)         | 137,755.09                        | 142.80%                               | 77.08%                                  |
| TITLE III LEP/IMMIGRAN     | 91,336.00             | 98,762.71               | (7,426.71)           | 23,154.49                         | 108.13%                               | 69.39%                                  |
| TITLE IV                   | 52,725.00             | 29,446.07               | 23,278.93            | 7,873.41                          | 55.85%                                | 35.98%                                  |
| OTHER FEDERAL GRANTS       | -                     | 1,398,925.76            | (1,398,925.76)       | 1,398,925.76                      | 0.00%                                 | 0.00%                                   |
| CARES ACT                  | -                     | 152,408.44              | (152,408.44)         | 152,408.44                        | 0.00%                                 | 0.00%                                   |
| GOV'S EMERGENCY ED RELIEF  | -                     | 16,073.52               | (16,073.52)          | 16,073.52                         | 0.00%                                 | 0.00%                                   |
| MA DIRECT SERVICES         | 970,000.00            | 1,045,909.05            | (75,909.05)          | 65,611.77                         | 107.83%                               | 208.57%                                 |
| MA ADMIN TIME STUDY        | 30,000.00             | 34,375.12               | (4,375.12)           | 4,347.91                          | 114.58%                               | 100.09%                                 |
| <b>FEDERAL PROGRAMS</b>    | <b>3,411,341.00</b>   | <b>3,466,664.66</b>     | <b>(55,323.66)</b>   | <b>1,839,188.18</b>               | <b>101.62%</b>                        | <b>54.85%</b>                           |
| <b>TOTAL REVENUES</b>      | <b>248,356,530.00</b> | <b>218,474,848.10</b>   | <b>29,881,681.90</b> | <b>3,066,851.35</b>               | <b>87.97%</b>                         | <b>85.32%</b>                           |

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WEST CHESTER AREA SCHOOL DISTRICT  
 EXPENDITURE STATUS REPORT

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SELECTION CRITERIA: orgn.fund='01'  
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| ACCOUNT | TITLE                    | BUDGET        | PERIOD EXPENDITURES | ENCUMBRANCES OUTSTANDING | YEAR TO DATE EXP | AVAILABLE BALANCE | YTD/ BUD |
|---------|--------------------------|---------------|---------------------|--------------------------|------------------|-------------------|----------|
| 111     | REG SALARIES ADMIN       | 9,237,294.00  | 680,251.03          | .00                      | 5,959,069.94     | 3,278,224.06      | 64.51    |
| 121     | REG SALARIES PROF        | 72,910,522.00 | 6,647,186.30        | .00                      | 46,780,813.86    | 26,129,708.14     | 64.16    |
| 123     | EXTRA ASSIGN PROF        | 1,163,683.99  | 57,478.50           | 594.45                   | 1,148,288.33     | 14,801.21         | 98.73    |
| 124     | SABBATICL LV PROF        | 300,000.00    | 51,810.02           | .00                      | 204,240.49       | 95,759.51         | 68.08    |
| 125     | SUBJ CHRPRSN PROF        | 421,496.00    | 33,694.98           | .00                      | 259,076.91       | 162,419.09        | 61.47    |
| 127     | RETIREMT SEV PROF        | 392,000.00    | .00                 | .00                      | 5,400.00         | 386,600.00        | 1.38     |
| 128     | HOMEBD INSTR PROF        | .00           | 1,365.00            | .00                      | 1,697.50         | -1,697.50         | .00      |
| 135     | SUPPLEMTL CONTR PROF     | 2,167,000.00  | 145,513.26          | .00                      | 1,346,417.04     | 820,582.96        | 62.13    |
| 141     | REG SALARIES TECHNCL     | 4,054,914.00  | 278,820.68          | .00                      | 2,293,319.62     | 1,761,594.38      | 56.56    |
| 143     | EXTRA ASSIGN TECHNCL     | 2,000.00      | .00                 | .00                      | 5,933.73         | -3,933.73         | 296.69   |
| 151     | REG SALARIES OFFICE      | 2,911,088.00  | 208,699.56          | .00                      | 1,672,896.48     | 1,238,191.52      | 57.47    |
| 153     | O/T SALARIES OFFICE      | 61,742.89     | 3,635.79            | .00                      | 45,993.17        | 15,749.72         | 74.49    |
| 154     | SALARIES AIDES           | 503,231.00    | 36,108.01           | .00                      | 191,287.02       | 311,943.98        | 38.01    |
| 158     | TECH AIDES               | 434,855.00    | 40,279.87           | .00                      | 264,349.28       | 170,505.72        | 60.79    |
| 161     | REG SALARIES O & M       | 5,266,503.00  | 349,649.55          | .00                      | 2,792,637.59     | 2,473,865.41      | 53.03    |
| 162     | TEMP SALARIES O & M      | 75,000.00     | .00                 | .00                      | .00              | 75,000.00         | .00      |
| 163     | O/T SALARIES O & M       | 180,000.00    | 38,076.91           | .00                      | 54,046.30        | 125,953.70        | 30.03    |
| 167     | CUSTODIAL SEVERANCE      | 40,000.00     | .00                 | .00                      | .00              | 40,000.00         | .00      |
| 168     | TECH TRADE/CRAFTS        | 680,689.00    | 47,952.85           | .00                      | 363,292.14       | 317,396.86        | 53.37    |
| 171     | NEW HIRES                | .00           | 4,181.82            | .00                      | 4,181.82         | -4,181.82         | .00      |
| 191     | REG SALARIES INSTRL AIDE | 2,341,711.00  | 173,857.07          | .00                      | 1,018,025.60     | 1,323,685.40      | 43.47    |
| 193     | O/T INSTRUCTIONAL AIDES  | 59,450.00     | 247.88              | .00                      | 43,212.56        | 16,237.44         | 72.69    |
| 211     | MEDICAL INSURANCE        | 15,375,752.00 | 1,447,552.04        | .00                      | 10,500,182.05    | 4,875,569.95      | 68.29    |
| 212     | DENTAL INSURANCE         | 1,339,097.00  | 103,613.09          | .00                      | 744,285.04       | 594,811.96        | 55.58    |
| 213     | LIFE INSURANCE           | 194,862.00    | 8,877.72            | .00                      | 70,322.30        | 124,539.70        | 36.09    |
| 214     | INC. PROT. INS.          | 241,185.00    | 12,475.37           | .00                      | 91,041.29        | 150,143.71        | 37.75    |
| 215     | EYE CARE INS             | 198,559.00    | 16,779.67           | .00                      | 120,826.57       | 77,732.43         | 60.85    |
| 216     | PRESCRIPTION INS         | 4,089,799.00  | 298,315.27          | .00                      | 2,119,329.74     | 1,970,469.26      | 51.82    |
| 220     | SOCIAL SECURITY CONT     | 7,849,447.00  | 633,991.11          | .00                      | 4,607,556.93     | 3,241,890.07      | 58.70    |
| 230     | RETIREMENT CONTRIBS      | 35,390,415.00 | 3,018,314.17        | .00                      | 21,860,211.83    | 13,530,203.17     | 61.77    |
| 231     | RETIREMENT CONTR - DC    | .00           | 10,948.99           | .00                      | 64,090.88        | -64,090.88        | .00      |
| 240     | TUITION REIMBURSE        | 600,000.00    | 12,654.25           | .00                      | 215,191.05       | 384,808.95        | 35.87    |
| 250     | UNEMPLOYMENT COMP        | 374,472.00    | .00                 | .00                      | 96,153.86        | 278,318.14        | 25.68    |
| 260     | WORKMEN'S COMPENS        | 915,305.00    | 11,765.04           | .00                      | 543,139.81       | 372,165.19        | 59.34    |
| 290     | OTHER EMPLOYEE BEN       | .00           | .00                 | .00                      | 358,144.15       | -358,144.15       | .00      |
| 300     | PRCHSD PRO&TECH SVS      | 2,800.00      | .00                 | .00                      | .00              | 2,800.00          | .00      |
| 302     | PURCH PROF AIDES         | 3,378,000.00  | 37,449.51           | .00                      | 369,933.12       | 3,008,066.88      | 10.95    |
| 303     | PURCH PROF TSS CCIU      | 500,000.00    | 27,708.16           | .00                      | 27,708.16        | 472,291.84        | 5.54     |
| 304     | PURCH PROF TSS CONTRACTE | 1,621,000.00  | .00                 | .00                      | 553,923.15       | 1,067,076.85      | 34.17    |
| 310     | OFFICIAL/ADMIN SVCS      | 639,938.00    | 69,233.81           | 747.00                   | 380,479.68       | 258,711.32        | 59.57    |
| 315     | PURCH PROF TEACHER SUBS  | 2,285,053.57  | 126,589.92          | 575.00                   | 681,580.05       | 1,602,898.52      | 29.85    |
| 316     | PURCH PROF AIDES SUBS    | 300,000.00    | 3,543.45            | .00                      | 8,503.07         | 291,496.93        | 2.83     |
| 317     | PURCH PROF ADM SUPPRT SU | 100,000.00    | 3,312.44            | .00                      | 88,605.83        | 11,394.17         | 88.61    |
| 320     | PROF EDUCATIONAL SVCS    | 1,500.00      | .00                 | .00                      | .00              | 1,500.00          | .00      |
| 322     | PROF ED SVCS IU'S        | 5,658,360.00  | 711,109.69          | .00                      | 1,974,811.45     | 3,683,548.55      | 34.90    |
| 323     | PROF ED SVCS OTHER       | 2,449,537.00  | 176,949.16          | .00                      | 1,059,024.84     | 1,390,512.16      | 43.23    |

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WEST CHESTER AREA SCHOOL DISTRICT  
 EXPENDITURE STATUS REPORT

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SELECTION CRITERIA: orgn.fund='01'  
 ACCOUNTING PERIOD: 8/21

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| ACCOUNT | TITLE                    | BUDGET        | PERIOD<br>EXPENDITURES | ENCUMBRANCES<br>OUTSTANDING | YEAR TO DATE<br>EXP | AVAILABLE<br>BALANCE | YTD/<br>BUD |
|---------|--------------------------|---------------|------------------------|-----------------------------|---------------------|----------------------|-------------|
| 324     | PROF ED SRVS EMPL TRAIN. | 125,523.98    | 2,192.00               | .00                         | 25,355.85           | 100,168.13           | 20.20       |
| 329     | PROF. EDUC. SVCS- OTHER  | 442,415.00    | 16,087.88              | .00                         | 63,495.20           | 378,919.80           | 14.35       |
| 330     | OTHER PROF SERVICES      | 2,408,650.00  | 88,726.85              | 46,574.78                   | 1,018,904.13        | 1,343,171.09         | 44.24       |
| 340     | TECHNICAL SERVICES       | 15,616.00     | .00                    | .00                         | .00                 | 15,616.00            | .00         |
| 348     | PROF SVCS - TECHN LGY    | 67,024.44     | .00                    | 84.37                       | 54,245.42           | 12,694.65            | 81.06       |
| 350     | SECURITY/SAFETY SVCS     | 498,101.11    | 3,615.90               | .00                         | 63,620.71           | 434,480.40           | 12.77       |
| 360     | EMPLOYEE TRAINING AND DE | 2,000.00      | .00                    | .00                         | .00                 | 2,000.00             | .00         |
| 390     | OTHER PURCH. SVCS        | 201,013.58    | 9,288.34               | 48.00                       | 91,745.34           | 109,220.24           | 45.67       |
| 422     | ELECTRICITY              | 1,729,000.00  | 96,872.77              | .00                         | 916,196.68          | 812,803.32           | 52.99       |
| 424     | WATER/SEWAGE             | 621,900.00    | 21,079.90              | 712.78                      | 260,320.97          | 360,866.25           | 41.97       |
| 430     | REPAIRS & MAINT SVCS     | 969,242.10    | 32,663.41              | 284,586.44                  | 344,312.29          | 340,343.37           | 64.89       |
| 432     | REPAIRS & MAINT- SVC EQU | 8,100.00      | .00                    | 5,662.44                    | 1,428.81            | 1,008.75             | 87.55       |
| 438     | REPAIRS & MAINT- TECH    | 169,796.29    | .00                    | .00                         | 66,541.40           | 103,254.89           | 39.19       |
| 441     | RENTAL - LAND & BLDGS    | 281,800.00    | .00                    | 4,729.00                    | 114,330.58          | 162,740.42           | 42.25       |
| 442     | EQUIPMENT RENTAL         | 200,802.95    | 9,635.39               | 78,240.33                   | 101,510.13          | 21,052.49            | 89.52       |
| 444     | RENTAL VEHICLES          | 3,500.00      | .00                    | .00                         | .00                 | 3,500.00             | .00         |
| 449     | OTHER RENTAL             | 3,725.00      | 190.00                 | .00                         | 455.19              | 3,269.81             | 12.22       |
| 513     | CONTRACTED CARRIERS      | 14,769,728.94 | 1,180,086.82           | 490,000.00                  | 5,697,567.36        | 8,582,161.58         | 41.89       |
| 516     | FROM THE I.U.            | 12,000.00     | .00                    | .00                         | .00                 | 12,000.00            | .00         |
| 521     | FIRE INSURANCE           | 193,500.00    | .00                    | .00                         | 175,606.00          | 17,894.00            | 90.75       |
| 522     | AUTO LIABLTY INS         | 51,000.00     | .00                    | .00                         | 47,323.00           | 3,677.00             | 92.79       |
| 523     | GNRL PROP & LIAB INS     | 233,400.00    | .00                    | .00                         | 221,217.00          | 12,183.00            | 94.78       |
| 525     | BONDING INSURANCE        | 7,762.00      | .00                    | .00                         | 3,641.00            | 4,121.00             | 46.91       |
| 529     | OTHER INSURANCE          | 62,300.00     | .00                    | .00                         | 67,410.00           | -5,110.00            | 108.20      |
| 530     | TELEPHONE & POSTAGE      | 322,685.00    | 16,665.64              | 6,182.94                    | 163,662.71          | 152,839.35           | 52.64       |
| 538     | COMMUNICATIONS-TECH      | 134,100.00    | 12,183.14              | 56,031.22                   | 157,880.14          | -79,811.36           | 159.52      |
| 540     | ADVERTISING              | 19,300.00     | 111.84                 | 2,303.32                    | 3,364.65            | 13,632.03            | 29.37       |
| 550     | PRINTING AND BINDING     | 58,227.83     | 47.00                  | 4,046.64                    | 21,567.04           | 32,614.15            | 43.99       |
| 560     | TUITION                  | 900,000.00    | .00                    | .00                         | .00                 | 900,000.00           | .00         |
| 561     | TUIT TO LEA WITHIN       | 233,000.00    | 8,771.00               | .00                         | 61,907.65           | 171,092.35           | 26.57       |
| 562     | TUITION - CHARTER SCHOOL | 8,228,617.00  | 306,882.58             | .00                         | 5,183,874.56        | 3,044,742.44         | 63.00       |
| 563     | TUIT TO PRIV SCHOOLS     | 1,118,900.00  | 20,933.68              | .00                         | 507,047.38          | 611,852.62           | 45.32       |
| 564     | TUIT TO AREA VO-TECH     | 2,562,547.00  | .00                    | .00                         | 1,768,276.82        | 794,270.18           | 69.00       |
| 567     | TUITION TO APP PRIV. SCH | 2,547,500.00  | -94,265.20             | .00                         | 1,043,362.20        | 1,504,137.80         | 40.96       |
| 568     | TUITION PRRI, ALT ED,DTE | 20,000.00     | .00                    | .00                         | -7.55               | 20,007.55            | -.04        |
| 569     | TUITION OTHER            | 15,000.00     | .00                    | .00                         | .00                 | 15,000.00            | .00         |
| 580     | TRAVEL EXPENSES          | 166,189.52    | 1,354.72               | 219.78                      | 13,638.49           | 152,331.25           | 8.34        |
| 581     | TRAVEL-PROF. DEVELOPMENT | 181,318.01    | 915.56                 | .00                         | 4,040.55            | 177,277.46           | 2.23        |
| 594     | I.U. PAYMNT BY W.H SP CL | 2,900.00      | .00                    | .00                         | .00                 | 2,900.00             | .00         |
| 595     | I.U. PAYMNT BY W/H       | 126,867.00    | .00                    | .00                         | 130,193.51          | -3,326.51            | 102.62      |
| 610     | GENERAL SUPPLIES         | 3,656,504.90  | 109,919.37             | 894,015.57                  | 2,009,892.48        | 752,596.85           | 79.42       |
| 618     | SUPPLIES-TECHNOLOGY      | 2,000.00      | .00                    | .00                         | 2,000.00            | .00                  | 100.00      |
| 621     | NATURAL GAS              | 711,549.00    | 150,142.10             | .00                         | 377,540.93          | 334,008.07           | 53.06       |
| 624     | OIL                      | 23,451.00     | 21,392.94              | 2,058.06                    | 21,392.94           | .00                  | 100.00      |
| 626     | GASOLINE & DIESEL        | 63,000.00     | 4,060.83               | 22,187.45                   | 32,812.55           | 8,000.00             | 87.30       |
| 627     | DIESEL FUEL              | 12,000.00     | 92.11                  | 5,213.92                    | 5,220.66            | 1,565.42             | 86.95       |



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WEST CHESTER AREA SCHOOL DISTRICT  
 EXPENDITURE STATUS REPORT

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| ACCOUNT      | TITLE                    | BUDGET         | PERIOD<br>EXPENDITURES | ENCUMBRANCES<br>OUTSTANDING | YEAR TO DATE<br>EXP | AVAILABLE<br>BALANCE | YTD/<br>BUD |
|--------------|--------------------------|----------------|------------------------|-----------------------------|---------------------|----------------------|-------------|
| 635          | FOOD MEALS & REFRESHMENT | 63,208.38      | 88.94                  | 170.45                      | 10,647.21           | 52,390.72            | 17.11       |
| 640          | BOOKS & PERIODICALS      | 802,106.17     | 13,940.84              | 38,400.53                   | 571,800.32          | 191,905.32           | 76.07       |
| 648          | BOOKS -TECHNOLOGY        | 2,650.00       | .00                    | .00                         | .00                 | 2,650.00             | .00         |
| 650          | SUPPLIES & FEES- TECH RE | 1,982,516.96   | 23,100.06              | 174,792.29                  | 1,907,228.91        | -99,504.24           | 105.02      |
| 750          | EQUIP - ORIG & ADDT'L    | 3,000.00       | .00                    | .00                         | 3,071.25            | -71.25               | 102.38      |
| 752          | CAP EQUIP- ORIG. OR ADD  | 155,232.90     | 6,730.00               | 25,056.01                   | 48,521.81           | 81,655.08            | 47.40       |
| 756          | CAP TECH HARDWARE ORIGIN | 1,449.57       | .00                    | .00                         | 1,449.57            | .00                  | 100.00      |
| 758          | EQUIPMENT-TECHNOLOGY     | 6,395.00       | .00                    | .00                         | 694.07              | 5,700.93             | 10.85       |
| 760          | EQUIPMENT - REPLACEMENT  | 2,828.93       | .00                    | .00                         | .00                 | 2,828.93             | .00         |
| 761          | NON CAP EQUIP- REPLACE   | 300.00         | .00                    | .00                         | .00                 | 300.00               | .00         |
| 762          | CAP EQUIP- REPLACE       | 283,307.31     | .00                    | 96,419.22                   | 472,178.55          | -285,290.46          | 200.70      |
| 767          | NON CAP TECH EQUIP-REPLA | .00            | .00                    | .00                         | 45,000.00           | -45,000.00           | .00         |
| 768          | EQUIP REPLACE-TECHNOLOGY | 3,250.00       | .00                    | .00                         | 679.00              | 2,571.00             | 20.89       |
| 810          | DUES AND FEES            | 217,281.03     | 9,936.80               | 23,407.57                   | 79,303.33           | 114,570.13           | 47.27       |
| 811          | MEMBERSHIPS              | 155,001.65     | 4,040.74               | 1,852.18                    | 55,151.70           | 97,997.77            | 36.78       |
| 832          | INT SERIAL BONDS         | 10,240,206.00  | 631,110.96             | .00                         | 5,304,623.79        | 4,935,582.21         | 51.80       |
| 840          | CONTINGENCY              | 1,520,131.00   | .00                    | .00                         | .00                 | 1,520,131.00         | .00         |
| 880          | REFNDS OF PR YRS RCP     | 55,000.00      | .00                    | .00                         | 3,700.29            | 51,299.71            | 6.73        |
| 890          | MISC EXPENDITURES        | 35,942.00      | .00                    | .00                         | .00                 | 35,942.00            | .00         |
| 899          | STUDENT ACTIVITY         | 100,000.00     | .00                    | .00                         | 92,506.71           | 7,493.29             | 92.51       |
| 912          | SERIAL BNDS PRN PYMT     | 16,995,000.00  | 5,000.00               | .00                         | 2,875,000.00        | 14,120,000.00        | 16.92       |
| 932          | CAP RESERVE FD TRANS     | 6,167,541.00   | .00                    | .00                         | 2,095,558.00        | 4,071,983.00         | 33.98       |
| TOTAL REPORT |                          | 269,684,167.00 | 18,243,586.85          | 2,264,911.74                | 145,399,233.51      | 122,020,021.75       | 54.75       |

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WEST CHESTER AREA SCHOOL DISTRICT  
REVENUE STATUS REPORT

PAGE NUMBER: 1  
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| ACCOUNT - - - - - | TITLE - - - - -      | BUDGET       | PERIOD<br>RECEIPTS | RECEIVABLES | YEAR TO DATE<br>RECEIPTS | AVAILABLE<br>BALANCE | YTD/<br>BUD |
|-------------------|----------------------|--------------|--------------------|-------------|--------------------------|----------------------|-------------|
| R6500             | EARNINGS-INVESTMENTS | 75,000.00    | 633.99             | .00         | 38,062.40                | 36,937.60            | 50.75       |
| ACCOUNT-R9310     | GENRL FND TRANSFERS  |              |                    |             |                          |                      |             |
| R9310             | GENRL FND TRANSFERS  | 4,071,983.00 | .00                | .00         | .00                      | 4,071,983.00         | .00         |
| ACCOUNT-R9400     | SALE OF FIXED ASSETS |              |                    |             |                          |                      |             |
| R9400             | SALE OF FIXED ASSETS | .00          | .00                | .00         | 29,653.32                | -29,653.32           | .00         |
| TOTAL REPORT      |                      | 4,146,983.00 | 633.99             | .00         | 67,715.72                | 4,079,267.28         | 1.63        |

DATE: 03/08/2021  
 TIME: 11:46:01

WEST CHESTER AREA SCHOOL DISTRICT  
 EXPENDITURE STATUS REPORT

PAGE NUMBER: 1  
 EXPSTA11

SELECTION CRITERIA: orgn.fund='22'  
 ACCOUNTING PERIOD: 8/21

SORTED BY: ACCOUNT  
 TOTALED ON:  
 PAGE BREAKS ON:

| ACCOUNT      | TITLE                    | BUDGET       | PERIOD<br>EXPENDITURES | ENCUMBRANCES<br>OUTSTANDING | YEAR TO DATE<br>EXP | AVAILABLE<br>BALANCE | YTD/<br>BUD |
|--------------|--------------------------|--------------|------------------------|-----------------------------|---------------------|----------------------|-------------|
| 330          | OTHER PROF SERVICES      | .00          | 90.00                  | 1,356.00                    | 90.00               | -1,446.00            | .00         |
| 390          | OTHER PURCH. SVCS        | .00          | .00                    | 78,408.68                   | 46,284.43           | -124,693.11          | .00         |
| 529          | OTHER INSURANCE          | 34,500.00    | -387.75                | .00                         | 190,739.26          | -156,239.26          | 552.87      |
| 757          | NON CAP TECH EQUIP-ORIG  | 280,700.00   | .00                    | .00                         | 14,592.16           | 266,107.84           | 5.20        |
| 760          | EQUIPMENT - REPLACEMENT  | 60,000.00    | .00                    | 2,320.38                    | 11,488.46           | 46,191.16            | 23.01       |
| 766          | CAP TECH HARDWARE REPLAC | 725,000.00   | 2,323.82               | 64,705.04                   | 87,703.60           | 572,591.36           | 21.02       |
| 767          | NON CAP TECH EQUIP-REPLA | 3,147,336.00 | -80,945.00             | 113,711.83                  | 1,853,167.79        | 1,180,456.38         | 62.49       |
| 810          | DUES AND FEES            | 10,000.00    | .00                    | .00                         | 1,281.78            | 8,718.22             | 12.82       |
| TOTAL REPORT |                          | 4,257,536.00 | -78,918.93             | 260,501.93                  | 2,205,347.48        | 1,791,686.59         | 57.92       |

DATE: 03/08/2021  
TIME: 09:24:48

WEST CHESTER AREA SCHOOL DISTRICT  
REVENUE STATUS REPORT

PAGE NUMBER: 1  
REVSTA11

SELECTION CRITERIA: orgn.fund='27'  
ACCOUNTING PERIOD: 7/21

SORTED BY: ACCOUNT  
TOTALLED ON:  
PAGE BREAKS ON:

| ACCOUNT - - - - - | TITLE - - - - -     | BUDGET       | PERIOD<br>RECEIPTS | RECEIVABLES | YEAR TO DATE<br>RECEIPTS | AVAILABLE<br>BALANCE | YTD/<br>BUD |
|-------------------|---------------------|--------------|--------------------|-------------|--------------------------|----------------------|-------------|
| R9310             | GENRL FND TRANSFERS | 2,095,558.00 | .00                | .00         | 2,095,558.00             | .00                  | 100.00      |
| TOTAL REPORT      |                     | 2,095,558.00 | .00                | .00         | 2,095,558.00             | .00                  | 100.00      |

DATE: 03/10/2021  
 TIME: 10:29:30

WEST CHESTER AREA SCHOOL DISTRICT  
 EXPENDITURE STATUS REPORT

PAGE NUMBER: 1  
 EXPSTA11

SELECTION CRITERIA: orgn.fund='27'  
 ACCOUNTING PERIOD: 8/21

SORTED BY: ACCOUNT  
 TOTALED ON:  
 PAGE BREAKS ON:

| ACCOUNT      | TITLE                   | BUDGET       | PERIOD<br>EXPENDITURES | ENCUMBRANCES<br>OUTSTANDING | YEAR TO DATE<br>EXP | AVAILABLE<br>BALANCE | YTD/<br>BUD |
|--------------|-------------------------|--------------|------------------------|-----------------------------|---------------------|----------------------|-------------|
| 300          | PRCHSD PRO&TECH SVS     | .00          | .00                    | 6,881.24                    | 320.00              | -7,201.24            | .00         |
| 330          | OTHER PROF SERVICES     | .00          | .00                    | 73,023.80                   | 227,378.74          | -300,402.54          | .00         |
| 390          | OTHER PURCH. SVCS       | .00          | 8,492.70               | 401,346.09                  | 45,093.24           | -446,439.33          | .00         |
| 430          | REPAIRS & MAINT SVCS    | .00          | .00                    | 150.00                      | 12,683.00           | -12,833.00           | .00         |
| 610          | GENERAL SUPPLIES        | .00          | .00                    | 2,739.58                    | 687.06              | -3,426.64            | .00         |
| 750          | EQUIP - ORIG & ADDT'L   | .00          | .00                    | 323.96                      | .00                 | -323.96              | .00         |
| 752          | CAP EQUIP- ORIG. OR ADD | 1,694,808.00 | .00                    | .00                         | 34,067.95           | 1,660,740.05         | 2.01        |
| TOTAL REPORT |                         | 1,694,808.00 | 8,492.70               | 484,464.67                  | 320,229.99          | 890,113.34           | 47.48       |

DATE: 03/08/2021  
TIME: 09:26:40

WEST CHESTER AREA SCHOOL DISTRICT  
REVENUE STATUS REPORT

PAGE NUMBER: 1  
REVSTA11

SELECTION CRITERIA: orgn.fund='29'  
ACCOUNTING PERIOD: 7/21

SORTED BY: ACCOUNT  
TOTALLED ON:  
PAGE BREAKS ON:

| ACCOUNT - - - - - | TITLE - - - - - | BUDGET     | PERIOD<br>RECEIPTS | RECEIVABLES | YEAR TO DATE<br>RECEIPTS | AVAILABLE<br>BALANCE | YTD/<br>BUD |
|-------------------|-----------------|------------|--------------------|-------------|--------------------------|----------------------|-------------|
| R6710             | GATE RECEIPTS   | 131,500.00 | .00                | .00         | .00                      | 131,500.00           | .00         |
| TOTAL REPORT      |                 | 131,500.00 | .00                | .00         | .00                      | 131,500.00           | .00         |

DATE: 03/08/2021  
 TIME: 11:48:44

WEST CHESTER AREA SCHOOL DISTRICT  
 EXPENDITURE STATUS REPORT

PAGE NUMBER: 1  
 EXPSTA11

SELECTION CRITERIA: orgn.fund='29'  
 ACCOUNTING PERIOD: 8/21

SORTED BY: ACCOUNT  
 TOTALED ON:  
 PAGE BREAKS ON:

| ACCOUNT      | TITLE                 | BUDGET     | PERIOD<br>EXPENDITURES | ENCUMBRANCES<br>OUTSTANDING | YEAR TO DATE<br>EXP | AVAILABLE<br>BALANCE | YTD/<br>BUD |
|--------------|-----------------------|------------|------------------------|-----------------------------|---------------------|----------------------|-------------|
| 135          | SUPPLEMTL CONTR PROF  | .00        | 4,845.00               | .00                         | 12,820.00           | -12,820.00           | .00         |
| 220          | SOCIAL SECURITY CONT  | .00        | 356.98                 | .00                         | 942.10              | -942.10              | .00         |
| 230          | RETIREMENT CONTRIBS   | .00        | 987.95                 | .00                         | 3,210.09            | -3,210.09            | .00         |
| 231          | RETIREMENT CONTR - DC | .00        | .79                    | .00                         | 2.82                | -2.82                | .00         |
| 350          | SECURITY/SAFETY SVCS  | 3,340.00   | .00                    | .00                         | .00                 | 3,340.00             | .00         |
| 390          | OTHER PURCH. SVCS     | 63,930.00  | 4,698.00               | .00                         | 5,703.50            | 58,226.50            | 8.92        |
| 513          | CONTRACTED CARRIERS   | 3,080.00   | .00                    | .00                         | .00                 | 3,080.00             | .00         |
| 580          | TRAVEL EXPENSES       | 2,010.00   | .00                    | .00                         | .00                 | 2,010.00             | .00         |
| 610          | GENERAL SUPPLIES      | 35,690.00  | -1,074.00              | .00                         | 8,329.98            | 27,360.02            | 23.34       |
| 762          | CAP EQUIP- REPLACE    | 18,060.00  | .00                    | .00                         | .00                 | 18,060.00            | .00         |
| 810          | DUES AND FEES         | 5,390.00   | .00                    | .00                         | .00                 | 5,390.00             | .00         |
| TOTAL REPORT |                       | 131,500.00 | 9,814.72               | .00                         | 31,008.49           | 100,491.51           | 23.58       |

**WEST CHESTER AREA SCHOOL DISTRICT  
CAPITAL PROJECTS FUND  
Month Ending February 28, 2021**

| <b>Project</b>                | <b>Description</b>                            | <b>Project Budget</b> | <b>Project to Date<br/>Expenses at<br/>Prior 6/30</b> | <b>Current Fiscal Year<br/>to Date Expenses</b> | <b>Total Expenses</b> | <b>Budget Balance</b> |
|-------------------------------|-----------------------------------------------|-----------------------|-------------------------------------------------------|-------------------------------------------------|-----------------------|-----------------------|
| <b>Current Projects</b>       |                                               |                       |                                                       |                                                 |                       |                       |
| C007                          | Westtown-Thornbury Renovations/Additions      | 10,389,690.18         | 10,378,836.28                                         | 0.00                                            | 10,378,836.28         | 10,853.90             |
| C009                          | East Bradford Renovations/Additions           | 10,260,000.00         | 10,153,503.90                                         | 222.00                                          | 10,153,725.90         | 106,274.10            |
| C033                          | Exton Renovations/Additions                   | 18,100,000.00         | 17,642,681.27                                         | 165,951.66                                      | 17,808,632.93         | 291,367.07            |
| C034                          | East Goshen Design and Construction           | 17,750,000.00         | 15,779,973.36                                         | 776,509.19                                      | 16,556,482.55         | 1,193,517.45          |
| C035                          | Mary C Howse Design and Construction          | 11,900,000.00         | 53,376.67                                             | 0.00                                            | 53,376.67             | 11,846,623.33         |
| C036                          | Glen Acres Design and Construction            | 17,700,000.00         | 355,180.78                                            | 215,668.02                                      | 570,848.80            | 17,129,151.20         |
| C038                          | Starkweather Design and Construction          | 10,400,000.00         | 477,546.31                                            | 0.00                                            | 477,546.31            | 9,922,453.69          |
| C054                          | East Replace 2 Chillers and Add 1 Chiller     | 764,964.39            | 764,964.39                                            | 0.00                                            | 764,964.39            | 0.00                  |
| C057                          | New Elementary School Design and Construction | 27,500,000.00         | 7,142,817.62                                          | 9,394,696.89                                    | 16,537,514.51         | 10,962,485.49         |
| C059                          | Westtown-Thornbury Addition                   | 2,500,000.00          | 57,734.27                                             | 163,480.29                                      | 221,214.56            | 2,278,785.44          |
| C061                          | EHS Two Replacement Chillers                  | 639,000.00            | 638,321.53                                            | 0.00                                            | 638,321.53            | 678.47                |
| C063                          | HHS Softball Field Replacement                | 85,895.45             | 85,895.45                                             | 0.00                                            | 85,895.45             | 0.00                  |
| C064                          | EHS Fire Panel Replacement                    | 110,000.00            | 60,220.00                                             | 8,845.00                                        | 69,065.00             | 40,935.00             |
| C066                          | RHS Replacement Roof Sections                 | 984,505.61            | 28,500.00                                             | 1,371,762.00                                    | 1,400,262.00          | (415,756.39)          |
| C067                          | RHS Replacement Chiller                       | 300,000.00            | 271,900.00                                            | 0.00                                            | 271,900.00            | 28,100.00             |
| C068                          | FMS Fire Panel Replacement                    | 110,000.00            | 49,150.00                                             | 0.00                                            | 49,150.00             | 60,850.00             |
| C999                          | 2012-2023 Labor                               | 4,915,221.54          | 3,466,531.50                                          | 269,690.87                                      | 3,736,222.37          | 1,178,999.17          |
| <b>Total Current Projects</b> |                                               | <b>149,465,103.20</b> | <b>81,460,284.36</b>                                  | <b>12,366,825.92</b>                            | <b>93,827,110.28</b>  | <b>55,637,992.92</b>  |



WEST CHESTER AREA SCHOOL DISTRICT  
 FOOD SERVICES FUND  
 FEBRUARY 28, 2021

|                           | 2020-21<br>CONTRACT<br>BUDGET | ACTUAL<br>FEBRUARY 2021 | YTD<br>2020-21 |
|---------------------------|-------------------------------|-------------------------|----------------|
| <u>REVENUE</u>            |                               |                         |                |
| CAFETERIA SALES           | 2,725,673                     | 5,398                   | 10,171         |
| GOVERNMENT REIMBURSEMENTS | 769,873                       | 272,105                 | 1,026,381      |
| TOTAL REVENUE             | 3,495,545                     | 277,504                 | 1,036,552      |
| <u>EXPENDITURES</u>       |                               |                         |                |
| COST OF FOOD              | 1,205,102                     | 115,315                 | 379,973        |
| <i>COMMODITY USAGE</i>    | <i>(101,150)</i>              | 18,175                  | 58,923         |
| LABOR                     | 1,568,170                     | 125,484                 | 652,456        |
| ADMINISTRATIVE EXPENSE    | 66,495                        | 6,650                   | 39,897         |
| MANAGEMENT FEE            | 61,380                        | 6,138                   | 36,828         |
| OTHER DIRECT EXPENSES     | 413,684                       | 31,979                  | 164,061        |
| TOTAL EXPENDITURES        | 3,213,680                     | 285,565                 | 1,273,215      |
| PROFIT/LOSS               | 281,865                       | (8,061)                 | (236,663)      |

WEST CHESTER AREA SCHOOL DISTRICT  
February 2021

|                                  | 452 | 440 | 438 | 444 | 445 | 451   | 437 | 448 | 453 | 447 | Total      | 328  | 326   | 327  | 223    | 222   | 221   | Total     | OTHER | TOTAL  |        |                              |                                  |
|----------------------------------|-----|-----|-----|-----|-----|-------|-----|-----|-----|-----|------------|------|-------|------|--------|-------|-------|-----------|-------|--------|--------|------------------------------|----------------------------------|
|                                  | EB  | EG  | EX  | FH  | GA  | HILLS | MCH | PW  | SS  | WT  | Elementary | F.M. | P.M.  | S.M. | RUSTIN | EAST  | HEND. | Secondary |       |        |        |                              |                                  |
| Kindergarten                     | 52  | 47  | 72  | 82  | 88  | 68    | 75  | 74  | 72  | 70  | 700        |      |       |      |        |       |       |           |       |        | 700    | Kindergarten                 |                                  |
| Special Education - Kinder       | 10  | 8   | 14  | 12  | 8   | 9     | 10  | 6   | 15  | 14  | 106        |      |       |      |        |       |       |           |       |        | 106    | Special Education - Kinder   |                                  |
| Grade 1                          | 50  | 69  | 98  | 73  | 100 | 81    | 88  | 76  | 84  | 86  | 805        |      |       |      |        |       |       |           |       |        | 805    | Grade 1                      |                                  |
| Special Education - Grade 1      | 3   | 8   | 17  | 14  | 9   | 12    | 8   | 8   | 12  | 6   | 97         |      |       |      |        |       |       |           |       |        | 97     | Special Education - Grade 1  |                                  |
| Grade 2                          | 55  | 61  | 70  | 104 | 78  | 89    | 114 | 60  | 95  | 85  | 811        |      |       |      |        |       |       |           |       |        | 811    | Grade 2                      |                                  |
| Special Education - Grade 2      | 5   | 6   | 9   | 3   | 13  | 6     | 15  | 10  | 11  | 13  | 91         |      |       |      |        |       |       |           |       |        | 91     | Special Education - Grade 2  |                                  |
| Grade 3                          | 63  | 69  | 82  | 91  | 85  | 76    | 86  | 77  | 72  | 85  | 786        |      |       |      |        |       |       |           |       |        | 786    | Grade 3                      |                                  |
| Special Education - Grade 3      | 15  | 11  | 21  | 6   | 10  | 10    | 9   | 9   | 14  | 11  | 116        |      |       |      |        |       |       |           |       |        | 116    | Special Education - Grade 3  |                                  |
| Grade 4                          | 57  | 62  | 75  | 78  | 63  | 89    | 105 | 69  | 81  | 75  | 754        |      |       |      |        |       |       |           |       |        | 754    | Grade 4                      |                                  |
| Special Education - Grade 4      | 8   | 16  | 19  | 11  | 18  | 8     | 10  | 12  | 9   | 14  | 125        |      |       |      |        |       |       |           |       |        | 125    | Special Education - Grade 4  |                                  |
| Grade 5                          | 46  | 65  | 57  | 82  | 67  | 84    | 76  | 67  | 90  | 65  | 699        |      |       |      |        |       |       |           |       |        | 699    | Grade 5                      |                                  |
| Special Education - Grade 5      | 13  | 9   | 22  | 16  | 14  | 12    | 15  | 20  | 17  | 14  | 152        |      |       |      |        |       |       |           |       |        | 152    | Special Education - Grade 5  |                                  |
| Grade 6                          |     |     |     |     |     |       |     |     |     |     |            | 264  | 312   | 224  |        |       |       |           |       |        | 800    | Grade 6                      |                                  |
| Special Education - Grade 6      |     |     |     |     |     |       |     |     |     |     |            | 43   | 53    | 57   |        |       |       |           |       |        | 153    | Special Education - Grade 6  |                                  |
| Grade 7                          |     |     |     |     |     |       |     |     |     |     |            | 242  | 300   | 242  |        |       |       |           |       |        | 784    | Grade 7                      |                                  |
| Special Education - Grade 7      |     |     |     |     |     |       |     |     |     |     |            | 53   | 66    | 54   |        |       |       |           |       |        | 173    | Special Education - Grade 7  |                                  |
| Grade 8                          |     |     |     |     |     |       |     |     |     |     |            | 229  | 335   | 232  |        |       |       |           |       |        | 796    | Grade 8                      |                                  |
| Special Education - Grade 8      |     |     |     |     |     |       |     |     |     |     |            | 49   | 45    | 41   |        |       |       |           |       |        | 135    | Special Education - Grade 8  |                                  |
| Grade 9                          |     |     |     |     |     |       |     |     |     |     |            |      |       |      | 255    | 260   | 293   |           |       |        | 808    | Grade 9                      |                                  |
| Special Education - Grade 9      |     |     |     |     |     |       |     |     |     |     |            |      |       |      | 45     | 48    | 51    |           |       |        | 144    | Special Education - Grade 9  |                                  |
| Grade 10                         |     |     |     |     |     |       |     |     |     |     |            |      |       |      | 260    | 267   | 306   |           |       |        | 833    | Grade 10                     |                                  |
| Special Education - Grade 10     |     |     |     |     |     |       |     |     |     |     |            |      |       |      | 57     | 40    | 38    |           |       |        | 135    | Special Education - Grade 10 |                                  |
| Grade 11                         |     |     |     |     |     |       |     |     |     |     |            |      |       |      | 272    | 255   | 314   |           |       |        | 841    | Grade 11                     |                                  |
| Special Education - Grade 11     |     |     |     |     |     |       |     |     |     |     |            |      |       |      | 44     | 42    | 47    |           |       |        | 133    | Special Education - Grade 11 |                                  |
| Grade 12                         |     |     |     |     |     |       |     |     |     |     |            |      |       |      | 294    | 283   | 277   |           |       |        | 854    | Grade 12                     |                                  |
| Special Education - Grade 12     |     |     |     |     |     |       |     |     |     |     |            |      |       |      | 48     | 41    | 54    |           |       |        | 143    | Special Education - Grade 12 |                                  |
| Regular Education                | 323 | 373 | 454 | 510 | 481 | 487   | 544 | 423 | 494 | 466 | 4,555      | 735  | 947   | 698  | 1,081  | 1,065 | 1,190 | 5,716     |       |        | 10,271 | Regular Education            |                                  |
| Special Education                | 54  | 58  | 102 | 62  | 72  | 57    | 67  | 65  | 78  | 72  | 687        | 145  | 164   | 152  | 194    | 171   | 190   | 1,016     |       |        | 1,703  | Special Education            |                                  |
| In - District Total              | 377 | 431 | 556 | 572 | 553 | 544   | 611 | 488 | 572 | 538 | 5,242      | 880  | 1,111 | 850  | 1,275  | 1,236 | 1,380 | 6,732     |       |        | 11,974 | In - District Total          |                                  |
| Out of District Totals           |     |     |     |     |     |       |     |     |     |     |            |      |       |      |        |       |       |           |       |        |        |                              |                                  |
| Alternative Ed. Reg. Ed.         |     |     |     |     |     |       |     |     |     |     |            |      |       |      |        |       |       |           |       | 6      | 6      | Alternative Ed. Reg. Ed.     |                                  |
| Alternative Ed. Special Ed.      |     |     |     |     |     |       |     |     |     |     |            |      |       |      |        |       |       |           |       | 145    | 145    | Alternative Ed. Special Ed.  |                                  |
| Charter Schools                  |     |     |     |     |     |       |     |     |     |     |            |      |       |      |        |       |       |           |       |        |        |                              |                                  |
| Achievement Cyber                |     |     |     |     |     |       |     |     |     |     |            |      |       |      |        |       |       |           |       |        | 2      | 2                            | Achievement Cyber                |
| Agora Cyber                      |     |     |     |     |     |       |     |     |     |     |            |      |       |      |        |       |       |           |       |        | 8      | 8                            | Agora Cyber                      |
| Avon Grove                       |     |     |     |     |     |       |     |     |     |     |            |      |       |      |        |       |       |           |       |        | 1      | 1                            | Avon Grove                       |
| Chester County Family Academy    |     |     |     |     |     |       |     |     |     |     |            |      |       |      |        |       |       |           |       |        | 13     | 13                           | Chester County Family Academy    |
| Chester Community Charter        |     |     |     |     |     |       |     |     |     |     |            |      |       |      |        |       |       |           |       |        | -      | -                            | Chester Community Charter        |
| Collegium                        |     |     |     |     |     |       |     |     |     |     |            |      |       |      |        |       |       |           |       |        | 246    | 246                          | Collegium                        |
| Commonwealth Connections - Cyber |     |     |     |     |     |       |     |     |     |     |            |      |       |      |        |       |       |           |       |        | 36     | 36                           | Commonwealth Connections - Cyber |
| Insight                          |     |     |     |     |     |       |     |     |     |     |            |      |       |      |        |       |       |           |       |        | 5      | 5                            | Insight                          |
| PA Distance                      |     |     |     |     |     |       |     |     |     |     |            |      |       |      |        |       |       |           |       |        | -      | -                            | PA Distance                      |
| Pa Leadership - Cyber            |     |     |     |     |     |       |     |     |     |     |            |      |       |      |        |       |       |           |       |        | 121    | 121                          | Pa Leadership - Cyber            |
| Pennsylvania Cyber               |     |     |     |     |     |       |     |     |     |     |            |      |       |      |        |       |       |           |       |        | 5      | 5                            | Pennsylvania Cyber               |
| Pa Virtual - Cyber               |     |     |     |     |     |       |     |     |     |     |            |      |       |      |        |       |       |           |       |        | 9      | 9                            | Pa Virtual - Cyber               |
| Reach Cyber                      |     |     |     |     |     |       |     |     |     |     |            |      |       |      |        |       |       |           |       |        | 8      | 8                            | Reach Cyber                      |
| Renaissance Academy              |     |     |     |     |     |       |     |     |     |     |            |      |       |      |        |       |       |           |       |        | 3      | 3                            | Renaissance Academy              |
| 21st Century - Cyber             |     |     |     |     |     |       |     |     |     |     |            |      |       |      |        |       |       |           |       |        | 16     | 16                           | 21st Century - Cyber             |
| Outside PA                       |     |     |     |     |     |       |     |     |     |     |            |      |       |      |        |       |       |           |       |        | -      | -                            | Outside PA                       |
| GRAND TOTAL                      | 377 | 431 | 556 | 572 | 553 | 544   | 611 | 488 | 572 | 538 | 5,242      | 880  | 1,111 | 850  | 1,275  | 1,236 | 1,380 | 6,732     | 624   | 12,598 |        |                              |                                  |

